

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 13 JUNE 2023

PRESENT: Cllrs A Lambourne (Chair), E Taylor (ET), J Smith (JS), N Lyon (NL) and T Reveler (TR)
Carole Jackman (Clerk)
Bucks Unitary Councillor Michael Rand (MR)

No members of the public were present.

Meeting commenced at 8.00pm. Chair welcome Councillor Rand to the meeting.

1 APOLOGIES

Cllr R Cross (RC)
Bucks Unitary Councillor Angela Macpherson.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF MEETING HELD ON 9 MAY 2023

The minutes of the meeting held on 9 May 2023 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

There were no matters arising.

5 GENERAL CORRESPONDENCE

It was noted that correspondence from Stop the Arc is being circulated. However, Bucks Council is hearing very little about the ARC project and has noted that it has been renamed Pan Regional Partnership.

6 COUNCILLOR VACANCY

Bucks Council had notified the Parish Council that a request for an election had not been received and it was now free to co-opt. Following an advertisement to co-opt, one resident came forward and has subsequently met councillors and been invited to join the Parish Council.

7 PLANNING

7.1 **23/01606/ALB** :The Croft West Edge Marsh Gibbon Buckinghamshire OX27 0HA
Listed building application for internal alterations for proposed en suite.

Decision: Councillors raised no objections to this application.

Action: Clerk to report decision to Buckinghamshire Council (AVDC Area).

7.2 **Bucks Council (AVDC Area) Approved application**

23/00583/APP | Dropped kerb onto Whales Lane and creation of access to 1 Westbury Terrace (part retrospective) | 1 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 0HD: Status approved

7.3 **Late Notifications**

There were no late planning applications to consider.

7.3 **Appeals**

Planning Appeal - APP/J0405/Q/22/3293622 - Barnwell Farm – withdrawn.

8 Ewelme Site

8.1 Site A

It was noted that:

- Since building work started on Swan Field (Site A) flooding has been experienced by residents in Swan Lane, Castle Close, Castle Road and Leonard Meadow during heavy rain.
- Following recent heavy rain the fire bridge had to be called to pump the water out of residents' gardens and sand bags were provided by Bucks Council. A further supply of sand bags is now being stored by Cllr JS.
- Leonard Meadow is able to cope with the heavy rain but not if it has to manage the overflow from Swan Field.
- The Drainage Engineer from Bucks Council would like to meet the residents affected by the flooding.
- Thames Water also have been involved and are due to visit the site.

Action: Clerk to set up site meeting with residents and Bucks Council.

Cllr MR read an email from the Planning Enforcement & Monitoring Team Leader which provided a full update on the involvement of Bucks Council at the site (See Appendix 1).

9 CLERK'S REPORT

9.1 Finance Report

Clerk presented the Financial Report for June 2023. Payments totalling £9,154.81 were approved, which includes a £5,000 transfer from the current account to the earmarked reserve account, as detailed in appendix 2.

9.2 Annual Governance and Accountability Return (AGAR)

9.2.1 Section 1: Annual Governance Statement 2022/23

The Annual Governance Statement was approved.

9.2.2 Section 2: Annual Accounting Statements 2022/23

The Annual Accounting Statements were approved.

Action: Clerk to send the completed AGAR to the external auditor and put onto the website and notice board the relevant papers.

10 VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)

Cllr MR reported that Bucks Council is working on updating the VALP (now the Bucks Plan) and is calling for brown field sites suitable for development. No further updates have been received.

It was agreed that this item should be removed from the agenda until further information is available.

11 VILLAGE HALL

11.1 Report

Cllrs JS and TR had attended the AGM on 11 May. Cllr TR reported that the following work was planned:

- Upgrades to electric and lighting systems to be completed by September.
- Replace curtains in VH.
- Replace urinals in the gents toilet.
- Sand existing wood floor and polish.
- New matting in the entrance threshold.
- Repaint the whole interior.
- New shed for outside storage.
- New chairs to replace the old plastic backed chairs.
- Install a partition in the store room.
- Assess the heating system.
- Replace carpets in various rooms with a hard floor.

12 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

12.1 Maintenance

A quotation of £2.601 + VAT had been received for the repair of the cableway. However, it was agreed to wait until the annual inspection report (which was expected in July) before deciding whether to go ahead.

13 DEVOLVED SERVICES

It was unclear whether the grass at Ware Pond had been cut.

Action: Cllr RT to check the area [Note: Cllr RT has confirmed that the area at Ware Pond has been cut.]

14 ROADS AND PATHWAYS

14.1 Parking in Castle Street

No updates were available on the when the report from Bucks Council will be received. However, Cllr NL noted that he had witnessed what looked like a site meeting.

15 STREET LIGHTING

16.1 Maintenance

The street light in Tompkins Lane had been repaired.

Action: Clerk to inform National Grid of the upgrade and, when received, forward the unmetered supplies certificate to Cardinal Energy and Clear Utility Solutions who are looking into a new electricity supply contract.

16 CEMETERY MATTERS

16.1 General Maintenance

16.1.1 A resident had written to the council pointing out that "a grave had sunken and the hedge was almost covering the headstone".

Action: Councillors to inspect the area and clerk to ask the grave digger for advice on how to rectify the problem.

16.1.2 Cllr TR reported that he had been offered some whips which could be planted in the cemetery and it was agreed that 18-20 should be planted.

Action: Cllr RT to follow to accept the offer.

16.1.3 Cllr JS noted that the area by the cemetery gate was getting 'churned up' and becoming muddy.

Action: Cllr TR to inspect the area to see what can be done to rectify the problem.

16.2 Burial, Interments, Advance booking requests and Memorial applications

16.2.1 Burials

No burials had taken place.

16.2.2 Advance reservation

No reservations had been requested.

16.2.3 Memorial applications

No memorial applications had been received.

16.3 Cemetery Road

Cllr ET had been in contact with the road contractor, A Hickford, who had agreed to a site meeting at 10am on 29 June. Chair, Cllr ET and Pat Taylor agreed to attend the site meeting.

17 ENVIRONMENTAL MATTERS

17.1 Ware Pond

Chair reported that he had dug a trench to keep the water low. It was agreed that the trench did not need to be refilled at the moment. A quotation for the repairs of the railings is being sought.

See also minute 13 above.

17.2 Mud Pond traffic incident

Following the damage caused by a lorry reversing into the railings at Mud Pond reports had been sent to the police and the haulage contractor. The haulage contractor has not responded and it may take approximately six months for the police to carry out its investigation. In the meantime, the Council is seeking a quotation for the repairs.

18 STREET FURNITURE

18.1 Memorial Seat

Following discussions with Bucks Council, it was agreed that a licence costing £180 would not be required to place the memorial seat at the junction of Rectory Close and Station Road where a bench had previously been located. Confirmation has been requested from Bucks Council that the S106 application will now be submitted for 'sign off'.

19 COMMUNITY BOARD

Cllr MR reported that various awards had recently been presented in the Haddenham and Waddesdon area.

20 JUBILEE PLANTATION

Cllrs continue to monitor and carry out work when needed.

21 ANY OTHER BUSINESS

21.1 Bucks Council Road Maintenance Contractor

21.1.1 Cllr MR reported that Bucks Council is 'ploughing on' with the new road maintenance contractor.

21.1.2 Cllr MR reported that the Transport Select Committee had visited the area and he noted that HS2 had 'cleaned up the area' for its visit.

23 DATE OF NEXT MEETINGS

The next meeting will be held at 8pm on Tuesday 11 July 2023 in the committee room of Marsh Gibbon village hall.

The meeting closed at 9.35pm.

Buckinghamshire Council's involvements at the Ewleme Development, Site A (Swan Field)

Team	Why involved	Progress/current update
Planning Enforcement	<p>Breach of planning control: initially that SuDS had not been discharged, however, this has now been found to be compliant.</p> <p>There are further breaches of planning control being looked into – relating to the size of the gardens and the materials used to construct the houses.</p>	<p>The temporary stop notice has now expired, so work can continue. We are aware that works continued during the time the notice was in effect, however, we must balance the likelihood of prosecution being successful, with the public interest in this case. The SUDS matters are resolved insofar as they are enforceable.</p> <p>Further investigation in relation to other matters in ongoing.</p>
SuDS	There was a condition pertaining to the discharging of the SUDS prior to commencement of the development.	Unfortunately, this condition is not enforceable.
Highways	Because there was water discharging onto the public highway and because there were works which were required to be carried out by the developer in order to upgrade the connection under the highway.	<p>Alison is working with the affected residents to provide support in the interim until we can finish investigations and resolve the drainage issues for the long term. Our drainage designer is arranging further investigation surveys and is intending to meet the resident to understand fully what has happened so that the final solution addresses all known issues. We have budget allocated and intend to carry out the works this summer. This is a top priority. We are however having to investigate further as original surveys did not cover the full drainage system including castle street. I understand the investigation happened last week, but I am unaware of the findings.</p> <p>It is disappointing that the developer refused to work with us to resolve drainage issues which many other developers do routinely. I will leave it</p>

		to you/others to comment on the current enforcement issues and whether the developer has discharged additionally to the system during construction over and above the agree final discharge.
Land Drainage	The flood management team has been involved with the new development site following being made aware of two separate access culverts having been constructed on two ditches (ordinary watercourse) surrounding the new development site in September last year, that did not have prior land drainage consent approval before undertaking these works.	Following this we have been in communication with the developer WE Black about resolving this issue. After requesting further investigations be undertaken by the developer into the wider connectivity of the ditches, the most recent correspondence we have had with the developer (30.05.2023) was advising them that the 'temporary' access culverts will need removing and replacing following revised and correct design. We advised the developer that these works must obtain land drainage consent from ourselves and that if we do not receive applications for the access culverts then we will look to review the unconsented access culverts in line with our Enforcement Policy. Please note that we do not consider the two access culverts, albeit these are un-consented, to have played a role in the recent flood events in the village
Thames Water	Raw sewage seeping from one of the utility drains at the bottom of Swan Lane.	Thames Water advised that they will arrange for the site to be inspected within the next 24 hours.

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
13-Jun-23

COMMUNITY ACCOUNT

28-Apr-23	£34,205.13	
Outstanding Cheques and cheques approved on 9 May 2023	-£6,370.90	
Unpresented cheques at 30 May 2023	£610.16	
Income:		
CPJ Field (Heritages)	£210.00	

Balance of Community Account at 30 May 2023 **£28,654.39**

Cheque No	Payee	Amount	
Cheques to approve on 13 June 2023			
Standing Order Sidleys	Inv 4195: Yearly Rent 1 June 23 - 31 May 24	£309.26	LGA (Misc) Act 1976, s.19
cheque 103336	SO £265.32 - Cheque £43.94		
103337 SSE	Inv 11772331 0066: Street lighting 3 May - 1 June	£222.85	PCA 1957s.3:HA 1980s.301
103337 SSE	Inv 591772404 0074: Street lighting 3 May - 1 June	£12.73	PCA 1957s.3:HA 1980s.301
103337 SSE	Inv 861786437 0063: Street lighting 3 May - 1 June	£2.91	PCA 1957s.3:HA 1980s.301
103338 Bucks Council	Inv 2205056896: Cemetery bin emptying May 2023	£16.95	Litter Act 1983 ss 5
103339 RTM	Inv 4097: Grass cutting	£1,479.36	Highways Act 1980 s. 96
103340 Technical Surfaces	Inv 80931: MatchFit Service 24 May 2023	£450.00	LGA (Misc provisions) 76, s.19
103341 Senses	Inv 0003473: Website hosting and emails	£172.80	LGA 1972 s. 142
103342 Mrs M R Rose	Inv 19 MY 2023: Internal Audit 2023-24	£65.00	Audit Commission Act 1998
103343 C Jackman	Aspli Safety: Invoice No: 493502 Throw Line Rescue Bag	£48.32	Public Health Act 1936, s.234
103344 C Jackman	Salary May 2023	£483.57	LGA 1972 s. 112(2)
103345 HMRC	Clerk PAYE May 2023	£80.80	LGA 1972 s. 112(2)
103346 Bucks Council	Inv 22050516459: Dog bin service 1 Apr 22 - 31 March 23	£810.26	Litter Act 1983 ss 5
Transfer Current Account	to Earmarked Reserve Account	£5,000.00	
DD Everflow	Inv 2302231: recreation ground water 8 July to 7 August	£401.67	LGA(MP) 1976 s.19
DD		£0.00	
Totals yet to be deducted from balance of Community Account		£9,556.48	
	103313 Swan Group	£75.00	
	103318 Technical Surfaces	£450.00	
	103334 MGVH	£57.00	
	103335 Eon	£28.16	
		£610.16	£610.16
	Total		£10,166.64
Total to be added to the Community Account			
	Hine Memorial Trust	600.00	600.00
	Anticipated balance		£19,087.75
			£19,087.75

EARMARKED RESERVE ACCOUNT	01-Apr-23	£26,783.76
	Total In	£5,000.00
	Total Out	£0.00

Balance of Earmarked Reserve at 13 June 2023 **£31,783.76**

Bank Reconciliation 13 June 2023
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2023	£20,423.84
Total payments to 13 June 2023	-£18,822.60
Add total receipts to 13 June 2023	£18,605.43
Less outstanding cheques from 2023-23 FY	-£1,118.92
	£19,087.75
Cash book balance at 13 June 2023	£19,087.75

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2023	£26,783.76
Less total payments to 13 June 2023	£0.00
Add Total Receipts to 13 June 2023	£5,000.00
Balance at 13 June 2023	£31,783.76

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£21,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£97.76
	£31,783.76

TOTALS at 13 June 2023	Community Account	£19,087.75
	Earmarked Reserve Account	£31,783.76
		£50,871.51

Signature: