

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 14 APRIL 2026 AT 8PM IN MARSH GIBBON VILLAGE HALL

PRESENT: Cllrs A Lambourne (Chair), J Smith (JS), N Lyon (NL), T Reveler (TR), L Cross (LC) and P Needham (PN)
C Jackman (Clerk)
Unitary Cllr Frank Mahon

When members of the public are present a period not exceeding 15 minutes is made available prior to the formal start of the meeting, where the public so require, to raise issues relating to matters over which the council has duties, powers or influence. Items requiring decisions must be included in the next agenda.

Chair welcome Unitary Cllr Frank Mahon to the meeting.

1 **Apologies**

Apologies were received from R Daniel (RD).

2 **Declarations of Interest**

Chair declared an interest in item 16 Ewelme.

3 **Minutes of Meeting held on 10 March 2025**

The minutes of the meeting held on 10 March 2025 were agreed by those present and signed by the Chairman.

4 **Planning – to review applications, decisions and correspondence and give responses**

All planning applications can be found on Buckinghamshire Council's planning portal:
<https://publicaccess.buckinghamshire.gov.uk/online-applications/>

4.1 **Applications:**

25/01565/AOP | Outline planning permission with all matters reserved for the development of up to 15 dwellings, open space, sustainable drainage and associated works | Land South Of Castle Street, Marsh Gibbon Bucks.

A decision is awaited from Buckinghamshire Council. No updates were available.

25/01567/AOP | Outline planning permission with all matters reserved for the development of up to 24 dwellings, open space, sustainable drainage and associated works. | Land To The South Of Little Marsh Road And West Of Main Street Marsh Gibbon.

UC Mahon explained the “call-in” process and advised that, if the Parish Council wishes, he will inform the planners that if they approve the above applications, he will call them in.

Action: Clerk:

- **to write to UC Mahon, copied to UC Fealey, to ask him to advise the planners that he will call in the above planning applications if they are approved.**
- **Send him copies of the objections we have completed and add that both these applications have had objections raised by the LLFA due to no suitable drainage strategy, Heritage have outlined damage to the Marsh Gibbon conservation area, Archology have raised that the sites may contain historical relevant remains and Thames Water have outlined concern that these sites have high infiltration rates which could lead to ground water entering the sewer network. Hence these sites are deemed unsuitable**
- **Also to add that the following application is supported by the Parish Council and is the only site in Marsh Gibbon deemed suitable for development in the Bucks Council's call for sites consultation.**

PL/25/2877/FA | Erection of 21 dwellings, access arrangements and car parking, landscaping and other associated works at Land east of Clements Lane, Marsh Gibbon. | Land Off Clements Lane Marsh Gibbon Buckinghamshire OX27 OHG. A decision is awaited from Buckinghamshire Council.

4.2 Refused application

25/00671/AOP | Outline planning application (with all matters reserved except for means of access from Station Road and Little Marsh Road) for residential development of up to 90 dwellings, new community orchard and/or allotments, public open space, sustainable drainage system and associated infrastructure | Land North Of Little Marsh Road Marsh Gibbon Buckinghamshire

Action: Clerk to keep this item on the agenda.

Following a general discussion regarding planning, S106 and CIL (Community Infrastructure Levy) UC Mahon Reported:

- Buckinghamshire Council is consulting on the proposed draft charging schedule for the Community Infrastructure Levy that would apply to new developments in the North and Central areas of Buckinghamshire (the former Aylesbury Vale district).
The public consultation will take place between 14 April 2026 and 24 May 2026
- From 1st April the Helping Hands will be replaced by a Resilience Fund.
- Bucks Council committee personnel will change in May but he is hopeful that he will remain on the Planning Committee and Chair of the Community Board.
- Small grants are available from the Community.
- Tokens are available for local transport, for example to hospital appointments.
- There are no updates on road repairs.
- Highways have recently had a major re-organisation.

8.45pm Chair thanked UC Mahon and he left the meeting.

Following a general discussion it was noted that:

- The Ministry of Justice had emailed the Parish Council with an update on the proposed new prison in Grendon Underwood. Cllrs were shocked that the traffic management plan proposes Lawn Hill, Edgcott, as an access road to the prison compound. It was agreed that cllrs should look into erecting “No Prison Traffic” signs in Marsh Gibbon.
- The Parish Council is aware and concerned regarding early-stage plans for 1,000 homes on agricultural land west of Bicester, between the A41 and Blackthorn Road, with the Chiltern Main Line railway running through it.

Action: Cllrs to monitor and submit objections should a planning application be submitted.

5 Finance Report

5.1 Finance

Clerk presented the Financial Report for April 2026. Payments totalling £4,137.85 were approved as detailed in appendix 1.

5.2 Governance

The following policies, subject to some amendments, were approved:

- IT
- Data Retention
- Data Protection
- Publication
- Freedom of Information

It was noted that the Biodiversity policy, which will be issued in draft form initially, needed some changes and it was suggested that a sub-group is set up to ensure that the actions within it are carried out and monitored.

Action: Cllr PN to seek volunteers for the sub-group.

6 Village Hall

No updates were available.

7 **Play Equipment**

7.1 **Maintenance**

Cllr LC had emptied the bins and noted that there were no maintenance issues.

8 **Devolved Services**

8.1 **Grass Cutting**

It was noted that the first grass cutting had taken place.

Action: Clerk to ask the contractor what herbicide is used to check that it adheres to the council's proposed biodiversity policy.

9 **Roads and Pathways**

9.1 **Village Walk-about**

Chair had met with the Local Area Technician (LAT) to review the outstanding issues with Bucks Council. However, Chair reported that as Bucks Highways had just gone through a major re-organisation. The meeting wasn't very helpful as a new LAT had been allocated to our area. However, he did cover the following areas:

Area	LAT'S response
Outside school	Yellow lines and/or zebra crossing could be added.
Reducing the speed limit from 60mph to 30mph in Summerstown	Very unlikely to be approved unless there is further development; then it might be reduced to 40mph.
Trees in Millfield Close	Not the responsibility of Bucks Council.
Parking in Station Road	The road cannot be widened and yellow lines cannot be inserted.
Pot holes	On the programme of work to repair.
Mud Pond	BC have carried out work but suggested that the land owner should dig out his ditches to help reduce any future flooding.
Launton Road	Due to be resurfaced.

10 **Street Lighting**

10.1 **Maintenance**

There were no new maintenance issues to report.

10.2 **Street lighting upgrade**

It was agreed that the upgrade should go ahead.

Action: Clerk to request updated quotes.

11 **Cemetery Matters**

11.1 **General Maintenance**

11.1.1 It was noted that the seats in the gazebo will probably soon need cleaning and varnishing.

11.1.2 The condition of the road has not worsened; however it was agreed that 'uneven surface' notices should be erected.

Action: Cllr NL to source the notices

11.1.3 Cllr NL reported that he had been informed that S106 funds could not be used at the cemetery.

11.2 **Burials, Interments, Advance booking requests and Memorial applications**

11.2.1 **Burials**

No new requests had been received.

11.2.2 **Advance reservations**

No new reservations had been received.

11.2.3 **Memorials**

No new memorial requests had been received.

12 **Environment Matters**

It was noted that the Parish Council would support the proposed underpass at the London Road, Bicester, level crossing.

13 **Ewelme Trustees**

It was agreed that:

- the survey produced by Cllr PN would be issued to all tenants in the village.
- Ewelme Trustees would have sight of it but not have any editorial input.

14 **Cllr LC's History Report** noted that there was "Another" Sherry Party in 1965 which raised £50 for village hall improvements.

15 **Date of Next Meeting**

The next Parish Council meetings will be held on Tuesday 12 May 2026:

- 7.30pm The Annual Parish Meeting
- 8pm The Annual Meeting of the Parish Council.

Meeting closed at 9.50pm

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
14-Apr-26

COMMUNITY ACCOUNT

28-Feb-26		£12,594.05	
- Total Out during March		-£3,058.00	
- Total In during March:			
Tennis Club		£420.00	
HMRC: VAT Refund		£3,583.35	
Bucks Council: Dog bin refund		1,044.00	
Balance of Community Account at 31 March 2026		£14,583.40	

Cheque No	Payee	Amount	OUT
Payments for approval at meeting on 14 April 2026			
103627	Marsh Gibbon Village Hall	Inv 212106: Village hall hire 10 March 2026	£19.50 LGA 1972 s.133
103628	C Jackman	Curries invoice: Back up memory stick	£41.99 LGA 1972 s. 142
103629	MG Sports & Social Club	Inv P Wright & Son sports ground cess pit emptying 4 March 2026	£185.00 LG (MP) A 1976 s 19
103630	Bucks Council	Inv 2209041046: Cemetery waste Marsh 2026	£22.35 LGA 1972 s.133
103631	HMRC	Clerk PAYE March 2026	£168.23 LGA 1972 s. 112(2)
103632	C Jackman	Clerk Salary March 2026	£531.16 LGA 1972 s. 112(2)
103633	David Rollins	SK8-2026-001: skateboarding 20th Feb, 25 Mar 1 Apr, 8 Apr	£449.99 LGA 1972 s.145
103634	E.on	Inv 6018817664: Street lighting maintenance qtr ending March 2026	£319.20 PCA 1957s.3;HA 1980s.301
103635	Zurich	Inv 554848982: Insurance renewal to 31 May 2027	£2,400.43 LGA 1972 s. 111
		<u>£4,137.85</u>	
Outstanding cheques			
	Technical Surfaces	£450.00	
	MGVH	19.50	
		<u>£469.50</u>	£469.50
Notes: Outstanding income (not included in totals)			
	DLHancock: interment D-2-10, 20 Jan	£445.00	
		<u>£445.00</u>	

Anticipated balance **£9,976.05**

£9,976.05

EARMARKED RESERVE ACCOUNT	01-Apr-26	£32,749.27
	Total In	£0.00
	Total Out	£0.00
Balance of Earmarked Reserve at 14 April 2026		£32,749.27

Bank Reconciliation 14 April 2026
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2026	£14,583.40
Total payments to 14 Apr 2026	-£4,137.85
Add total receipts to 14 Apr 2026	£0.00
less outstanding cheques	-£469.50
Cash book balance at 14 Apr 2026	£9,976.05
	£9,976.05

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2026	£32,749.27
Less total payments to 14 Apr 2026	£0.00
Add Total Receipts to 14 Apr 2026	£0.00
Balance at 14 Apr 2026	£32,749.27

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£41,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£1,063.27
Transfer to CA to cover playground equipment (reimbursed by S106 paid into current account)	-£20,000.00
	<u>£32,749.27</u>

TOTALS at 14 Apr 2026	Community Account	£9,976.05
	Earmarked Reserve Account	£32,749.27
		£42,725.32

Signature: