

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 10 JANUARY 2023

PRESENT: Cllrs A Lambourne (Chair), P Evershed (PE), J Smith (JS), R Cross (RC), and N Lyon (NL)
Carole Jackman (Clerk)

Meeting commenced at 8.00pm.

1 APOLOGIES

Bucks Cllr Angela Macpherson and Cllrs E Taylor and T Reveler.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF MEETING HELD ON 13 DECEMBER 2022

The minutes of the meeting held on 13 December were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

4.1 S106: Bench application

Bucks Council had requested further information regarding the bench which had been requested for the play area and had suggested that it be fixed (cemented) into the ground. Councillors argued that they did not wish to do this and if Bucks Council persisted with this request the application would be withdrawn.

Action: Clerk to follow up with Bucks Council.

4.2 Resident's email: Issues in Marsh Gibbon

An email from a resident pointing out various issues in the village had been addressed. As advised by the Local Area Technician at Bucks Council, clerk had reported the road issues on Fix My Street.

4.3 Memorial Bench

Chair had been approached regarding the purchase of a 1st world war memorial bench. Various locations in the village were discussed but none was agreed.

5 PUBLIC PARTICIPATION

No public were present.

6 GENERAL CORRESPONDENCE

All correspondence had been circulated to Councillors.

Appendix 1.

7 PLANNING

7.1 Planning applications

22/04185/APP | 2 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 0HD

Proposed dropped kerb to provide access to 1no. parking space.

Decision: No objection on condition that the comments and conditions from the Highways Department are met.

Action: Clerk to inform Bucks Council (AVDC Area).

7.2 Withdrawn

22/03466/APP | Dropped kerb onto Whales Lane to provide access to 2no. car parking area | 1 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 0HD0

7.3 Late Notifications

23/00070/AHR | 1 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 0HD

Removal of 15m section of hedgerow (retrospective)

Councillor were confused as to why this application should be retrospective.

Action: Clerk to obtain clarification from Bucks Council (AVDC Area) before comments are made.

7.4 Bucks Council (AVDC Area) Approved applications

There were no approved applications to note.

7.5 Ewelme Sites – to receive updates on Sites A and B

7.4.1 Site A

No updates were available.

- 7.4.2 **Site B**
- 7.4.2.1 **Rubbish bin at the shop**
Clerk is liaising with the shop and Bucks Council and a response is awaited from the shop as to what type of bin and location they require.
- 7.4.2.2 **Car Park**
Cllr JS reported that she and some other school staff members were now parking in the shop car park during the day.
- 8 CLERK'S REPORT**
- 8.1 **Finance Report**
Clerk presented the Financial Report for January 2023. Payments totalling £1,783.96 were approved, as detailed in appendix 2.
- 8.2 **2023-2024 Budget**
The budget as recommended by the Finance Committee was approved.
- 8.2 **2023-2024 Precept**
A precept of £27,500 was approved as recommended by the Finance Committee. This will lead to a 2.67% increase in the Bucks Council tax invoices.
Action: Clerk to submit precept request to Bucks Council
- 9 VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)**
- 9.1 **Settlement Review**
Bucks Council is conducting a Settlement Review and had issued an audit document to the Parish Council.
Action: Clerk to correct the audit document for approval at the next Parish Council meeting.
- 10 VILLAGE HALL**
- 10.1 **Report**
It was noted that:
- A new treasurer has been appointed.
 - Committee continue to look to the future for both the work that is required to maintain the hall and fund raising.
- 10.2 **Car Park**
The car park repairs have been completed successfully.
- 11 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 11.1 **Maintenance**
It was noted that Cllrs RC and NL have in hand:
- Repair of a dip at bottom of the slide where a puddle is forming.
 - New Fencing around the play area.
- 11.2 **Play Opportunities for Summer**
Bucks Council had issued details of Play Opportunities for Summer, but councillors considered that the costs ranging from £450 for a 2 hour session to £4500 for 4 hours (whole community) were prohibitive.
- 12 DEVOLVED SERVICES**
Council still is waiting for details of the devolved service payment from Bucks Council for FY 23-24.
- 13 ROADS AND PATHWAYS**
- 13.1 **Potholes / Road repairs**
It was noted that the Heet Road repairs have now started to fail and in places the road is sinking and that the verges are now dangerous.
Action: Clerk to report on Fix My Street.
- 13.2 **Parking in Castle Street**
Council is waiting for the review on the new road layout from Bucks Council.
- 14 STREET LIGHTING**
- 14.1 **Maintenance**
No faulty lights were reported.
- 15 CEMETERY MATTERS**
- 15.1 **General Maintenance**
No updates.
- 15.2 **Burial, Interments, Advance booking requests and Memorial applications**
- 15.2.1 **Burials**
Burials have been arranged:
- 18 January 2023 in section D, Row 2, Plot no 6.
 - 19 January 2023 in section D, Row 2, Plot no 5.

15.2.2 **Advance reservation**

The following reservation has been made:

- Section C, Row 7, Plot no 1 .

15.2.3 **Memorial applications**

Council approved a new memorial on the grave in Section D, Row 1, Plot no 11.

15.3 **Cemetery Road**

It was noted that the wet weather has not closed the cracks on the roadway.

16 ENVIRONMENTAL MATTERS

16.1 **Ware Pond**

Chair reported that he is continuing to chase the contractor to get the work at Ware Pond completed.

16.2 **School flooding**

Bucks Council had reported that it hoped to carry out the drain jetting outside the school in January.

16.3 **Mud Pond**

The flooding, during heavy rain, around Mud Pond continues to be a concern and it is thought that it was made worse when Moat Field was drained to prevent flooding in Moat Lane.

Action: Cllrs to inspect the area to try to determine if the Mud Pond flooding is caused by the drain from Moat Field.

17 STREET FURNITURE

No updates were available.

18 COMMUNITY BOARD

No updates were available.

19 CHRISTMAS TREE

Cllr PE reported that

- The tree had been taken down.
- A resident had made a star for future trees which councillors agreed could be painted gold.
- A resident had suggested planting a conifer in place of having a new tree each year. Councillors agreed not to go ahead with this suggestion as it would need maintenance and would probably interfere with properties surrounding the site.

Action: Cllr PE to inform the respective residents of councillors decisions.

20 JUBILEE PLANTATION

It was noted that:

- The school children continue to enjoy going to the Jubilee Plantation.
- A donation towards the maintenance of the plantation was received from a resident.
- Cllr RC has in hand the installation of the livestock fencing.

21 ANY OTHER BUSINESS

There was no other business

23 DATE OF NEXT MEETINGS

Parish Council meeting: 8pm Tuesday 14 February 2023

It was agreed to hold the March meeting on Monday 13th .

The meeting closed at 9.40 pm.

General Correspondence Received**Bucks Council**

Date	From	Description	Actions
Weekly	Permit Office	Roadwork updates	Local notices To Cllrs
9 Jan	News	Bledlow Household Recycling Centre reopens next week	To Cllrs
9 Jan	News	IMPACT OF RECENT WEATHER ON BUCKINGHAMSHIRE'S ROADS	To Cllrs
9 Jan	News	Nominations are now open for the Proud of Bucks Awards	To Cllrs
6 Jan	Parks & Green Infrastructure Officer, Communities Directorate	Confirmation of S106 contribution from Planning Application 16/03379	To Cllrs
6 Jan	Parks & Green Infrastructure Officer, Communities Directorate	S106 application – seats for AWP area	To Cllrs
6 Jan	News	Council's HAF programme spreads a little festive cheer to hundreds of families	To Cllrs
6 Jan	News	Buckinghamshire Council reveals first ever county-wide Local Heritage List	To Cllrs
5 Jan	CC Angela Macpherson	A41 Roman Road, Kingswood - Upcoming Gateway Feature installation	To Cllrs
5 Jan	News	Have your say – what would you like to see from tourism in Buckinghamshire?	To Cllrs
5 Jan	News	Buckinghamshire Council aims to save costs through new Estates Strategy	
3 Jan	Local Area Technician	Emergency tel.no: Your manhole cover broken/missing report has been logged	Noted
31 Dec	News	Buckinghamshire residents receive awards in the New Year's Honours list	To Cllrs
23 Dec	Community Board	Litter Picking Forum: notes of the 6th December meeting	To Cllrs
22 Dec	EWR Stakeholder & Team Leader, Strategic Transport & Infrastructure Planning, Growth & Sustainability	EWR Christmas Works Shutdown Update	To Cllrs
22 Dec	Highways Devolution Team	Highways Devolved Service Agreement Update	To Cllrs
22 Dec	News	Buckinghamshire Council win appeal against 'inappropriate development' in Beaconsfield	To Cllrs
21 Dec	Planning Policy Assistant Planning, Growth and Sustainability	Local Plan for Buckinghamshire Evidence Base - Settlement Review	To Cllrs
21 Dec	Senior Policy Officer (Town and Parish Councils)	Confirmed date for the Visitor Economy Survey: <i>from 3rd January to 17th February</i>	To Cllrs
21 Dec	News	Buckinghamshire Council shortlisted for Keep Britain Tidy's Network Awards 2023	To Cllrs
21 Dec	Parks & Green Infrastructure Officer, Communities Directorate	S106 – request for more info	Clerk responded
20 Dec	News	Bucks Council tops Modeshift STARS league table!	To Cllrs
20 Dec	News	Update on Ashendon Reservoir situation	To Cllrs
19 Dec	News	Important message about Ashendon Reservoir	To Cllrs
19 Dec	Community Board	closing receipt of funding applications for this current financial year at the end of January 2023	To Cllrs
16 Dec	Local Area Technician	Issues in Marsh Gibbon	To Cllrs & resident
16 Dec	Planning	Planning Appeal - APP/J0405/W/22/3307860 - HM Prison, Springhill Road, Grendon Underwood	To Cllrs
16 Dec	News	End of year message from Martin Tett, Leader of Buckinghamshire Council	To Cllrs

15 Dec	Planning	22/03466/APP Status: Application Withdrawn	To Cllrs
14 Dec	News	Do you know how safe your electric blanket is?	To Cllrs
14 Dec	Precept Administration Team	FW: Revised Parish and Town Tax Calculator	To Cllrs
14 Dec	Planning	22/04185/APP :2 Westbury Terrace Whales Lane Marsh Gibbon Buckinghamshire OX27 OHD: Proposed dropped kerb to provide access to 1no. parking space	To Cllrs
13 Dec	Local Area Technician	New Local Area Technician - Grendon Underwood Ward	To Cllrs

Association of Local Councils

Date	From	Description	Actions
	BMKALC	Weekly updates	To Cllrs
5 Jan	NALC	Local leadership through challenging times	To Cllrs
4 Jan	BMKALC	BC Planning Liaison Forum 30 Jan 2023 13:00	To Cllrs
29 Dec	BMKALC	Change of Date - BC Parish Liaison Meeting	To Cllrs

Others

Date	From	Description	Actions
6 Jan	Everflow	Case Ref: 517393: water leak in sports and social club	To Cllr RC & S&SC Chair
5 Jan	EWR	East West Rail Alliance notification	To Cllrs
3 Jan	DL Hancock	Request for burial	Clerk responded
31 & 13 Dec	Resident	Issues in Marsh Gibbon	To Cllrs
30 Dec	Everflow	Ack. Re Sports & Social Club Water Leak	Noted
28 Dec	Sports & Soc Club Chair	Report of water leak	To Cllr RC
21 Dec	StøptheArc	StøptheArc Newsletter, December 2022	To Cllrs
21 Dec	East West Rail	EWR: Keeping You Connected - Edition 8	To Cllrs
15 Dec	Charity Commission	Annual Return 2022 - confirmation of receipt CRM:0523918	Noted

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
10-Jan-23

COMMUNITY ACCOUNT		
30-Nov-22		£28,747.14
Outstanding Cheques and cheques approved on 13 December 2022		-£20,871.19
Unpresented cheques at 30 December		£503.17
Income:		
HMRC VAT refund		£15,382.32
Balance of Community Account at 30 December 2022		£23,761.44

Cheque No	Payee	Amount	Authority	
Cheques to be approved at meeting on 10 January 2023				
103284	SSE	Inv 11772331 0061: Street lighting 2 Dec to 3 Jan 2023	£232.44	PCA 1957s.3,HA 1980s.301
103284	SSE	Inv 591772404 0069: Street lighting 2 Dec to 3 Jan 2023	£13.25	PCA 1957s.3,HA 1980s.301
103284	SSE	Inv 861786437 0058: Street lighting 2 Dec to 3 Jan 2023	£2.88	PCA 1957s.3,HA 1980s.301
103285	G Hodges	Inv 37: Grave digging November 2022	£460.00	Local Authorities Cemeteries Order 1977
103286	Marsh Gibbon Village Hall	Inv 211250: VH hire 1 Nov and 8 Nov 2022	£38.00	LGA 1972 s133
103287	Bucks Council	Inv: 606670: cemetery bin emptying Dec 2022	£15.71	Litter Act 1983 ss 5
103288	E.on	Inv 115972: street light maintenance qtr ending Dec 2022	£250.12	PCA 1957s.3,HA 1980s.301
103289	C Jackman	Clerk salary December 2023	£500.17	LGA 1972 s. 112(2)
103290	HMRC	Clerk PAYE December 2023	£64.20	LGA 1972 s. 112(2)
103291	C Jackman	SLCC Membership renewal - 1/3rd share of membership fee	£59.00	LGA 1972 s. 112(2)
103292	D Rollins	Inv SK8-2023-001	£125.00	LGA 1972 s.145
103293	C Cruise	Christmas tree street lighting electricity	£23.19	LGA 1972 S.144
		£0.00	£1,763.96	

Totals yet to be deducted from balance of Community Account

103258	E Taylor	£15.00	
103276	Eon	£52.16	
103278	RTM	£276.61	
103282	MGVH	£19.00	
103283	CT Waters	140.40	
		<u>£503.17</u>	£503.17

Total £2,287.13**Total to be added to the Community Account**

Marsh Gibbon Tennis Club	contribution to 2022/23 grass cutting	250.00	
Mrs V J Heath	donation towards Jubilee Plantation	488.00	
		738.00	738.00

Anticipated balance £22,212.31

£22,212.31

EARMARKED RESERVE ACCOUNT		
01-Apr-22		£26,725.40
Total In		£25.16
Total Out		£0.00

Balance of Earmarked Reserve at 30 December 2022 £26,750.56Bank Reconciliation 10 January 2023
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2022	£20,163.19
Total payments to 10 January 2023	-£67,168.36
Add total receipts to 10 January 2023	£69,217.48
Cash book balance at 10 January 2023	£22,212.31

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2022	£26,725.40
Less total payments to 10 Jan 2023	£0.00
Add Total Receipts to 10 Jan 2023	£25.16
Balance at 10 Jan 2023	£26,750.56

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£16,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£64.56
	£26,750.56

TOTALS at 10 Jan 2023	Community Account	£22,212.31
	Earmarked Reserve Account	£26,750.56
		£48,962.87

Signature:

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