

## MARSH GIBBON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 9 JUNE 2026 AT 8PM IN MARSH GIBBON VILLAGE HALL

**PRESENT:** Cllrs A Lambourne (Chair), R Daniell (RD), L Cross (LC) and P Needham (PN)  
Carole Jackman (Clerk)  
1 member of the public

Meeting commenced at 8pm.

A period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence. Items requiring decisions must be included in the next agenda

Chair welcomed the member of the public who contributed throughout.

**1 Apologies for absence**

J Smith (JS), N Lyon (NL), T Reveler (TR).

**2 Declaration of interest**

Chair declared an interest in minute 8.

**3 Minutes of Meeting held on 12 May 2026**

The minutes of the meeting held on 12 May 2026 were agreed by those present and signed by the Chairman.

**4 Matters Arising**

None

**5 Planning**

**All applications can be seen on the Buckinghamshire Planning Portal:**

<https://publicaccess.aylesburyvaledc.gov.uk/online-applications>

**5.1 New Application**

**PL/26/02385/FA.** Application type: Full Planning Permission

Location: Gubbins Hole Farm , Edgcott Road, Marsh Gibbon, Buckinghamshire, OX27 0AN

Proposal: Demolition of existing agricultural structures, erection of a two storey dwelling, re-use an existing slurry tank to form a walled garden and improvements of landscape features throughout the site. Council raised no objections to this application.

**Action: Clerk to inform Buckinghamshire Council**

**PL/26/02756/TP** | Crown raise to 4.5m above ground level and removal of epicormic growth from the main stem to 6m of 1x Oak to maintain visibility and vehicular access when accessing the driveway. | 22 Rectory Close Marsh Gibbon Buckinghamshire OX27 0HT

Council raised no objections to this application.

**Action: Clerk to inform Buckinghamshire Council**

**5.2 Outstanding applications (*awaiting a decision by Buckinghamshire Council*)**

**25/01565/AOP** | Outline planning permission with all matters reserved for the development of up to 15 dwellings, open space, sustainable drainage and associated works | Land South Of Castle Street, Marsh Gibbon Bucks.

It was noted that the applicant had submitted a revised drainage plan.

**25/01567/AOP** | Outline planning permission with all matters reserved for the development of up to 24 dwellings, open space, sustainable drainage and associated works. | Land To The South Of Little Marsh Road And West Of Main Street Marsh Gibbon.

No updates were available.

**PL/25/2877/FA** | Erection of 21 dwellings, access arrangements and car parking, landscaping and other associated works at Land east of Clements Lane, Marsh Gibbon. | Land Off Clements Lane Marsh Gibbon Buckinghamshire OX27 OHG.

No updates were available.

**5.3 Appeal**

**5.3.1 Site Address:** Land North of Little Marsh Road Marsh Gibbon Buckinghamshire

**Proposal:** Outline planning application (with all matters reserved except for means of access from Station Road and Little Marsh Road) for residential development of up to 90 dwellings, new community orchard and/or allotments, public open space, sustainable drainage system and associated infrastructure

**Appeal by:** Catesby Strategic Land Ltd

**Application Ref:** 25/00671/AOP **Appeal Ref:** 26/00008/REF **Planning Inspectorate Ref:** 6007190

No updates were available.

**5.3.2 Site Address:** 2 West Edge Cottage, West Edge, Marsh Gibbon, Buckinghamshire, OX27 0HA

**Proposal:** Planning application ref PL/25/5588/HB: Listed building consent application for single storey glazed link extension between main house and outbuilding. Alterations to fenestration and associated works.

No updates were available.

**5.4 S106**

It was noted that Buckinghamshire Council had accepted our list should S106 funding become available from the above planning applications:

- Recreation Ground, pavilion and associated sports fields, Spiers Lane
- Village Hall, equipped play, sports facilities and adjoining fields, Clements Lane
- Village Pond and surrounding land, Church Street
- Forest School public open space at corner of Little Marsh Road and Main Street

**6 Clerk's Report**

**6.1 Finance Report**

Clerk presented the Financial Report for June 2026. Payments totalling £2,483.48 were approved, as detailed in appendix 1.

**6.2 Annual Governance and Accountability Return (AGAR) 2025-26**

It was noted that the AGAR had been submitted to the external auditor.

**7 Village Hall**

It was noted that:

- the AGM will be held on Wednesday 10 June 2026.
- 50 years celebration of the village hall will be held in July.

**8 Ewelme Almshouse Charity**

Cllr PN is completing the survey and hoped to have a report for the next meeting.

Cllr NL had written to Ewelme regarding:

- Extending the Forest School
- Tree planting
- Land for extending the cemetery
- Allotments

**9 Children's play areas and recreation ground**

**9.1 Maintenance**

Cllr LC reported that he had inspected the play area, picked up any litter and emptied the rubbish bins.

**9.2 Annual Safety Inspection**

It was noted that the annual safety inspection will be held in July.

**10 Devolved Services – Review devolved services responsibilities**

**10.1 Hedgeside**

It was noted that the brambles are now damaging the fencing.

**Action: Clerk to contact Fairhive to ask for the problem to be resolved.**

**11 Roads and Pathways**

**11.1 Potholes**

The roads in the village continue to be a concern. Potholes are regularly reported to Buckinghamshire Council on FixMyStreet.

**11.2 Castle Close**

Following correspondence from a resident it is confirmed that the Highways team will be conducting a site visit and will share their observations afterwards.

If it is determined that there is no immediate need for repairs, the previous referral to the capital team will still stand and be considered as part of future planning. It was suggested that residents may wish to contact our Unitary Councillors to request that the road is nominated for Members' Choice at the next capital programme meeting. Councillors found it surprising that this option exists.

**12 Street Lighting**

**12.1 Maintenance**

There were no new maintenance issues to report.

**12.2 Lighting upgrade**

Following the decision to upgrade the lighting, a decision regarding a loan will be made at the next Parish Council meeting when all councillors are present.

**Actions: Clerk to:**

- continue to liaise with Cllr NL to complete the application form for a Public Works Loan and to confirm the interest rate.
- Ask the National Grid if all the lights have to be set to the same timings, or can some be switched off at different times.

**13 Cemetery Matters**

**13.1 General Maintenance**

Cllr LC reported that he had been asked who is responsible for the maintenance of graves in the cemetery. It was confirmed that maintenance of a grave space is the responsibility of the owner (para 5.6 in the Cemetery Regulations).

**Action: Cllr LC to inform the resident who made the enquiry.**

**13.2 Burials, Interments, Advance booking requests and Memorial applications**

**13.2.1 Burials**

No burials had taken place.

**13.2.2 Advance reservations**

No requests for advance reservations had been made.

**13.2.3 Memorial applications**

No memorial applications had been received.

**14 Environment Matters**

Cllr PN reported that:

- A bio-diversity audit is on-going and aligns well with Buckinghamshire Council's policy.
- Four possible sites for tree planting had been identified.

**Action: Clerk to contact Unitary Cllr Mahon for details of trees which he mentioned were available.**

**15 Any Other Business**

**15.1 Buckinghamshire Council's Bus Service Consultation**

Cllr NL had responded to the consultation..

**15.2 Cllr LC's History Report** gave the background to a Ewelme Farm Walk with 30 people which took place in 1965.

**16 Date of Next Meeting**

The next meeting will be held at 8pm on Tuesday 14 July 2026 in the committee room of Marsh Gibbon Village Hall.

Meeting closed at 8.55pm.

## MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
09-Jun-26

## COMMUNITY ACCOUNT

|                                  |            |
|----------------------------------|------------|
| 30-Apr-26                        | £25,874.59 |
| - Total Out during May           | -£3,792.28 |
| - Total In during May:           |            |
| Bucks Council: Devolved Services | £2,361.14  |
| DL Hancock                       | £30.00     |

**Balance of Community Account at 29 May 2026** **£24,473.45**

| Cheque No                                       | Payee          | Amount                                                    | OUT              |
|-------------------------------------------------|----------------|-----------------------------------------------------------|------------------|
| Payments for approval at meeting on 9 June 2026 |                |                                                           |                  |
| SO/cheque                                       | Sidleys        | Demand No: 5168: MGPC Sports fiweld Annual Rent           | £369.63          |
| 103645                                          |                |                                                           |                  |
| 103646                                          | Bucks Council  | Inv 2209043757: Cemetery waste                            | £23.60           |
| 103647                                          | HMRC           | Clerk PAYE: May 2026                                      | £168.23          |
| 103648                                          | C Jackman      | Clerk Salary: May 2026                                    | £531.16          |
| 103649                                          | RTM            | Inv 0794: Grass cutting                                   | £1,311.60        |
| DD                                              | Hugo Fox       | Inv 26797: Website 6 May to 4 June 2026                   | £23.99           |
| DD                                              | Hugo Fox       | Inv 27023: Emails                                         | £20.99           |
| DD                                              | Everflow       | Inv 5590948: Recreation Ground Water 8 July to 7 Aug 2026 | £34.28           |
|                                                 |                |                                                           | <u>£2,483.48</u> |
|                                                 | 103638: MGVH   | £19.59                                                    |                  |
|                                                 | 103640: BMKALC | 196.80                                                    |                  |
|                                                 |                | <u>£216.39</u>                                            | <b>£216.39</b>   |

**Anticipated balance** **£21,773.58**

£21,773.67

|                                  |           |            |
|----------------------------------|-----------|------------|
| <b>EARMARKED RESERVE ACCOUNT</b> | 01-Apr-26 | £32,749.27 |
|                                  | Total In  | £0.00      |
|                                  | Total Out | £0.00      |

**Balance of Earmarked Reserve at 29 May 2026** **£32,749.27**

Bank Reconciliation 9 June 2026  
COMMUNITY ACCOUNT

|                                         |  |                   |              |
|-----------------------------------------|--|-------------------|--------------|
| <b>CASH BOOK</b>                        |  |                   | <b>Notes</b> |
| <b>Balance at 1 April 2026</b>          |  | <b>£14,583.40</b> |              |
| Total payments to 9 June 2026           |  | -£10,561.87       |              |
| Add total receipts to 9 June 2026       |  | £17,752.14        |              |
| less outstanding cheques                |  |                   |              |
| <b>Cash book balance at 9 June 2026</b> |  | <b>£21,773.67</b> |              |
|                                         |  | £21,773.67        |              |

## EARMARKED RESERVE ACCOUNT

|                                                            |                   |
|------------------------------------------------------------|-------------------|
| <b>Balance of Earmarked Reserve A/C as at 1 April 2026</b> | £32,749.27        |
| Less total payments to 9 June 2026                         | £0.00             |
| Add Total Receipts to 9 June 2026                          | £0.00             |
| <b>Balance at 9 June 2026</b>                              | <b>£32,749.27</b> |

## NB: the balance in the Earmarked Reserve Account is made up of:

|                                                                                             |                   |
|---------------------------------------------------------------------------------------------|-------------------|
| Replacement / Refurbishment of the synthetic carpet at the 5-a-side                         | £41,874.00        |
| Maintenance of play equipment                                                               | £0.00             |
| Ware Pond cleaning                                                                          | £2,080.00         |
| Repairs and New Street Lamps                                                                | £1,696.00         |
| Election Expenses                                                                           | £775.00           |
| Fencing Repairs at 5-a-side                                                                 | £0.00             |
| Defibrillator                                                                               | £50.00            |
| Cemetery road repairs                                                                       | £5,211.00         |
| Interest                                                                                    | £1,063.27         |
| Transfer to CA to cover playground equipment (reimbursed by S106 paid into current account) | -£20,000.00       |
|                                                                                             | <u>£32,749.27</u> |

|                              |                           |                   |
|------------------------------|---------------------------|-------------------|
| <b>TOTALS at 9 June 2026</b> | Community Account         | £21,773.67        |
|                              | Earmarked Reserve Account | £32,749.27        |
|                              |                           | <b>£54,522.94</b> |