

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON MONDAY 11 APRIL 2016 AT 8pm IN THE COMMITTEE ROOM OF THE VILLAGE HALL

Present: Cllrs I Metherell (Chair), P Evershed (PE), E Taylor (ET)

In attendance: C Jackman (Clerk)

Meeting commenced at 8.00pm.

1. **APOLOGIES:** Justin Kelly (Internal Auditor)
2. **DECLARATIONS OF INTEREST:** None.
3. **MINUTES OF THE FINANCE COMMITTEE MEETING HELD ON 1 DECEMBER 2015:** The minutes were agreed by those present and were signed by the Chairman as a correct record.
4. **MATTERS ARISING:** There were no matters arising.
5. **FINANCIAL REGULATIONS**
The Financial Regulations were reviewed and the updated version would be recommended to Council for approval at its meeting on 12 April 2016.
Action: Clerk to have copies available for Councillors
6. **FINANCIAL REPORTING/ACCOUNTING**
 - a) **2015-16 Accounts**
Clerk had prepared the accounts in preparation for completion of the Annual Return. With some minor adjustments the accounts were accepted and would be recommended to Council at its meeting on 12 April.
 - b) **2015-16 Annual Return**
Deadline for the submission of the Annual Return is 6 July 2016
 - c) **2016-17 Budget**
It was noted that there would not be much surplus in 2016-17 and that care must be taken to ensure that the spend does not go over budget. It was also noted that if expenditure was required over budget then money would have to be vired from the ER account.
7. **Date of next meeting**
To be confirmed.

The Meeting closed at 9.30 pm