

MARSH GIBBON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON TUESDAY 8 JUNE 2021**

(The meeting was held in a COVID secure manner with hand sanitizer, face masks and social distancing)

PRESENT: Cllrs A Lambourne (Chair), P Evershed (PE) (Cllr Evershed signed the Declaration of Acceptance of Office), J Smith (JS), R Cross (RC), Lyon (NL) and T Reveler (TR)

Meeting commenced at 8pm.

1 APOLOGIES

Apologies were received from Cllr E Taylor.

2 DECLARATIONS OF INTEREST

None declared.

3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 MAY 2021

The minutes of the meeting held on 11 May 2021 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

None.

5 PUBLIC PARTICIPATION

There was no public present.

6 GENERAL CORRESPONDENCE

All correspondence had been circulated to Councillors.

Appendix 1

7 PLANNING

7.1 Application

21/02016/APP: Replacement shed with summerhouse / home office
Bailey Cottage, 13 Clements Lane, Marsh Gibbon OX27 0HG.

Decision: No objection.

Action: Clerk to inform Buckinghamshire Council (AVDC Area).

21/02016/APP: First floor rear extension (over existing single storey rear extension),
24 Rectory Close, Marsh Gibbon O27 0HT

Decision: No objection.

Action: Clerk to inform Buckinghamshire Council (AVDC Area).

7.2 Late Notification

There were no late notifications to consider.

7.3 Buckinghamshire (AVDC Area) approved application

There were no approved planning applications to note.

7.4 Withdrawn Application

21/01709/AGN: Steel framed hay barn, West Edge, Marsh Gibbon.

7.5 Ewelme Sites

7.5.1 Site A

It was noted that some drilling and archaeological work had taken place.

7.5.2 Site B

There were no updates on the current building work at Site B, but it was noted that the Post Office (scheduled to go into the shop when it is built) will hold an 'out-reach' facility in the Church between 11am and 1pm each Friday starting on 11 June until the shop is completed.

Cllr NL had put a note on Facebook and prepared some posters.

7.5.3 Site C

No updates were available.

- 7.6 **Whales Lane Hedging**
No updates were available.
- 7.7 **Goods Vehicle Operator's Licences**
The Parish Council had submitted an objection to the Traffic Commission opposing the following application:
"Philip Lynch trading as Scooby Limited of 4 York Court, London Road, Sayers Common, Hassocks, West Sussex, BN6 9GY is applying for a licence to use Old Station House, Marsh Gibbon, Bicester OX27 0AX as an operating centre for 6 goods vehicles and 6 trailers."
Letters of opposition also had been submitted from Thames Valley Police, Buckinghamshire Council, and Steeple Claydon, Twyford, Edgcott and East Claydon Parish Councils.
- 8 CLERK'S REPORT**
- 8.1 **Finance Report**
Clerk presented the Financial Report for June 2021. Payments totalling £3,098.64 were approved, as detailed in appendix 2.
It was agreed to discuss transfer of funds from the Community Account to the Ear Marked Reserve Account at the next Finance Meeting (date to be agreed).
It was agreed to add all Councillors to the account signatory list and then to look into setting up an on-line account.
Action: Clerk to forward relevant forms to Councillors.
- 8.2 **Skateboarding**
Skateboarding is continuing.
Action: Clerk to check on the receipt of the Heart of Bucks funding.
- 8.3 **S106**
Planning Application 07/01493/APP (Land Adjacent to Manor Farm Main Street, Poundon)
Cllr RC had been unable to get a response from Bucks Council for an update on the status of the funding from the above planning application.
Action: Cllr RC to follow up.
- 9 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 9.1 **Maintenance**
- 9.1.1 **Tennis Club Boundary**
Cllr RC is continuing with the work on the boundary fence.
Action: RC and TR to liaise.
- 9.1.2 **All Weather Pitch**
It was agreed to look into the installation of a basketball net.
Action: Cllrs RC/NL/TR to follow up.
- 9.1.3 **RoSPA Inspection**
Clerk reported that the annual RoSPA inspection had been booked for July.
- 9.2 **Playground Upgrade**
A revised quote had been received from one of the possible suppliers.
Clerk reported that she was in the process of completing the final WREN report for the funding of the previous upgrade.
Action: Clerk to check on what information WREN require when disposing of any of the current playground equipment it funded.
- 9.3 **Recreation Ground**
No updates were available
- 10 BCC DEVOLUTION OF SERVICES**
- 10.1 No problems were reported.
- 11 ROADS AND PATHWAYS**
- 11.1 **Potholes**
Potholes were noted in:
- Heet Road

- Grendon Road (opposite the entrance to the recreation ground)

Action: Clerk to report to Bucks Council.

11.2 HGV Weight Limit

Chair and Cllr RC will attend a site meeting with Buckinghamshire Council at 3.15pm on Friday 11 June to confirm the exact location of the signage.

11.3 Speed watch

Peter Ferens has agreed to carry out Sentinel Camera speed watch which has been booked for 21-25 June.

Clerk and Cllr TR will act as Speed watch Coordinators.

Action: Clerk to collect the camera from Waddesdon Police Station on Friday 18 June.

12 STREET LIGHTING

No updates were available.

13 CEMETERY MATTERS

13.1 General Maintenance

The supply of water is in hand.

Cllr PE reported that the high winds had slightly damaged one of the benches in the gazebo. It was noted that it probably was not a good idea to fix the benches to the brick base. Cllr RC suggested buying a bench (with S106 funding) made with recycled plastic which were almost indestructible. It was noted that several graves had not been cut and were covered with weeds.

Action: Cllr PE to speak to Cllr ET to get the graves cleared of weeds.

13.2 Burial, Interments, Advance booking requests and Memorial applications

13.2.1 Burials

A burial will be held on 21 June in Section D, Row 2, Plot No 2.

13.2.2 Advance booking / Memorial requests

There were no requests.

14 ENVIRONMENTAL MATTERS

14.1 Flooding

Thames Water have agreed to a site meeting at 10am on Tuesday 15 June which Cllrs ET and NL will attend. It was agreed to invite two residents, who had been affected by the flooding, to the meeting.

Action: Clerk to invite the residents.

15 STREET FURNITURE

Cllr JS reported that she will clear the weeds surrounding kissing gate in Scotts Close.

Cllrs RC and TR will endeavour to repair the gate on the path between the village hall and Moat Lane.

16 Litter Pick/Working Party

To be removed from the Agenda.

17 EAST WEST RAIL (EWR)

EWR had invited Councillors to visit one of its compounds. Once a date is known for the visit Councillors will decide who will attend.

18 HS2

No updates were available.

19 REPORT FROM VILLAGE HALL

25.1 Car Park Repairs

Cllr JS reported that quotations for the repair of the car park were not available. Chair reiterated that for the S106 money to be used for the car park repairs, the Parish Council must receive three quotations.

Cllr JS reported that the next village hall meeting will be held week commencing 14 June.

20 COMMUNITY BOARD

Nothing to report. Cllr NL thought that the Flooding sub-group would be the next meeting.

Action: Cllr NL to confirm with the Community Board coordinator when the next meeting will be held.

21 ASSETS OF COMMUNITY VALUE

Cllr RC reported that he had submitted the applications but had subsequently withdrawn them as more information had been requested.

22 JUBILEE PLANTATION

Cllr RC has the work in hand.

23 FACEBOOK

There was nothing to report.

24 COVID-19

There was nothing to report.

25 ANY OTHER BUSINESS

25.1 There was no other business

26 DATE OF NEXT MEETINGS

The next Parish Council meeting will be held in the village hall at 8pm on Tuesday 13 July 2021.

The meeting closed at 9.35

Appendix 1

General Correspondence Received

Bucks Council

Date	From	Description	Actions
Various	Permit Officer	TTROs	To Cllrs where relevant
4 June	News	Communities encouraged to Walk and Talk	To Cllrs
3 June	News	Child viral infections on the increase	To Cllrs
2 June	Senior Engineer - Design Services, TfB	HGV signage	Agenda item 11
1 June	Democracy Mailbox	Councillor Registers of Interests – confirmation of receipt	Noted
1 June	Member & Parish Support	Planning application 15/02994/APP	To Cllrs
1 June	News	Be smart and make a swap – it's good for you and the environment	To Cllrs
1 June	News	Helping Hand service continues to support families in Buckinghamshire during the May half-term break	To Cllrs
28 May	News	Buckinghamshire patients asked to treat GP practice staff with kindness and respect	Noted
28 May	News	More pop-up vaccination clinics for homeless people come to Aylesbury and High Wycombe	To Cllrs
27 May	News	Getting involved in designing future developments in Buckinghamshire	To Cllrs
27 May	News	Summer of Stories – what's your story?	To Cllrs
27 May	Fix My Street	Blocked Drain station road	Noted
26 May	News	Council confirms key political appointments	To Cllrs
26 May	News	Spring Bank Holiday bin collections across Buckinghamshire	To Cllrs
25 May	Planning	Planning Application Consultation 21/01920/APP	Agenda item 7
24 May	Commercial Waste	Bank Holiday Weekend Collections - Change to Schedule	To Cllrs ET & PE
24 May	Permit Officer	TTRO - Castle Street, Marsh Gibbon 1-4 June 2021	To Cllrs
21 May	News	Council says that current proposals for the Amersham HS2 vent shaft are 'totally unacceptable'	To Cllrs
21 May	News	Regular rapid testing for COVID-19 in Buckinghamshire has never been easier	Noted
20 May	CC Angela Macpherson	HGV'S OLD STATION HOUSE, MARSH GIBBON	Agenda item 7
20 May	Community Board	Haddenham and Waddesdon Community Board - Wild Aylesbury Vale competition and free online talks	To Cllrs
29 May	News	Be a part of this year's Great British Spring Clean!	To Cllrs
18 May	CC Angela Macpherson	BC annual reports	To Cllrs
14 May	News	Find out how to welcome wildlife to your outdoor space	To Cllrs
14 May	Planning	20/03960/APP Status: Householder Approved	Noted
14 May	Planning	19/02094/ADP Status: Details - Application Approved	Noted
12 May	Local Area Technician	Enquiry Resolved - Enquiry 40163652: flooding issue outside the school - wait until BC clean the gullies in Marsh Gibbon	Noted

Association of Local Councils

Date	From	Description	Actions
4 June	NALC	Chief executive's bulletin	To Cllrs
2 June	BMKALC	Upcoming Training Opportunities Book Now!	To Cllrs
14 May	NALC	CHIEF EXECUTIVE'S BULLETIN	To Cllrs
12 May	BMKALC	Publications available to order on hard copy	To Cllrs

Others

Date	From	Description	Actions
4 June	David Ingham	Duck Pond Bus Stop Roof Repairs	To Cllrs
3 June	Community Land Trust	Successes for CLTs and the movement as a whole	To Cllrs
3 June	Thames Valley Police	Confirmation of support for opposition to HGV License at Old Station House	Agenda item 7
2 June	RoSPA Play Safety	Confirmation of annual playground inspection	Agenda item
1 June	Heart of Bucks	Heart of Bucks Family Angels appeal	To Cllrs
1 June	Police & Crime Commissioner	Police & Crime Bulletin May 2021	To Cllrs
31 May	RTM	RTM Landscapes Grounds Maintenance Report	To Cllrs
31 May	Chair Twyford PC	Objection to HGV license application, Station House	Agenda item 7
31 May	Chair Twyford PC	Update from Buckinghamshire Council for Towns and Parishes	To Cllrs
30 May	P Ferens	Speed watch	Agenda item 11
28 May	EWR	Invitation to visit compound	To Cllrs
23 & 28 May	Resident	HGV's	To Cllrs
28 May	Sport England	Active Places Data Platform	To Cllrs
28 May	EWR	Parish Council Compound Visit	To Cllrs
27 May	Stephen Turner	Rec meter reading/bench from Plough to Rec	Clerk responded
26 May	Steeple Claydon PC	Objection to HGV license application, Station House	Agenda item 7
25 May	East Claydon PC	Objection to HGV license application, Station House	Agenda item 7
19 May	Neighbourhood Supervisor & Wildlife Crime Officer Waddesdon Neighbourhood Policing Team	Report for Annual Parish Meeting	To Chair
18 May	E.on	Street Lighting Maintenance - SOX Lamps	Noted
18 May	WREN	11166364 - Marsh Gibbon Playground Development – request for final report	Clerk responded
14 May	WE Black Ltd	Little Marsh Road, Marsh Gibbon – confirmation of planning approval	To Cllrs
13 May	RTM	RTM Landscapes Grounds Maintenance Report	To Cllrs
13 May	Resident	HGV's	Agenda item 7
13 May	Play Safety	Reduced Rate Play Area Inspections in July for Marsh Gibbon Parish Council	Inspection booked
12 May	Everflow	Request for rec. ground water meter reading	Sent to S Turner

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
08-Jun-21

COMMUNITY ACCOUNT		Notes	
29-Apr-21		£31,596.30	
Outstanding Cheques and cheques approved at meeting on 11 May 2021		-£3,512.39	
Unpresented cheques at 29 May 2021		£753.20	
Income:			
Banbury Memorials - D-2-1		70.00	
Balance of Community Account at 29 May 2021		£28,907.11	
Payments to be approved at meeting 8 June 2021			
Cheque No	Payee	Amount	Authority
SO	Sidleys: Inv 3543: Recreation ground rent 1 June 21 - 31 May 2022	265.32	LGA 1972 s.133
103103	P Taylor: Brewers: Inv BCT/00243668 (paint for village clean)	127.22	Highways Act 1980
103104	Bucks Council: Inv 515115: Cemetery bin (May)	17.15	Litter Act 1983 ss 5
103105	Shaws: Inv 281205: Grant of Exclusive Right of Burial register	132.00	LGA 1972 s. 214(2)
103106	RTM: Inv 2839: Grass cutting / Hedgeside herbicide	1,263.00	Highways Act 1980 s. 96
103107	Senses: Inv 2909: Website hosting and emails	172.80	LGA 1972 s. 111
103108	David Rollins: Inv SK8-2021-001: Stakeboarding 30 April	83.33	LGA 1972 s.145
103109	C Jackman: Clerk salary May 2021	459.60	LGA 1972 s. 112(2)
103110	HMRC: Clerk PAYE May 2021	47.80	LGA 1972 s. 112(2)
103111	SSE: Inv 11772331 0042: Street lighting 5 May - 1 June	199.02	PCA 1957s.3:HA 1980s.301
103111	SSE: Inv 591772404 0042: street lighting 5 May - 1 June	11.62	PCA 1957s.3:HA 1980s.301
103111	SSE: Inv 86178437 0031: Street lighting 5 May - 1 June	2.86	PCA 1957s.3:HA 1980s.301
103112	Adept Scaffolding: Inv 5627: Bus shelter roof repairs	300.00	Local Gov (Misc Prov.) Act 1953, s.4
DD	Everflow: Inv 1000362 Recreation Ground water 8 July to 7 Aug 21	16.92	LGA(MP) 1976 s.19
Totals yet to be deducted from balance of Community Account		£3,098.64	
	Cheques for approval at meeting on the 8 June 2021		
	Outstanding cheques at 8 June 2021		
	103074 E&S Burborough	£300.00	
	103100 M Rose	50.00	
	103102 Defib Store	403.20	Amount originally approved £264 at May mtg - remainder approved by email
		£753.20	£753.20
Totals yet to be credited			
	Total	£3,851.84	
Anticipated balance		£25,055.27	

EARMARKED RESERVE ACCOUNT	
01-Apr-21	£26,722.72
Total In	£0.00
Total Out	£0.00
Balance of Earmarked Reserve at 29 April 2021	
£26,722.72	

Bank Reconciliation 8 June 2021

COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2021	£19,724.90
Less Total Payments to 8 June 2021	-£9,061.51
Add total receipts to 8 June 2021	£14,391.88
Cash book balance at 8 June 2021	£25,055.27
	£25,055.27
EARMARKED RESERVE ACCOUNT	
Balance of Earmarked Reserve A/C as at 1 April 2021	£26,722.72
Less total payments to 8 June 2021	£0.00
Add Total Receipts to 8 June 2021	£0.00
Balance at 8 June 2021	£26,722.72
NB: the balance in the Earmarked Reserve Account is made up of:	
Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£16,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£36.72
	£26,722.72
TOTALS at 11 May 2021	
Community Account	£25,055.27
Earmarked Reserve Account	£26,722.72
	£51,777.99