

## MARSH GIBBON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 10 AUGUST 2021

**PRESENT:** Cllrs A Lambourne (Chair), P Evershed (PE) E Taylor (ET), Lyon (NL) and T Reveler (TR)  
Public: 1 (K Andrews, Village Hall representative)

Meeting commenced at 8pm.

#### **1 APOLOGIES**

Apologies were received from County Cllrs A Macpherson, F Mahon and M Rand. Cllrs J Smith (JS) and R Cross (RC),

#### **2 DECLARATIONS OF INTEREST**

Cllr ET declared an interest in item 7 (Site C).

#### **3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13 JULY 2021**

The minutes of the meeting held on 13 July 2021 were agreed by those present and signed by the Chairman.

#### **4 MATTERS ARISING**

None.

#### **5 PUBLIC PARTICIPATION**

A representative from the village hall committee was present to give an update on village hall activities.

#### **6 GENERAL CORRESPONDENCE**

All correspondence had been circulated to Councillors.

**Appendix 1**

#### **7 PLANNING**

##### **7.1 Application**

There were no planning applications on the agenda.

##### **7.2 Late Notification**

**21/03131/APP** | Front porch and two storey side/front extension | 6 Station Road Marsh Gibbon Buckinghamshire OX27 0HN

**Decision:** No objections.

**Action:** Clerk to inform [Buckinghamshire Council \(AVDC Area\)](#).

##### **7.3 Buckinghamshire (AVDC Area) approved application**

21/01593/APP | Single storey rear extension - Leadmore Whales Lane Marsh Gibbon Buckinghamshire OX27 0HB

##### **7.4 Buckinghamshire (AVDC Area) refused application**

**21/02169/APP** | Granny Annex, Orchard Cottage, Wales Lane

##### **7.5 Ewelme Sites**

###### **7.5.1 Site A**

W.E.Black had confirmed that Instruction has been given for the hedge along Little Marsh to be cut back after the nesting season and have confirmed that they will maintain the public footpath which will be incorporated into the development.

###### **7.5.2 Site B**

The Parish Council concluded that the cost of directional signage to the shop was prohibitive.

###### **7.5.3 Site C**

No updates were available.

##### **7.6 Whales Lane Hedging**

Work being carried out on the site adjoining the hedge was noted.

##### **7.7 Goods Vehicle Operator's Licences**

The following application still is awaiting a decision from the Traffic Commission:

“Philip Lynch trading as Scooby Limited of 4 York Court, London Road, Sayers Common, Hassocks, West Sussex, BN6 9GY is applying for a licence to use Old Station House, Marsh Gibbon, Bicester OX27 OAX as an operating centre for 6 goods vehicles and 6 trailers.”

**7.8 Scotts Lane**

A complaint regarding nettles overhanging the path had been made but it was agreed that this was not a Parish Council issue who have no authority to intervene.

**8 CLERK’S REPORT**

**8.1 Finance Report**

Clerk presented the Financial Report for August 2021. Payments totalling £3,696.70 were approved, as detailed in appendix 2.

**8.2 Skateboarding**

There were no updates.

**8.3 S106**

**Planning Application 07/01493/APP (Land Adjacent to Manor Farm Main Street, Poundon)**

Buckinghamshire Council had confirmed that Twyford Parish Council was unable to get the relevant orders in place before the S106 deadline, therefore the £19,248 from the above planning application had provisionally been awarded to Marsh Gibbon. Cllr NL confirmed that he and Cllr RC were liaising with Bucks Council to get the relevant paperwork and orders placed by the deadline.

Cllr NL reported that funding requests would be submitted to the ‘incinerator’ by 1 September deadline.

**9 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**

**9.1 Maintenance**

**9.1.1 Tennis Club Boundary**

No updates were available.

**9.1.2 All Weather Pitch**

No updates were available.

**9.1.3 RoSPA Inspection**

The Annual ROSPA inspection had been held and the report sent to Councillors.

**9.2 Playground Upgrade**

The playground sub-group have drawn up a design for the playground upgrade costing approximately £75K, with inputs from the school children, and will be submitting applications for funding. See 8.3 above.

**9.3 Recreation Ground**

No updates were available.

**10 BCC DEVOLUTION OF SERVICES**

10.1 No issues were reported

**11 ROADS AND PATHWAYS**

**11.1 Potholes**

Repairs had been made in Swan Lane.

**11.2 HGV Weight Limit**

The location of the “Unsuitable for HGV” signage had been agreed with Buckinghamshire Council and would be installed by Ringway Jacobs.

**11.3 Speed watch**

No updates were available.

**12 STREET LIGHTING**

It was noted that the street lights in Tompkins Lane and Scotts Lane still had not been repaired.

**Action: Clerk to report to E.on.**

**13 CEMETERY MATTERS**

**13.1 General Maintenance**

There were no general maintenance issues.

**13.2 Burial, Interments, Advance booking requests and Memorial applications**

### 13.2.1 Burials

There were no burials to report.

### 13.2.2 Advance reservation / Memorial requests

A new memorial had been approved for grave D-1-5.

A reservation had been approved for grave D-2-4.

### 13.3 Cemetery Road

Cllr PE reported that the contractor will visit the cemetery at the end of August to inspect the cemetery road.

**Action: Cllr PE to arrange a meeting at the end of August with Alan Hickford, the contractor, Chair and Cllr ET.**

## 14 ENVIRONMENTAL MATTERS

### 14.1 Flooding

The following was noted:

- The local area technician (LAT) had raised an order to repair the damaged drains in Castle Street, but this would not be carried out for 8-12 weeks.
- A response regarding the drains outside the school had not been received.
- The LAT had not included any drainage repairs for Swan Lane.
- During heavy rainfall the area around Mud Pond still is flooding a neighbour's garden.

## 15 STREET FURNITURE

Cllr ET will ask P Taylor to inspect the notice board near Forge Close to determine if it is worth repairing.

## 16 MARSH GIBBON SILVER BAND

Cllr TR had attended the Marsh Gibbon Silver Band AGM and had been voted President. He also reported that the morale of the current committee members was very low and that they were trying to encourage youngsters to join the band. It was suggested that an advertisement is put into Life Together and the Claydons Magazine.

## 17 EAST WEST RAIL (EWR)

Chair reported that he had met with ERW who had informed him that they propose to change their work finishing time from 6pm to 9pm to get some track work completed between Launton and Charndon as soon as possible.

It was noted that there would be no additional lighting and vehicle movements after 6pm. Chair had no objection to this.

## 18 HS2

It was noted that HS2 has now appointed a Traffic Marshall.

## 19 REPORT FROM VILLAGE HALL

### 19.1 Car Park Repairs

Kate Andrews, representing the village hall committee, reported that:

- The village hall constitution had been amended to allow on-line banking.
- 3 CCTV cameras had been installed (it was noted that the playschool had been consulted and there would always be two people present when any footage is viewed).
- The committee is waiting for a drainage engineer's report on necessary car park repairs.
- A ditch along the village hall boundary needs dredging.
- A new booking secretary is needed.
- The accounts are in a positive condition.
- The independent auditor has resigned.
- A Beer Festival is being held on Saturday 13 August 2021.

## 20 COMMUNITY BOARD

Cllr NL reported that:

- A grant of £360 for wild flowers to be planted outside the had been awarded.
- A parent is liaising with BBOWT for advice on the planting.
- A quarterly wildlife newsletter will be issued by the school.

**21 COMMUNITY PUB**

No updates were available.

**22 JUBILEE PLANTATION**

No updates were available

**23 FACEBOOK**

There was nothing to report.

**24 OXFORD TO CAMBRIDGE ARC**

It was noted that the Government had issued the 1<sup>st</sup> (of 3) consultations on the Oxford to Cambridge Arc. It was noted that the wording of the consultation had been phrased in such a way that the results could only be positive.

It was noted that Buckinghamshire Council were not in favour of the Arc, would not be completing the consultation but would be making a statement.

**25 ANY OTHER BUSINESS**

**25.1 Bollards at Junction of Clements Lane and Church Street**

It was reported that the direction arrow on the bollard covering the manhole at the junction of Clements Lane and Church Street was pointing in the wrong direction.

**Action: Clerk to report on Fix May Street.**

**25.2 New Mega Prison at Grendon Underwood**

Councillors agreed to submit an objection to the proposed new prison at Grendon Underwood.

**26 DATE OF NEXT MEETINGS**

The next Parish Council meeting will be held in the village hall at 8pm on Tuesday 14 September 2021.

The meeting closed at 9.37 pm.

## Appendix 1

### General Correspondence Received

#### Bucks Council

| Date    | From                                 | Description  | Actions                 |
|---------|--------------------------------------|--|-------------------------|
| Various | Permit Officer                       | TTROs  | To Cllrs where relevant |
| 6 Aug   | TfB                                  | Weekly roadworks update  | To Cllrs                |
| 5 Aug   | News                                 | Drinking tonight? Don't drive tomorrow   | To Cllrs                |
| 5 Aug   | News                                 | Tell us your views on bus services in Bucks  | To Cllrs                |
| 5 Aug   | Planning                             | 21/02169/APP   Status: Householder Refused   | To Cllrs                |
| 3 Aug   | Martin Tett                          | Letter from Martin Tett - Creating a Vision for the Oxford-Cambridge Arc                       | To Cllrs                |
| 3 Aug   | David Cairney                        | Highway direction signing to local shops etc   | Minute 11               |
| 3 Aug   | News                                 | Open Weekend – a wealth of opportunities!  | To Cllrs                |
| 29 Jul  | News                                 | New Chairman appointed for Aylesbury Garden Town   | To Cllrs                |
| 28 Jul  | News                                 | Handy online guide to Aylesbury town centre's pubs, bars and restaurants with outside space    | To Cllrs                |
| 27 July | News                                 | Council demands that 'The Buckinghamshire Line' be built!                                      | To Cllrs                |
| 27 July | News                                 | New Gift & Craft Market comes to Aylesbury   | To Cllrs                |
| 26 July | Parks & Green Infrastructure Officer | Receipt of S106 Monies   | Minute 8                |
| 23 July | Education Dept                       | Information for residents with young families  | To Cllrs                |
| 23 July | News                                 | Buckinghamshire Council wins award for its Zero Waste Map!                                     | To Cllrs                |
| 23 July | News                                 | Aylesbury Garden Town champions local art  | To Cllrs                |
| 22 July | News                                 | Buckinghamshire Council outlines package of summer holiday support for eligible local families | To Cllrs                |
| 22 July | Planning                             | 21/02016/APP   Status: Householder Approved  | To Cllrs                |
| 21 July | Planning                             | Buckinghamshire Council approves an extra £3 million for county's roads                        | To Cllrs                |
| 20 July | News                                 | £15million investment in High Wycombe town centre  | To Cllrs                |
| 20 July | News                                 | Buckinghamshire Council starts £4m drains and gullies work programme                           | To Cllrs                |
| 20 July | News                                 | Green light for new High Wycombe ambulance hub proposal  | To Cllrs                |
| 20 July | News                                 | Six weeks of summer fun with Aylesbury's '#FunThursdays' entertainment                         | To Cllrs                |
| 19 July | News                                 | Wild Aylesbury Vale competition winners announced  | To Cllrs                |
| 16 July | Cabinet Member for Communities       | All Councils Charter   | To Cllrs                |
| 16 July | CC Angela Macpherson                 | Marsh Gibbon - blocked roadside drains and gullies   | To Cllrs                |
| 15 July | News                                 | Travel Safe Bucks promotes 'ecodriving' to help drivers to manage their speed                  | To Cllrs                |
| 15 July | News                                 | Back on track to celebrate Buckinghamshire's Paralympic heritage for Tokyo 2020                | To Cllrs                |
| 15 July | Martin Tett                          | Buckinghamshire Council Leader Martin Tett reacts to Prime Minister's County Deal              | To Cllrs                |
| 14 July | News                                 | Do you need to declutter after lockdown?   | To Cllrs                |
| 14 July | Member & Parish Liaison officer      | Members farewell   | Noted                   |
| 14 July | CC Angela Macpherson                 | extended hours EWR   | To Cllrs                |
| 13 July | News                                 | More chances to grab a job at Stoke Mandeville Stadium every day this week                     | To Cllrs                |
| 12 July | Parks & Green Infrastructure Officer | S106 funding available   | Minute 8                |

**Association of Local Councils**

| Date    | From   | Description   | Actions  |
|---------|--------|---|----------|
| 6 Aug   | BMKALC | Annual Conference September 22nd - Keynote Speakers Update 3 Matt Ellison                                   | To Cllrs |
| 6 Aug   | NALC   | CHIEF EXECUTIVE'S BULLETIN  | To Cllrs |
| 5 Aug   | BMKALC | Last remaining tickets Planning Demystified Buckinghamshire September 9th 2021 - no further dates scheduled | To Cllrs |
| 4 Aug   | NALC   | Newsletter  | To Cllrs |
| 31 July | BMKALC | Annual Conference September 22nd - Keynote Speakers Update 2  | To Cllrs |
| 16 July | BMKALC | Annual Conference September 22nd - Keynote Speakers Update  | To Cllrs |
| 16 July | NALC   | Chief executive's bulletin  | To Cllrs |
| 28 July | NALC   | NALC NEWSLETTER   | To Cllrs |
| 23 July | NALC   | Chief executive's bulletin  | To Cllrs |

**Others**

| Date    | From                   | Description   | Actions            |
|---------|------------------------|---|--------------------|
| 6 Aug   | EWR Alliance           | Sandhill Road Closure Community Update W.C. 02 August 2021  | To Cllrs           |
| 5 Aug   | Tesco                  | Apply for a Tesco grant to help tackle food insecurity...   | To Cllrs           |
| 31 July | Boundary Commission    | Your consultation feedback has been received  | Noted              |
| 30 July | MP's office            | Correspondence for Greg Smith MP: East West Rail Action Plan Follow-up Meeting  | To Cllrs           |
| 28 July | Heart of Bucks         | Heart of Bucks Love Bucks appeal  | To Cllrs           |
| 25 July | Aylesbury Ramblers     | Aylesbury Ramblers' Walk Programme - Aug - Sept 2021  | To Cllrs           |
| 22 July | Village Hall           | Request to erect inflatables and a "children's" area by the all-weather pitch during the beer festival                  | Approved via email |
| 21 July | RTM                    | RTM Landscapes Grounds Maintenance Report   | To Cllrs           |
| 21 July | Prof David Rogers      | Oxford Cambridge Arc: public consultation begins today - lasts 12 weeks   | Minute 24          |
| 21 July | WE Black               | Confirmation of hedging cutting and maintenance of the public footpath which will be incorporated into the development. | Minute 7           |
| 20 July | Robert Lawrence        | Oxford Cambridge Arc: public consultation begins today - lasts 12 weeks   | Minuye 24          |
| 15 July | Edgcott Parish Council | MoJ Submission of Planning application for new prison in Grendon Underwood  | To Cllrs           |

## MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
10-Aug-21

| COMMUNITY ACCOUNT   |  | Notes             |   |
|---|--|-------------------|---|
| 31 June   |  | £26,108.07        |   |
| Outstanding Cheques and cheques approved at meeting on 13 July 2021 |  | -£3,267.78        |   |
| Unpresented cheques at 31 July 2021                                 |  | £172.80           |   |
| <b>Income:</b>  |  |                   |   |
| Cemetery Burial D-2-2   |  | 640.00            |   |
| <b>Balance of Community Account at 29 June 2021</b>                 |  | <b>£23,653.09</b> |   |
| <b>Payments to be approved at meeting 10 August 2021</b>            |  |                   |   |
| Cheque No   | Payee  | Amount            | Authority                               |
| 103120  | RTM Inv 2941: Grass cutting  | 532.80            | Highways Act 1980 s. 96                 |
| 103121  | Bucks Council Inv 519024: Cemetery general waste emptying for July           | 15.35             | Litter Act 1983 ss 5                    |
| 103122  | Ringway Jacobs Inv TFBFTIN000179: installation of 'Unsuitable for HGVs' sign | 1,242.94          | Road Traffic Regs Act 1984, s.72(1)     |
| 103123  | David Rollins Inv: SK8-2021-002: Skateboard sessions June and July           | 458.31            | LGA 1972 s.145                          |
| 103124  | Graham Hodges Inv 76: grave digging D-2-2                                    | 410.00            | Local Authorities Cemeteries Order 1977 |
| 103125  | P Taylor Brewers invoice BCT/00244741 (Sandtex for village clean)            | 26.99             | Highways Act 1980                       |
| 103126  | MGVH Inv: 2106/05 , 30 June - Village hall hire June                         | 15.46             | LGA 1972 s.133                          |
| 103127  | C Jackman Clerk salary July  | 459.60            | LGA 1972 s. 112(2)                      |
| 103128  | HMRC Clerk PAYE JULY   | 47.80             | LGA 1972 s. 112(2)                      |
| 103129  | C Jackman Clerk expenses Postage / ZOOM (17 June, 18 May, 5 Aug)             | 60.52             | LGA 1972 s. 112(2)                      |
| 103130  | SSE Inv 11772331 0044: Street light elec 2 Jul to 2 Aug                      | 227.12            | PCA 1957s.3;HA 1980s.301                |
| 103130  | SSE Inv 591772404 0044: Street light elec 2 Jul to 2 Aug                     | 13.03             | PCA 1957s.3;HA 1980s.301                |
| 103130  | SSE Inv 861786437 0033: Street light elec 2 Jul to 2 Aug                     | 2.87              | PCA 1957s.3;HA 1980s.301                |
| DD  | Everflow Inv 1082790: Recreation Ground water 8 Sept to 7 Oct 2021           | 15.31             | LGA(MP) 1976 s.19                       |
| 103131  | PlaySafety Inv 57683: 2021 Playground Inspection                             | 168.60            | LG (MP) A 1976 s 19                     |
| <b>Totals yet to be deducted from balance of Community Account</b>  |  | <b>£3,696.70</b>  |   |
|   | Cheques for approval at meeting on the 10 August 2021                        |                   |   |
|   | Outstanding cheques at 10 August 2021  |                   |   |
|   | 103107 Senses  | £172.80           |   |
|   |  | <u>£172.80</u>    | <b>£172.80</b>                          |
| <b>Totals yet to be credited</b>                                    |  |                   |   |
|   | Mrs Y Aris: Reservation D-2-4  | -£600.00          |   |
|   | Heritages: Memorial D-1-5  | -£70.00           |   |
|   |  | <u>-£670.00</u>   | <b>-£670.00</b>                         |
| <b>Total</b>  |  | <b>£3,199.50</b>  |   |
| <b>Anticipated balance</b>  |  | <b>£20,453.59</b> |   |

| EARMARKED RESERVE ACCOUNT                           |  | Notes             |
|---|--|-------------------|
| 01-Apr-21   |  | £26,722.72        |
| Total In  |  | £0.67             |
| Total Out   |  | £0.00             |
| <b>Balance of Earmarked Reserve at 31 July 2021</b> |  | <b>£26,723.39</b> |

## Bank Reconciliation 10 August 2021

## COMMUNITY ACCOUNT

| CASH BOOK  |  | Notes             |
|--|--|-------------------|
| Balance at 1 April 2021  |  | £19,724.90        |
| Less Total Payments to 10 August 2021                                  |  | -£15,253.19       |
|  |  | <u>£15,981.88</u> |
| Add total receipts to 10 August 2021                                   |  | £15,981.88        |
| <b>Cash book balance at 10 August 2021</b>                             |  | <b>£20,453.59</b> |
|  |  | <u>£20,453.59</u> |
| EARMARKED RESERVE ACCOUNT  |  | Notes             |
| Balance of Earmarked Reserve A/C as at 1 April 2021                    |  | £26,722.72        |
| Less total payments to 10 August 2021                                  |  | £0.00             |
| Add Total Receipts to 10 August 2021                                   |  | £0.67             |
| <b>Balance at 10 August 2021</b>                                       |  | <b>£26,723.39</b> |
| <b>NB: the balance in the Earmarked Reserve Account is made up of:</b> |  |                   |
| Replacement / Refurbishment of the synthetic carpet at the 5-a-side    |  | £16,874.00        |
| Maintenance of play equipment  |  | £0.00             |
| Ware Pond cleaning   |  | £2,080.00         |
| Repairs and New Street Lamps   |  | £1,696.00         |
| Election Expenses  |  | £775.00           |
| Fencing Repairs at 5-a-side  |  | £0.00             |
| Defibrillator  |  | £50.00            |
| Cemetery road repairs  |  | £5,211.00         |
| Interest   |  | £37.39            |
|  |  | <u>£26,723.39</u> |
| <b>TOTALS at 10 August 2021</b>  |  |                   |
| Community Account  |  | £20,453.59        |
| Earmarked Reserve Account  |  | £26,723.39        |
|  |  | <b>£47,176.98</b> |