

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 18 APRIL 2023

PRESENT: Cllrs A Lambourne (Chair), R Cross (Vice-Chair), P Evershed (PE), E Taylor (ET), J Smith (JS), and N Lyon (NL)
Carole Jackman (Clerk)
Emily Pearson, Chair Village Hall Committee

Meeting commenced at 8.00pm.

1 APOLOGIES

Cllr T Reveler
Bucks Councillor Angela Macpherson.

2 DECLARATIONS OF INTEREST

None.

3 MINUTES OF MEETING HELD ON 21 MARCH 2023

The minutes of the meeting held on 21 March 2023 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

4.1 New Local Area Technician

Cllr ET reported that she had arranged to meet the new Local Area Technician for a 'walkabout' at 10am on Tuesday 16 May to confirm that the issues raised with her predecessor had been passed onto her and to highlight the recent flooding events in Swan Lane.

5 PUBLIC PARTICIPATION

Chair welcomed Emily Pearson, Chair of the Village Hall Committee, who was present to seek financial help with the purchase of mugs for the King's Coronation. (See 9 below).

6 GENERAL CORRESPONDENCE

All correspondence had been circulated to Councillors.

Appendix 1.

Clerk had received further correspondence from:

- a resident regarding the proposed application to site additional vehicles at W.G Hill Station Road (See 22.1 below).
- Greg Smith MP seeking the Parish Council's support for a zebra crossing on Castle Street outside the school (See 15.2 below).

7 COUNCILLOR RETIREMENT

Cllr PE had written to Chair stating that she would be retiring after this meeting (18 April). Chair said that he was sorry that she was going but thanked her for all she had done over her years as Clerk and Councillor and wished her well. Cllr PE was presented with some flowers and would receive an engraved vase when it had been returned from the engraver.

Action: Clerk to issue vacancy notice in conjunction with Buckinghamshire Council.

8 PLANNING

8.1 21/03322/ALB: Box Barn Castle Street Marsh Gibbon Buckinghamshire OX27 OHJ

External alterations and insertion of windows doors and rooflights and internal alterations comprising insertion of walls and floor, to convert building to dwellinghouse - amended design to listed building consent 18/03319/ALB.

Decision: Councillors raised no objections to this application.

Action: Clerk to report decision to Buckinghamshire Council (AVDC Area).

8.2 Bucks Council (AVDC Area) Approved application

23/00112/APP: Erection of hay barn - Judges Close West Edge Marsh Gibbon Buckinghamshire OX27 OHA.

8.3 Late Notifications

There were no late planning applications to consider.

8.4 Ewelme Sites – to receive updates on Sites A and B

8.4.1 Site A

An email had been received from a resident explaining that the property at 10 Swan Lane, had been affected by water being pumped from Site A into the ditch opposite. The result was that water percolated through the layer of sand under the clay surface, under the road and into the well in the front garden of No 10 Swan Lane. It then gushed out of the well cover, flooding the front garden of the property, the length of the driveway and part way to the back door. It also flowed into the neighbouring property's garden. As a result of the email Chair, Cllr ET and the resident met the Site Manager, Astrut Deda, and Construction Director, Jim Lyon from W.E.Black Ltd who reported that the fault lay with Buckinghamshire Council for the poor state of the drainage in Swan Lane.

It was noted that:

- W.E. Black employees pumped out the well and cleaned up the yard at 10 Swan Lane.
- W.E Black also reported that they have served a Notice under Section 56 of the Highways Act 1980 on the Highway Authority, seeking an Order requiring the Council to repair and maintain the drain, which has resulted in a hearing date of 10th May 2023. They had previously served Formal Notice on the Council in January, but the Council failed to respond and it is now a matter for the Crown Court.
- Formal enforcement action had been taken by Bucks Council. The enforcement ref is NC/23/00148/OPDEV. The notice states:
“Site: Site A Land South Of Little Marsh Road and East Of Swan Lane Marsh Gibbon
Breach of planning control: The unauthorised construction of buildings, ground works, and the importation and storage of building materials on the site.
This Notice takes effect on 13th April 2023 when the activity specified in this notice shall cease.
This notice will cease to have effect on 11th May 2023.”

Until this problem is resolved, it is hoped that any further heavy rain does not cause the same flooding issues.

Action: On her “walk-about” with the Local Area Technician, Cllr ET will raise this issue with her.

8.4.2 Site B

There were no updates.

9 KING’S CORONATION

Chair of the Village Hall Committee was present to ask if the Parish Council would contribute towards the cost of mugs to be given to the children of the village to commemorate the King’s Coronation. Councillors agreed to the purchase of 108 mugs at a cost of £320 (including VAT) and emphasised that the invoice must be made out to the Parish Council. The Village Hall committee would arrange the purchase of the mugs which must be for the children of Marsh Gibbon.

10 CLERK’S REPORT

10.1 Finance Report

Clerk presented the Financial Report for April 2023. Payments totalling £4,001.02 were approved, as detailed in appendix 2.

10.2 Sports & Social Club Water Bill

Following the flooding at the Sports & Social Club (SS&C), a water bill of £2,135.35 had been received which the SS&C have forwarded onto their insurance company.

10.3 S106

The amount claimed on the S106 application to fund the memorial bench had been queried by Buckinghamshire Council and more information had been requested.

Action: Clerk to respond to Bucks Council [Note: the figure claimed is correct.]

10.4 Finance Meeting

It was agreed to re-schedule the Finance Meeting from 2 May to 16 May.

Action: Clerk to re-book the village hall.

11 VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)

No updates have been received.

- 12 VILLAGE HALL**
- 12.1 **Report**
It was noted that the Treasurer had resigned. There were no further updates.
- 13 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 13.1 **Maintenance**
Following receipt of the cableway inspection report, Clerk had requested a quotation for the repair.
Action: Clerk to chase the company for the quote.
- 13.2 **Playground upgrade**
Cllr NL continues to work on the playground upgrade, has received three quotations and is looking into funding from EFW.
Costs for a fence surrounding the area for the small children’s play equipment ranged from £5K for a wooden fence and £10-£15K for a metal fence.
Action: Cllr NL to issue a generic questionnaire to be issued to the residents regarding the upgrade.
- 11.3 **Recreation Ground**
See 10.2 above. There were no further reports.
- 14 DEVOLVED SERVICES**
It was noted that the contractor has started the grass cutting.
It was agreed to have a site meeting prior to the contractor cutting the Acland Terrace hedge.
Action: Clerk to arrange site meeting with RTM.
- 15 ROADS AND PATHWAYS**
- 15.1 **Potholes / Road repairs**
The condition of the roads continues to deteriorate with some temporary repairs being inadequate.
- 15.2 **Parking in Castle Street**
The Parish Council had received an email from Greg Smith MP asking for the Parish Council’s support in getting a zebra crossing outside the school. The Parish Council has always supported the school in its endeavours and will continue to do so.
Action: Clerk to contact the school Head to ask what more help she needs and to respond to the MP.
- 15.3 **Station Road/Rectory Close**
The on-road parking on Station Road near the junction of Rectory Close continues to concern Councillors, especially where the road is starting to fail along the church wall. However, previously help has been sought from the Police but seems to have little effect on residents parking.
- 16 STREET LIGHTING**
- 16.1 **Maintenance**
Faulty street lights had been reported and most had been repaired.
Enquiries regarding six-yearly checks are on-going.
Action: Clerk to report to E.on the light by the Parish Council notice board which is on permanently.
- 17 CEMETERY MATTERS**
- 17.1 **General Maintenance**
There were no updates to report.
- 17.2 **Burial, Interments, Advance booking requests and Memorial applications**
- 17.2.1 **Burials**
It was noted that a burial will take place on 28 April 2023 in Section D, Row 1, Plot no 5.
- 17.2.2 **Advance reservation**
No reservations had been requested.
- 17.2.3 **Memorial applications**
No memorial applications had been received.
- 17.3 **Cemetery Road**
Work continues to try to resolve the problems with the cemetery road.
Action: Cllr ET to ask the LAT if Bucks Council has a contractor who might be able to advise on the way forward.
- 18 ENVIRONMENTAL MATTERS**
- 18.1 **Ware Pond**
An email had been sent to Peter Ferens to thank the Horticultural Society for the work they had done tidying up the area around Ware Pond following the clean out.
- 19 STREET FURNITURE**
- 20.1 **Memorial Seat**
See 10.3 above.

20 COMMUNITY BOARD

No updates were available.

21 JUBILEE PLANTATION

Cllrs RC, NL and TR continue to work on the Jubilee Plantation but are waiting for some better weather before continuing with any planned maintenance.

22 ANY OTHER BUSINESS

22.1 LTM Haulage

The Parish Council had received correspondence from residents reporting that LTM Haulage had applied to park 5 vehicles at W.G. Hill on Station Road.

Councillors agreed to look into this and send an objection to the Traffic Commissioner copied to Bucks Council and the Police seeking their help.

22.2 Leonard Meadow

Clerk agreed to ask Buckinghamshire Council who is responsible for supplying street signs for new developments.

23 DATE OF NEXT MEETINGS

Parish Council meeting:


- Annual Parish Meeting will be held at 7.30 on Tuesday 9 May 2023.
- Annual Meeting of the Parish Council will be held at 8pm on Tuesday 9 May 2023.
- Finance Meeting will be held at 7.30 on Tuesday 16 May 2023

The meeting closed at 9.30pm.

General Correspondence Received
Bucks Council

Date	From	Description	Actions
Weekly	Permit Office	Roadwork updates	Local notices To Cllrs
Various	BC Angela Macpherson	NC/22/00523/ENGOP 1 Whales Lane Marsh Gibbon OX27 0HB	To Cllrs
13 Apr	Rights of Way	Thank you for submitting a record on the Buckinghamshire Rights of Way System 230216618	To Cllrs
12 Apr	Partnerships, Policy and Communications Deputy Chief Executives Directorate	National Emergency Alerts System	To Cllrs
12 Apr	Corporate	REMITTANCE ADVICE FOR MARSH GIBBON PARISH COUNCIL: 1 st precept payment	To Cllrs
12 Apr	Local Area Technician	Marsh Gibbon "Walk-about"	To Cllr ET
11 Apr	News	Buckinghamshire Council launches comprehensive new Drugs and Alcohol Strategy	To Cllrs
11 Apr	News	Council has a new tool in the fight against potholes	To Cllrs
11 Apr	Waddesdon & Haddenham CB	proposal to set up Parish workshops	To Cllrs
7 Apr	News	Be part of the Community Food Chain and help people in need	To Cllrs
6 Apr	News	How to access emergency help from Bucks Council over Easter	To Cllrs
6 Apr	Partnerships, Policy and Communications Deputy Chief Executives Directorate	Fix my street - New Highways contract	To Cllrs
6 Apr	Waddesdon & Haddenham CB	Buckinghamshire's Community Safety Fund	To Cllrs
5 Apr	News	Call for submissions: Buckinghamshire Culture Open Weekend	To Cllrs
5 Apr	Team Leader, Directorate for Planning Growth & Sustainability	Road Narrowing Castle Street (Marsh Gibbon)	To Cllr NL
3 Apr	News	New partnership is designed to further improve Bucks highways	To Cllrs
30 Mar	Senior Planning Policy Officer Planning, Growth and Sustainability	Local Plan for Buckinghamshire – Infrastructure Baseline: Ack. Of submission of questionnaire	Noted
30 Mar	News	Sheephouse Wood - Tree Preservation Order issued	To Cllrs
30 Mar	Communities Directorate	Update on 23/24 Highways Devolved Services Extended Agreement	To Cllrs
28 Mar	News	Buckinghamshire Council awarded £576k to provide energy efficiency and clean heating upgrades to low-income households in the county	To Cllrs
27 Mar	News	New parking charges to come in across Buckinghamshire	To Cllrs
27Mar	Team Leader - Inspections Roadspace Management Team Transport for Buckinghamshire	Diverted traffic sign at junction of Bicester Road and West Edge	To Cllrs
23 Mar	Planning	Planning Application Consultation 23/00583/APP	To Cllrs
23 Mar	Planning	Erection of hay barn - Judges Close West Edge Marsh Gibbon Buckinghamshire OX27 0HA Ref. No: 23/00112/APP Status: Approved	To Cllrs
23 Mar	Community Board	Voluntary Sector Resilience Fund	To Cllrs
23 Mar	News	The Buckinghamshire School Awards – Who gets your vote?	To Cllrs

Association of Local Councils

Date	From	Description	Actions
	BMKALC	Weekly updates: View from my window	To Cllrs
12 Apr	BMKALC	BMKALC / BC Parish Liaison Meeting	To Cllrs
6 Apr	NALC	 CHIEF EXECUTIVE'S BULLETIN	To Cllrs
5 Apr	BMKALC	Enrichment Workshop participation invited	To Cllrs
5 Apr	BMKALC	BMKLC Membership Renewal	To Cllrs
	BALC	DLUHC Consultation On Infrastructure Levy (CIL Monies)	To Cllrs
29 Mar	BMKALC	April 23 BC Town and Parish Council Planning Forum	To Cllrs
28 Mar	BMKALC	Big Help Out	To Cllrs

Others

Date	From	Description	Actions
15 Apr	Resident	LTM Haulage Ltd	To Cllrs
13 Apr	Eclipse	Water/Waste Bill	To Cllrs
11 Apr	BBC Three Counties Radio	Village enquiry	To Chair
11 Apr	Stope the Arc	Complete and Share our New Survey and Other Important Matters	To Cllrs
7 Apr	RTM	Works Programme 2023	To Cllrs
4 Apr	Everflow	`Your tariff information	To Cllrs
3 Apr	Resident	Flooding in Swan Lane	To Cllrs
5 Apr	Marsh Gibbon Charities	Marsh Gibbon Charities: Ack to skateboarding funding request	To Cllrs
28 Mar	Life Together	Ack. For donation	Noted
23 Mar	Resident	NC/22/00523/ENGOP 1 Whales Lane Marsh Gibbon OX27 0HB	To Cllrs
23 Mar	East West Rail	EWR Co Bucks Local Representatives Group – Agenda and Action tracker for the Meeting	To Cllrs
23 Mar	P Ferens	Ware Pond	To Cllrs
22 Mar	Scheduling Team Technical Surfaces Ltd	Marsh Gibbons Community Pitch - MatchFit Service - Sand Filled Pitch - 92807/4/SV4	To Cllrs
22 Mar	East West Rail	East West Rail Alliance - closure of Bicester Road, from Monday 27th March to Monday 24th April 2023	To Cllrs
23 Mar	EWR	East West Rail Alliance - Queen Catherine Road, Steeple Claydon update	To Cllrs

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
18-Apr-23

COMMUNITY ACCOUNT

28-Feb-23		£21,394.41
Outstanding Cheques and cheques approved on 21 March 2023		-£2,639.49
Unpresented cheques at 30 Mar 2023		£1,118.92
Income:		
Heritages: Burial D-1-12		£480.00
Heritages: Memorial D-1-11		70.00

Balance of Community Account at 30 March 2023 **£20,423.84**

Cheque No	Payee	Amount	Authority
Cheques approved on 18 April 2023			
103318	Technical Surfaces	Inv 79897: MatchFit Service 28 March 2023	£450.00 LG (MP) A 1976 s 19
103319	SSE	Inv 11772331 0064: Street lighting 2 March to 3 April 2023	£244.69 PCA 1957s.3;HA 1980s.301
103319	SSE	Inv 591772404 0072: Street lighting 2 March to 3 April 2023	£13.83 PCA 1957s.3;HA 1980s.301
103319	SSE	Inv 861786437 0061: Street lighting 2 March to 3 April 2023	£2.91 PCA 1957s.3;HA 1980s.301
103320	C Jackman	Clerk salary - March 2023	£483.57 LGA 1972 s. 112(2)
103321	HMRC	Clerk PAYE - March	£80.80 LGA 1972 s. 112(2)
103322	BMKALC	Inv 4628: annual subscription 2023-24	£164.16 LGA 1972 s.111
103323	G Hodges	Inv 54: Grave digging March 2023	£410.00 Local Authorities Cemeteries Order 1977
103324	Bucks Council	Inv 611479: Cemetery Waste March 2023	£15.71 Litter Act 1983 ss 5
DD	EverflowWater	Inv 2169907: Recreation Ground Water (NOTE: S&CC is claiming from Insurance claim)	£2,135.35 LGA(MP) 1976 s.19

£0.00 **£4,001.02**

Totals yet to be deducted from balance of Community Account

103305	MGVH	£38.00	
103313	Swan Group	£75.00	
103314	Royal British Legion	£50.00	
103315	D Rollins	£125.00	
103316	E.on	£250.12	
103317	Playground Facilities	£580.80	
		£1,118.92	£1,118.92

Total **£5,119.94**

Total to be added to the Community Account

Bucks Council	first precept payment	13,750.00	
Bucks Council	Devolved Services Payment	2,045.43	
		15,795.43	15,795.43

Anticipated balance **£31,099.33**

£31,115.04

EARMARKED RESERVE ACCOUNT	01-Apr-23	£26,783.76
	Total In	£0.00
	Total Out	£0.00

Balance of Earmarked Reserve at 31 March 2023 **£26,783.76**

Bank Reconciliation 18 April 2023
COMMUNITY ACCOUNT

CASH BOOK	Notes
Balance at 1 April 2023	£20,423.84
Total payments to 18 April 2023	-£3,985.31
Add total receipts to 18 April 2023	£15,795.43
Less outstanding cheques from 2023-23 FY	-£1,118.92
Cash book balance at 18 April 2023	£31,115.04
	£31,115.04

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2023	£26,783.76
Less total payments to 31 March 2023	£0.00
Add Total Receipts to 31 March 2023	£0.00
Balance at 31 March 2023	£26,783.76

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£16,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£97.76
	£26,783.76

TOTALS at 18 April 2023	Community Account	£31,115.04
	Earmarked Reserve Account	£26,783.76
		£57,898.80

Signature:

2163