

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 12 JULY 2022

- PRESENT:** Cllrs A Lambourne (Chair), P Evershed (PE), E Taylor (ET), R Cross (RC), J Smith (JS), N Lyon (NL) and T Reveller (TR)
Clerk, Carole Jackman
5 residents (including 3 representatives from the Village Hall Committee)
- APOLOGIES:** Bucks Cllr Angela Macpherson

Meeting commenced at 8.00pm

1 **DECLARATIONS OF INTEREST**

None.

2 **MINUTES OF MEETING HELD ON 14 JUNE 2022**

Minutes of the meeting held on 14 June were agreed by those present and signed by the Chairman.

3 **MATTERS ARISING**

None.

4 **PUBLIC PARTICIPATION**

Chair welcomed those present who wished to discuss the village hall car park and school traffic.

5 **GENERAL CORRESPONDENCE**

All correspondence had been circulated to Councillors:

Appendix 1.

6 **PLANNING**

6.1 **Planning applications**

22/02054/APP | Householder application for erection of double garage with storage space above and external staircase | Larch Barn Castle Street Marsh Gibbon Buckinghamshire OX27 OHJ

Decision: No objection

Action: Clerk to inform Bucks Council (AVDC Area)

22/02243/ALB | Listed building application for replacement of garage door with new three leaf casement door in existing annex building | The Croft West Edge Marsh Gibbon Buckinghamshire OX27 OHA

Decision: No objection

Action: Clerk to inform Bucks Council (AVDC Area)

6.2 **Bucks Council (AVDC Area) Approved applications**

21/02608/APP: Works of demolition, rear extension, internal and external alteration and conversion and alteration of outbuildings to form ancillary accommodation and garaging - Cromwell House Church Street Marsh Gibbon Buckinghamshire OX27 OET

22/00744/APP: Variation of condition 11 (footpath) 12 (visibility splays) relating to application 16/03379/AOP (Outline planning permission with all matters reserved for the development of land for up to 22 dwellings, together with associated parking, open space and sustainable drainage) - Site A Land South Of Little Marsh Road And East Of Swan Lane Marsh Gibbon Buckinghamshire

6.3 **Late Notifications** – to review any applications issued after the publication of the Parish Council agenda:

None.

6.4 **Ewelme Sites** – to receive updates on Sites A, B and C

6.4.1 **Site A**

It was noted that there has been some noise nuisance, but it was hoped that this would cease within the next few days.

6.4.2 **Site B**

6.4.2.1 **Planning conditions**

Cllr RC still is looking into the planning conditions regarding the on-site parking.

6.4.2.2 **Traffic Calming**

More complaints and concerns regarding the parking outside the school, exacerbated by the new traffic calming, have been received. Residents present noted that it is now 'horrendous' getting out of Larch Barn. It was suggested that cones are put out along the road to prevent parking in certain areas which Cllr JS will relay to the School Head.

Action: Cllr JS

Signature:

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It was noted that the Parish Council still is waiting for the safety report from Bucks Council.

6.4.2.3 **Accident**

EWR had made good the area where the lorry had gone off the road. Various photographs were taken of the lorry to emphasise the possible dangers.

6.4.2.4 **Dropped Kerb**

Clerk had not written to David Hiscock as Cllr Angela Macpherson was looking into the Castle Street traffic issues. However, Councillors agreed that the proposed location of the dropped kerb was in an unsafe location and that it would be safer for residents to cross Castle Street from Suffolk Court nearer to the junction of Swan Lane.

Action: Clerk to write to David Hiscock to explain that Councillors would not be proceeding with the dropped kerb for the time being.

7 **Chair brought forward Agenda item 9.2: the Village Hall Car Park Repairs including S106 funding**

Village Hall representatives who were present reported that they had received three tenders ranging in cost from £81,717 to £113,876. The lowest tender included a provisional £12,000 for work to the front of the car park. The village hall will be employing a consulting engineer whose professional fees will be £960 initially plus £210 per site visit. The engineer will sign off the work for stage payments.

It is hoped that the work will be carried out in the summer.

It was noted that the S106 contribution for the work will be £36,000. The S106 application form has been sent to the village hall committee for completion and return to the Parish Council for its support before forwarding onto Bucks Council.

Unfortunately, after some investigation it will not be possible to reclaim the VAT.

All the residents left the meeting

8 **CLERK'S REPORT**

8.1 **Finance Report**

Clerk presented the Financial Report for July 2022. Payments totalling £4,622.41 were approved, as detailed in appendix 2. Clerk reported that:

- the playground deposit payment was £18,725.71
- she had reclaimed VAT of £3,877.62.

It was agreed not to transfer any funds from the Business Premium Account to the Current account but to monitor the accounts until the VAT refund and second precept payment are received, to ensure that the current account does not become overdrawn

Action: Clerk to monitor the accounts.

8.2 **Skateboarding**

No updates were available.

8.3 **Bank Mandate**

Completion of the Bank Mandate change forms is progressing.

9 **VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)**

9.1 **Marsh Gibbon Neighbourhood Plan**

Cllrs agreed to monitor information regarding the update of the Neighbourhood Plan.

10 **REPORT FROM VILLAGE HALL**

10.1 **Report**

10.1.2 **Beer Festival**

Following a request for sponsorship and help for its Beer Festival, councillors regretted that they were unable to make any sponsorship but Cllr June Smith reported that she would be helping at the event. It was agreed to promote the event on Facebook and the Newsletter.

Action: Clerk to inform committee

10.2 **Car Park**

See item 7 above.

11 **PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**

11.1 **Maintenance**

No updates were available.

11.2 **Playground Upgrade**

11.2.1 **Playground upgrade**

The playground upgrade is progressing and a provisional booking for a ROSPA post installation inspection has been made for the end of July.

Cllr NL reported that he had received a quote of £8,000 to renew the fence.

It was noted that any new fencing should include gates as a public footpath runs through the playground and that the gates should be wide enough for a mower. A decision regarding the fencing will be made at a later date.

Action: Cllrs to investigate what fencing work needs to be completed.

11.2.2 Options for older children

Costs of a skate park varied from approximately £70K upwards. It was agreed that Cllrs would look into various options for the older children.

12 DEVOLVED SERVICES

It was noted that the hedge on Whales Lane still needs cutting back and that RTM have the removal of brambles on Hedgeside in hand.

Action: Clerk to write to the owner of the hedge to ask for it to be trimmed to make it safe for traffic.

13 ROADS AND PATHWAYS

13.1 Potholes

Cllr ET reported that the pot hole in Swan Lane had been repaired but that workers need to return to lay some tarmac on the path to make it safe.

It was noted that EWR has agreed to repair the verge outside Kensington Villas on Station Road.

13.2 Parking in Castle Street

See item 6.4.2.2 above.

The PCSO had emailed to say that he had contacted the traffic warden who should be able to deal with problem parking and that he had informed the school head.

13.3 Dropped Kerb adjacent to Suffolk Court

See 6.4.2.2 above

13.4 Public Footpath

Cllr ET and Clerk had received emails from Bucks Ramblers regarding:

- nominating a 'Local Champion', which would involve reporting to the Ramblers footpaths in need of clearance and gates/fences needing repair. Cllr ET had found a resident who was prepared to take on this role.

- the replacement of a gate on footpath MG1/9A/2 and the simultaneous "improvement" of a stile. The stile improvement would be done by slightly raising the lower step; by fitting a hand post; and possibly by lowering the top rail by an inch or two. The cost of the gate through the Ramblers Donate a Gate scheme is £350.

Actions: Cllr ET to liaise with the resident and Ramblers regarding the Local Champion role and Clerk to liaise with the Ramblers regarding the cost of the gate.

14 STREET LIGHTING

14.1 Maintenance

Clerk had requested a quotation for upgrading the street lights to LED following a 'cold call' from a local company.

15 CEMETERY MATTERS

15.1 General Maintenance

It was noted that the grass cutting in the cemetery had not been up to its usual standard, in that some of the graves had been left covered in clover.

Action: Clerk to ask contractor to ensure that future cuts include the removal of the clover.

15.2 Burial, Interments, Advance booking requests and Memorial applications

15.2.1 Burials

No burials had taken place.

15.2.2 Advance reservation

No advanced reservation requests had been received.

15.2.3 Memorial application

No memorial requests had been received.

15.3 Cemetery Road

Cllr PE had received a further quote for felling, poisoning and grinding out the poplar trees and supplying top soil it was agreed to accept the quote from Nichols for the Poplars and the quote from RTM to reduce the conifers by one meter.

Action: Cllr PE to respond to Nicholsons regarding the poplar trees

Clerk to request RTM carry out the work to reduce the conifers.

It was agreed that the dates when the work is carried out will be put onto Facebook.

Action: Cllr NL

16 ENVIRONMENTAL MATTERS

16.1 Ware Pond

16.1.1 Pond Railings

Cllr NL has sought advice whether to repair or replace the pond railings. It had been suggested to replace the railings with 'rustic' fencing.

Action: Cllr NL to follow up

16.1.2 Pond Cleaning

Chair has been liaising with Peter Ferens who has reported that EWR may help with the work to clean out the pond.

Action: Chair to liaise with Peter Ferens and to ensure that the work will be supervised.

17 STREET FURNITURE

It was agreed not to accept the offer of benches from the Community Board as there was now a cost involved.

18 COMMUNITY BOARD

No updates were available.

19 COMMUNITY PUB

Cllr RC reported that the group involved in trying to form a community pub had now pulled out and that the money was being returned to all those who had contributed.

He reported that following the receipt of a second Dilapidation Report the necessary repairs were considerably more than the original report prepared by Sidleys and agreement on liability with Ewelme Trustees but was not successful. The Ewelme Trustees meeting had taken place without any movement on the previous offer, therefore they felt they had no option but to pull out as they were not prepared to take on the risk of the additional costs.

Concern was expressed about the future of the Greyhound.

Action: Chair to contact the Ewelme Trustees to ask for a meeting probably in September to address concerns

20 QUEEN'S PLATINUM JUBILEE

The Jubilee celebrations had been a resounding success and flowers and thanks were sent to the organiser.

22 ANY OTHER BUSINESS

None.

23 DATE OF NEXT MEETINGS

8PM Tuesday 9 August 2022 in the committee room of Marsh Gibbon Village Hall

The meeting closed at 9.47 pm.

Appendix 1

General Correspondence Received

Date	From	Description	Actions
Weekly	Permit Office	Roadwork updates	Local notices To Cllrs
11 July	Community Board	Haddenham & Waddesdon Community Board - mini round up of news items	To Cllrs
11 July	News	Summer fun in Buckinghamshire	To Cllrs
7 July	Planning	Planning Application Consultation 22/02243/ALB	To Cllrs
6 July	News	Birmingham 2022 Queen's Baton Relay visits Buckinghamshire	To Cllrs
6 July	News	Giving Bucks care leavers a 'quilted hug'	To Cllrs
6 July	News	"Get road trip ready!" Travel Safe Bucks urges drivers to follow these simple steps this summer	To Cllrs
6 July	Planning	21/02608/APP : Works of demolition, rear extension, internal and external alteration and conversion and alteration of outbuildings to form ancillary accommodation and garaging - Cromwell House Church Street Marsh Gibbon Buckinghamshire OX27 0ET	To Cllrs
4 July	Susan Browning EWR Stakeholder & Community Lead Strategic Transport & Infrastructure Planning, Growth & Sustainability	Station Road Marsh Gibbon Bridge Height	To Cllrs
3 July	Dave Roberts Head of Highways Communities Directorate	Station Road Marsh Gibbon Bridge Height	To Cllrs
1 July	Community Board	Haddenham & Waddesdon Community Board - community bench project - request for your formal order	To Cllrs
1 July	Joe Houston, Parks & Green Infrastructure Officer Communities Directorate	S106 Leisure Contribution received	To Cllrs
1 July	News	Buckinghamshire Council's intervention turns around HS2 vent shaft plans	To Cllrs
1 July	Community Board	Haddenham & Waddesdon Community Board - Environment Action group notes of 27th June	To Cllrs
29 June	News	Come along to Buckinghamshire Open Weekend 28-31 July - first list of activities announced!	To Cllrs
29 June	Planning	Planning Application Consultation 22/02054/APP	To Cllrs
27 June	Planning	Consultation for Buckinghamshire Self-build and Custom Housebuilding Register	To Cllrs
27 June	News	Don't lose your voice - are your details up to date?	To Cllrs
27 June	Community Board	MVAS/Speed Indicator Device project	To Cllrs
27 June	Community Board	community engagement event - Thursday 30th June at 2 pm at Waddesdon Cricket Ground	To Cllrs
24 June	News	Simply Walk celebrates 20 years of walking and wellbeing	To Cllrs
23 June	News	Fun, free summer holiday clubs on offer to Buckinghamshire children	To Cllrs
23 June	Community Board	Haddenham & Waddesdon Litter picking forum - invite to Tuesday 19th July meeting at 7 pm.	To Cllrs
23 June	Community Board	New language support for Ukrainian refugees in Bucks communities	To Cllrs

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22 June	News	Buckinghamshire & Surrey Trading Standards win two national awards	To Cllrs
21 June	News	Let's send illegal tobacco up in smoke	To Cllrs
20 June	Community Board	Haddenham & Waddesdon Community Board - funding recommendations - your support is requested	To Cllrs
20 June	Community Board	Haddenham & Waddesdon Community Board - community engagement event - Thursday 30th June at 2 pm at Waddesdon Cricket Ground	To Cllrs
20 June	News	Jubilee memorabilia wanted!	To Cllrs
17 June	News	Tell us your views to help us improve community safety	To Cllrs
18 June	Planning	Ref. No: 22/00744/APP :Variation of condition 11 (footpath) 12 (visibility splays) relating to application 16/03379/AOP (Outline planning permission with all matters reserved for the development of land for up to 22 dwellings, together with associated parking, open space and sustainable drainage) - Site A Land South Of Little Marsh Road And East Of Swan Lane Marsh Gibbon Buckinghamshire Status: Approved	To Cllrs
16 June	Bucks Cllr Angela Macpherson	Road Narrowing Castle Street (Marsh Gibbon)	To Cllrs
16 June	Team Leader, Directorate for Planning Growth & Sustainability	Road Narrowing Castle Street (Marsh Gibbon)	To Cllrs
16 June	Planning	Wider Call for Sites.	To Cllrs
16 June	Community Board	In person or telephone payments to Buckinghamshire Council suspended from 5 pm on Monday 20th June to pm on Wednesday 22 June	To Cllrs
15 June	Street Naming	Oakapple Close & Jubilee Close, Marsh Gibbon	To Cllrs
15 June	News	Taking sensible precautions in the warmer weather	To Cllrs
13 June	Community Board	Invite to join the tree planting project as part of the relaunch of the Bernwood Jubilee way	To Cllrs

Association of Local Councils

Date	From	Description	Actions
	BMKALC	Weekly updates	To Cllrs
8 July	NALC	CHIEF EXECUTIVE'S BULLETIN	To Cllrs
6 July	EWR	Notification of heavy plant equipment movements	To Cllrs/Facebook
29 June	EWR	Action tracker and Agenda, Meeting Monday 4 July 2022 – EWR Local Representatives Group for Buckinghamshire	To Cllrs
29 June	BMKALC	Census 2021 first results published	To Cllrs
24 June	BMKALC	Upcoming Training Opportunities	To Cllrs
21 June	NALC	How to review neighbourhood planning policies 29 June 2022 — 12.00 – 13:15	To Cllrs
17 June	NALC	CHIEF EXECUTIVE'S BULLETIN	To Cllrs
16 June	BMKALC	UKSPF Communities and Place webinars	To Cllrs
16 June	NALC	DEMENTIA SURVEY	To Cllrs
15 June	BMKALC	Post Pandemic Burn Out in the Public Sector and New Ways of Working	To Cllrs
15 June	Planning	Help Us Shape a New Design Code for Buckinghamshire	To Cllrs
14 June	News	Wider call for sites opens as the Local Plan for Buckinghamshire begins to take shape	To Cllrs
13 June	BMKALC	2022 - 23 JPAG Guide	To Cllrs

Others

Date	From	Description	Actions
Various	WH Hill	Station Road Bridge	To Cllrs
11 July	Rambers	NB rRIPPLE - Marsh Gibbon local champion	To Cllrs
6 July	Via Website	Street lighting	To Cllrs
6 July	Thames Valley Police	Thames Valley Police recruitment materials	To Cllrs
4 July	WG Hill	Road outside Kensington Villas, Station Road, Marsh Gibbon	To Cllrs
3 July	WG Hill	Station Road Marsh Gibbon Bridge Height	To Cllrs
29 June	Zurich Insurance	Change to our UK legal status	To Cllrs
29 June	RTM	RTM Landscapes Grounds Maintenance Report	To Cllrs
29 June	Steve Parkinson The Parkinson Partnership LLP	VAT Query	To Cllrs
29 June	RTM	Updated insurance certificate	Noted
29 June	Crime Commissioner	Police & Crime Bulletin June '22 - 101 survey, county lines, absent fathers	To Cllrs
27 June	PCSO C0715 Danny Fahy	School Parking	To Cllrs
24 June	Play Safety	Notification of play area inspection in July for Marsh Gibbon Parish Council	Noted
23 June	Andrew Robson Sidleys	Notification of increase in rental charge for the Play area at the village hall	To Cllrs
21 June	CIB	This week is Refugee Week (20-26 June)	To Cllrs
19 June	Sec GUBH	Cleaner and Caretaker holiday	To Cllrs
17 June	Resident	Marsh Gibbon Parish Council June Newsletter	To Cllrs
16 June	Via website	22/02166/ATC: Removal of tree at the Plough	To Cllrs
16 June	Littlejohn	BU0130 Marsh Gibbon Parish Council – 2021/22 AGAR	NOTED
16 June	EWR Alliance	Opening of OXD34 bridge works	To Cllrs
16 June	Zurich Insurance	Marsh Gibbon Parish Council: Thank you for your recent payment	Noted
16 June	Playsafety	Notification of play area inspection in July for Marsh Gibbon Parish Council	To Cllr NL
16 June	Resident	Thank you for the flowers	To Cllrs
11 June	Zurich Ins	renewal documentation	To Cllrs
10 June	Sec VH	Revamp of Playground	To Cllrs

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
12-Jul-22

COMMUNITY ACCOUNT		Notes
30-May-22	£31,709.11	
Outstanding Cheques and cheques approved at meeting on 14 June 2022	-£23,043.81	
Unpresented cheques at 30 June 2022	£541.41	
Income:	£855.00	
Balance of Community Account at 30 June 2022	£10,061.71	

Cheque No	Payee	Amount	Authority
Cheques to be approved at meeting on 12 July			
103227	SSE Inv 11772331 0055: street light electricity 2 June - 1 July 2022	210.67	PCA 1957s.3:HA 1980s.301
103227	SSE Inv 591772404 0055: street light electricity 2 June - 1 July	12.21	PCA 1957s.3:HA 1980s.301
103227	SSE Inv 861786437 0044: street light electricity 2 June - 1 July	2.87	PCA 1957s.3:HA 1980s.301
103228	E.on Inv 112896: street light maint qtr ending 30 June 2022	250.12	PCA 1957s.3:HA 1980s.301
103229	C Jackman Clerk salary - June 2022	461.91	LGA 1972 s. 112(2)
103230	HMRC Clerk PAYE June 2022	£54.80	LGA 1972 s. 112(2)
103231	RTM Inv 3407: Grass cutting / AWP weed treatment	£1,234.86	Highways Act 1980 s. 96
103231	RTM Inv 3462: Grass cutting	£1,171.52	Highways Act 1980 s. 96
103231	RTM Inv 3522: Grass cutting	£1,171.52	Highways Act 1980 s. 96
103232	Ewelme Almshouse Charity Additional rent for Sportsfield-MG Village hall area	£43.94	LGA (Misc Prov) 1976, s.19
DD	Everflow Inv 1633722: Recreation ground water	£7.99	LGA(MP) 1976 s.19

Totals yet to Outstanding cheques		£4,622.41
103213: K Pullen	66.41	
103217: Technical Surfaces	450.00	
103224: T Revlier	25.00	
	<u>£541.41</u>	£0.00
		£541.41

Total **£5,163.82**

Total to be added to the Community Account

0.00 **0.00**

Anticipated balance **£4,897.89**

£4,897.89

EARMARKED RESERVE ACCOUNT	01-Apr-22	£26,725.40
	Total In	£2.01
	Total Out	£0.00
Balance of Earmarked Reserve at 12 July 2022		£26,727.41

Bank Reconciliation 12 July 2022
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2022	£20,163.19
Total payments to 12 July 2022	-£30,496.84
Add total receipts to 12 July 2022	£15,231.54
Cash book balance at 14 June 2022	£4,897.89
	<u>£4,897.89</u>

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2022	£26,725.40
Less total payments to 12 July 2022	£0.00
Add Total Receipts to 12 July 2022	£2.01
Balance at 12 July 2022	£26,727.41

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£16,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£41.41
	£26,727.41

TOTALS at 12 July 2022	Community Account	£4,897.89
	Earmarked Reserve Account	£26,727.41
		£31,625.30

Signature:

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