MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 12 APRIL 2022

PRESENT: Cllrs A Lambourne (Chair), P Evershed (PE), E Taylor (ET) J Smith (JS), R Cross (RC), N Lyon

(NL) (from 9.20pm) and T Reveller (TR)

Clerk, Carole Jackman

County Councillor Angela Macpherson until 9.30.

Meeting commenced at 8.00pm

Chair welcomed County Councillor Angela Macpherson to be meeting.

1 APOLOGIES

Cllr Nick Lyon had informed Clerk that he may be late in arriving at the meeting.

2 DECLARATIONS OF INTEREST

Chair declared an interest in item 7 : Planning application 22/00735/APP Cllr ET declared an interest in item 7.5.

3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8 March 2022

Minutes of the meeting held on 8 March were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

None.

5 PUBLIC PARTICIPATION

None.

6 GENERAL CORRESPONDENCE

All correspondence had been circulated to Councillors.

Appendix 1.

The following were noted:

6.1 Resident's fall on village hall land adjacent to the hall

Chair had received a letter from a resident whose mother had a fall on the pavement leading to the tennis courts on the land owned by the village hall. Chair has painted the raised slab yellow, but councillors feel that a permanent repair is required and felt that this should be actioned by the Village Hall committee.

Action: Clerk to copy the letter from the resident to the village hall committee and ask that this be actioned by the Village Hall committee.

6.2 Cemetery Hedge

Cllr TR agreed to collect the whips from Chair and plant in the cemetery hedge. Cllr ET offered to help.

6.3 Little Library Book Swap

A resident has written to the council to enquire if she could set up a library book swap in the bus shelter adjacent to the school. Councillors agreed to the request on a trial basis.

Action: Clerk to inform the resident.

7 PLANNING

7.1 Applications

22/00735/APP | Construction of a steel framed lean-to extension to an existing agricultural building | Townsend Farm Townsend Marsh Gibbon Buckinghamshire OX27 0EY

Chair left the meeting for this discussion.

Decision: No objection.

Action: Clerk to inform Bucks Council (AVDC Area) of the council's decision.

22/00743/APP | Variation of condition 1 (Approved drawings) attached to planning permission 19/02094/ADP (Application for reserved matters pursuant to outline permission 16/03379/AOP for layout, scale, external appearance, the access, and the landscaping of the site of residential development of up to 22 dwellings and discharge of conditions 1 (detailed design and layout) 6 (landscape) 8 (slab levels) 9 (road specification) 13 (parking details) and 16 (tree report)) to allow for the repositioning of plots 1, 2/3 and 17 | Land Off Little Marsh Road Marsh Gibbon Buckinghamshire

Decision: No objection but to emphasise the council's concerns regarding disposal of sewage.

Action: Clerk to inform Bucks Council (AVDC Area) of the council's decision

CC AM agreed to speak to the Local Area Technician to remind him that there still are some gulleys which need jetting and to contact Cllr ET to follow up outstanding matters regarding the recent flooding.

22/00744/APP | Variation of condition 11 (footpath) 12 (visibility splays) relating to application 16/03379/AOP (Outline planning permission with all matters reserved for the development of land for up to 22 dwellings, together with associated parking, open space and sustainable drainage) | Site A Land South Of Little Marsh Road And East Of Swan Lane Marsh Gibbon Buckinghamshire

Decision: No objection.

Action: Clerk to inform Bucks Council (AVDC Area) of the council's decision.

22/00807/APP | Householder application for single and two storey side and front extensions, pitched dormer roof and chimney | 4 Forge Close Marsh Gibbon Buckinghamshire OX27 0HZ.

Decision: No objection.

Action: Clerk to inform Bucks Council (AVDC Area) of the council's decision.

7.2 Buckinghamshire (AVDC Area) approved application

21/02495/APP | Oak Apple Farm, Heet Road Marsh Gibbon.

21/04564/APP | Leadmore, Whales Lane Marsh Gibbon.

7.3 Buckinghamshire (AVDC Area) late application

22/00993/APP | Demolish stables/field shelter and construct new stables | Lanes End Barn Townsend Lane Marsh Gibbon Buckinghamshire OX27 OAE

Decision: No objection.

Action: Clerk to inform Bucks Council (AVDC Area) of the council's decision.

7.4 Buckinghamshire (AVDC Area) refused application

21/02851/AOP | Outline Planning Application with all matters reserved except for access, layout and scale for the construction of a new Category C prison (up to 67,000 sqm GEA) within a secure perimeter fence together with access, parking, landscaping and associated engineering works. | Hm Prison Grendon Springhill Road Grendon Underwood Buckinghamshire HP18 0TL

It was noted that Greg Smith, MP, is doing his best to persuade the Ministry of Justice not to appeal this decision.

7.5 Ewelme Sites

Representatives from the Parish Council had met with representatives from Ewelme Trustees. The meeting was positive with Ewelme Trustees agreeing that their PR had been poor and they suggested having half yearly meetings to resolve misunderstandings and rumours.

7.5.1 Site A

The developer of Site A (Swan Field) had requested suggestions for names for the site. Councillors recommended the following:

- 1. Oak Apple Close
- 2. Jubilee Close
- 3. Plough Close

Action: Clerk to inform the developer

7.5.2 **Site B**

It still is not clear if parking spaces have been built adjacent to the shop.

Action: Clerk to check with Planning at Bucks Council

It was noted that legal documents are being signed and when complete the new tenants can start fitting out the shop.

7.5.3 **Site C**

No updates were available.

8 CLERK'S REPORT

8.1 Finance Report

Clerk presented the Financial Report for May 2022. Payments totalling £1710.73 were approved, as detailed in appendix 2.

8.2 Skateboarding

Nothing to report.

8.3 **S106**

Clerk had received clarification from Bucks Council that it was not possible to use S106 funding for notice boards and repair of the Ware Pond railings.

8.4 Bank Mandate

Clerk handed Barclays Bank Mandate change forms to Cllrs JS, RC, NL and TR to complete to gain access to the Parish Council's accounts, as the forms were now available to download from Barclays website.

8.5 Annual Governance and Accountability Return (AGAR)

It was noted that the internal audit had been arranged for 16 May and that the submission deadline for the finalised AGAR is 1 July.

It was agreed to hold a Finance Meeting at 7pm on 14 June prior to the Parish Council meeting.

9 VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)

9.1 Marsh Gibbon Neighbourhood Plan

A councillor will attend a Neighbourhood Plan Teams meeting on 29 June.

10 REPORT FROM VILLAGE HALL

10.1 Report

See 6.1 above

Following a request submitted to Cllr JS, Councillors agreed that more information should be sought before the village hall committee get rids of the large table in the committee room. Cllr JS suggested that the village hall committee put a note in Life Together to ask if anyone is aware of the table's history.

Action: Clerk to respond informing the village hall committee that councillors had no objection to the village hall committee getting rid of the table in the committee room but felt that the committee should research its history before doing so just in case it has some relevance to a local family. However, the Parish Council does find the table very useful for its meetings, if it is removed it would be necessary for a

table of equal size to be in the committee room for our meetings. We would not be able to get tables from the store room ourselves as this would disturb users (indoor bowls) of the main hall.

10.2 Car Park

Cllr JS reported that the village hall committee still is seeking quotations for the car park work. It also was noted that the committee may not be fully aware that contracts **MUST NOT** be issued until they have been approved by Bucks Council for the S106 funding. Cllr JS suggested that the village hall committee put a note in Life Together to ask if anyone is aware of the table's history.

Action: Clerk to write to the village hall committee to emphasise that they must not place any contracts until it has been approved by Bucks Council for S106 funding.

10.3 Conifers

An arborist had met representatives from the village hall and Parish Council and his report is awaited. It was noted that advice on what to do with the poplar trees is needed.

11 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

11.1 Maintenance

It was agreed to ask Technical Surfaces to carry out the patching and rucking at a cost of £245.

11.2 Playground Upgrade

Cllr NL suggested that councillors consider who they should ask to open the new playground when it is complete.

It was agreed that the playground signage should be checked and updated if necessary.

11.3 Recreation Ground

Nothing to report.

12 DEVOLVED SERVICES

It was agreed to ask RTM not to trim the conifers at the cemetery until it had been decided how far they would be cut back.

13 ROADS AND PATHWAYS

13.1 Potholes

It was noted that pot holes in Swan Lane and West Edge needs reporting to FixMyStreet. Cllr AM reported that the road from Marsh Gibbon to Charndon had been listed as a priority for repair.

13.2 Speed watch

Cllr TR had signed up to the new Thames Valley system and had passed the relevant 8444test.

Action: Cllr NL will put a note on Facebook asking for volunteers.

13.3 Parking in Castle Street

A meeting to discuss the road narrowing with Bucks Council had been held and councillors had been asked to list their specific concerns.

Cllr AM agreed to contact Bucks Council to speed up resolving the safety issues.

Action: Clerk to forward Cllr AM the Bucks Contact details.

13.4 Dropped Kerb adjacent to Suffolk Court

Ewelme Trustees were sympathetic to installing a dropped kerb on the pavement adjacent to Suffolk Court. Action: Clerk to contact Bucks Council to find out who owns the footpath.

14 STREET LIGHTING

14.1 Maintenance

The street light opposite the Greyhound is not working.

Action: Clerk to report to E.on.

14.2 Upgrade

No updates were available.

15 CEMETERY MATTERS

15.1 General Maintenance

Nothing to report.

15.2 Burial, Interments, Advance booking requests and Memorial applications

15.2.1 **Burials**

No burials had taken place.

15.2.2 Advance reservation

No advanced reservation requests had been received.

15.2.3 Memorial application

No memorial requests had been received.

15.3 Cemetery Road

Cllr PE reported that a meeting had been arranged with Alan Hickford, the road contractor, for 21 April.

15.4 **Cemetery Gates**

No updates were available.

15.5 **Policy Consultation Briefing** – Environmental Permitting Regulations (DEFRA Consultation)

Action: Clerk to add to the agenda for the May meeting.

16 MARSH GIBBON CHURCH YARD

No updates were available.

17 ENVIRONMENTAL MATTERS

17.1 Flooding

No updates were available.

17.2 Ware Pond

It was noted that any work will have to wait until the Autumn.

As S106 funding cannot be used to repair the fencing, it was agreed that money should be earmarked for this work.

18 STREET FURNITURE

Councillors discussed possible locations for new benches, but none was finalised.

19 MARSH GIBBON SILVER BAND

No updates were available.

20 EAST WEST RAIL (EWR)

No updates were available.

21 HS2

No updates were available.

22 COMMUNITY BOARD

No updates were available.

23 COMMUNITY PUB

Cllr RC reported that £203,000 had been raised including amount from the current tenant. A final survey has been carried out and the report awaited. Further plans are in hand to get the pub up and running.

24 JUBILEE PLANTATION

It was reported that:

- The Head Mistress needs to supply signage;
- Work would probably take place by the working party to extend into the rough area in May/June;

Cllr JS asked if a gate could be installed in the fence from the field so that the children did not have to walk on the road when going to the plantation from the school. Cllrs agreed to look into this

Action: Cllr JS to ask the farmer if he is happy for the gate to be installed from his field.

25 QUEEN'S PLATINUM JUBILEE

Cllr NL reported that plans are in hand

26 Council Policies

It was agreed to review these at the Finance meeting for approval at the June meeting.

27 ANY OTHER BUSINESS

27.1 White Gates

Cllr NL agreed to ask the person who cleaned the white gates previously if he would do them again.

28 DATE OF NEXT MEETINGS

8pm 10 May – Annual Meeting of the Parish Council followed by the Parish Council meeting.

8pm 24 May – Annual Parish Meeting.

7pm 14 June – Finance Meeting.

8pm 14 June – Parish Council meeting.

The meeting closed at 10.25 pm.

General Correspondence Received

Bucks Council

Date	From	Description	Actions		
Weekly	Permit Office	Roadwork updates	Local notices To Cllrs		
8 Ap	Accounts	PRECEPT REMITTANCE ADVICE FOR MARSH GIBBON PARISH COUNCIL	To Cllrs		
8 Apr	Parks & Green Infrastructure Officer, Communities Directorate	S106 update	To Cllrs/Min 8		
8 Apr	Commercial Waste	#Revised collection dates for 2022 holiday period	To Cllrs		
7 Apr	Junior Woodland Carbon Officer, Planning, Growth /Sustainability	1000 trees update	To Cllrs		
7 Apr	News	Buckinghamshire Council New Gambling Policy	To Cllrs		
7 Apr	News	Jubilee activity packs now available	To Cllrs		
5 Apr	Community Board	An invite to Haddenham and Waddesdon Community Board Community Engagement Event on Thursday 30th June at 2 pm	To Cllrs		
5 Apr	News	New Beaconsfield relief road opens	To Cllrs		
5 Apr	News	Wendover Library to get its own community hub	To Cllrs		
4 Apr	News	Have your say on proposals for former Buckinghamshire County Council Sports & Social club land, Stoke Mandeville	To Clirs		
1 Apr	News	Buckinghamshire Council and FCC Environment unveil bug hotel to celebrate new Household Recycling Centre contract	To Cllrs		
31 Mar	Area Rights of Way Officer	Scotts Lane	Copied to cllrs & resident		
30 Mar	Permit Officer	TTRO - West Edge, Marsh Gibbon - 31/03/22 - 05/04/22	To Cllrs		
30 Mar	News	WhizzFizzFest returns for 2022 with exciting literary guests!	To Cllrs		
30 Mar	News	Bucks Council extends its e-scooter trial	To Cllrs		
30 Mar	Finance	Remittance Advice – Devolved Services payment	To Cllrs		
30 Mar	News	Buckinghamshire launches its Ukraine Crisis Fund	To Cllrs		
29 Mar	News	Fly-tippers prosecuted after being caught red-handed by hidden cameras	To Cllrs		
24 Mar	News	Council welcomes budget support for struggling households	To Cllrs		
24 Mar	Communications, Funding & Project Officer	Creating Wilder Road Verges - webinar follow up	To Cllrs		
24 Mar	News	Grendon Underwood prison planning application	To Cllrs		
24 Mar	News	Update on HS2 from Buckinghamshire Council	To Cllrs		
23 Mar	Planning	Planning Application Consultation 22/00807/APP	To Cllrs		
22 Mar	News	Buckinghamshire Council begins removing illegally To Cllrs parked vehicles from public roads			
22 Mar	News	One bag, big difference – the Great British Spring Clean is back	To Cllrs		
21 Mar	News	Fun, free Easter holiday clubs on offer to Buckinghamshire children To Cllrs			
21 Mar	News	Two Active Travel Schemes in Aylesbury and Marlow to be made permanent			
18 Mar	Support Officer, Highways and Technical Services Communities	Signed Devolved Services Agreement 22-23	Noted		
17 Mar	Planning	Planning Application Consultation 22/00744/APP	Min 7		
17 Mar	Planning	Planning Application Consultation 22/00743/APP Min 7			

17 Mar	Planning	Planning Application Consultation 22/00735/APP Min 7			
17 Mar	Planning	Planning Application Ref: 21/02851/AOP To Cllrs			
11 Mar	News	Buckinghamshire Council Chairman plants tree for Queen's Jubilee	To Cllrs		
11 Mar	News	Buckinghamshire Council to convert first refuse vehicle To Cllrs to electric thanks to government grant			
11 Mar	Planning	Householder application for single storey rear extension (amendment to 21/01593/APP) - Leadmore Whales Lane Marsh Gibbon Buckinghamshire OX27 OHB Ref. No: 21/04564/APP Status: Householder Approved			
10 Mar	News	Buckinghamshire Electoral Review: Four weeks left to have your say	To Cllrs		
10 Mar	Community Board	HS2 Road Safety Fund now open	To Cllrs		
9 Mar	News	Buckinghamshire is better by bus!	To Cllrs		
9 Mar	News	Overseas COVID-19 vaccination service to keep patients' records updated	To Cllrs		
8 Mar	Principal Licensing Officer Directorate for Communities Neighbourhood Services	Buckinghamshire Council New Licensing Policy	To Cllrs		
8 Mar	News	Are you caring for someone else's child?	To Cllrs		
7 Mar	News	Buckinghamshire Council's first ever Jobs and Apprenticeships Fair attracts 800 visitors	To Cllrs		

Association of Local Councils

Date	From	Description	Actions	
8 Apr	NALC	CHIEF EXECUTIVE'S BULLETIN	To Cllrs	
7 Apr	ВМКАС	Equality, Diversity & Inclusivity Training	To Cllrs	
6 Apr	NALC	NALC NEWSLETTER	To Cllrs	
5 Apr	BMKALC	BMKALC and Bucks Council Parish Liaison Meeting 20 April 2022	To Cllrs	
5 Apr	BMKALC	late cancellation for a single place on Sold Out training for Councillor Interests And The Code Of Conduct – April 11th	To Clirs	
5 Apr	BMKALC	Civility and respect video - participants wanted!	To Cllrs	
4 Apr	BMKALC	Risk Management – Health & Safety and Compliance	To Cllrs	
4 April	BMKALC	Star Council Awards 2022	To Cllrs	
1 Apr	BMKALC	Drinks Reception invitation – retirement of CEO	To Cllrs	
1 Apr	BMKALC	New Financial Year	To Cllrs	
1 Apr	BMKALC	Newly Listed Training Opportunities	To Cllrs	
30 Mar	NALC	Utility Aid: A message of support to NALC members	To Cllrs	
30 Mar	Resident	Scotts Lane	To Cllrs Clerk responded	
21 Mar	BMKALC	Smaller Councils information request NALC	To Cllrs	
21 Mar	BMKALC	Last remaining tickets - Councillor Interests and the Code of Conduct	To Cllrs	
21 Mar	BMKALC	Urgent! New! Audit & Local Councils – April 13th at 10am – In-Person	To Cllrs	
18 Mar	NALC	Chief executive's bulletin	To Cllrs	
16 Mar	BMKALC	New NALC Briefing - GB1-22 Ukraine and NACO Guidance on the Death of a National Figure Version 6	To Cllrs	
9 Mar	NALC	NALC NEWSLETTER	To Cllrs	

Others

Date	From	Description	Actions	
8 Apr	EWR	Meeting notes and slides for Buckinghamshire now available	To Cllrs	
5 Apr	EWR	Buckinghamshire Local Representatives Group – Meeting notes and supporting documents, update	To Clirs	
5 Apr	YorkUKHosting	marshgibbon-pc.gov.uk is due to expire on 05/05/2022	Noted	
5 Apr	Domain management Government Digital Service	marshgibbon-pc.gov.uk is due to expire on 05/05/2022	Clerk responded / to Cllrs	
5 Apr	RTM	RTM Landscapes Grounds Maintenance Report	To Cllrs	
4 Apr	RoSPA Play Safety	RoSPA Play Safety Inspection Reports confirmed	To Cllrs	
1 Apr	Bucks Badger Group	Badger Cull	To Cllrs	
1 Apr	PKF Littlejohn LLP	AGAR	Min 8	
30 Mar	East West Rail	East West Railway Company appoints Beth West as Chief Executive Officer	To Cllrs	
29 Mar	Resident	Status of Scotts Lane	Clerk following up with Bucks Council	
28 Mar	Resident	FW: from Stop the Arc	To Cllrs	
28 Mar	Stop the Arc Campaign	Stop the Arc	Noted	
27 Mar	Police Commissioner	Police & Crime Bulletin - Mar '22 - Safer Streets, Road Safety & more	To Clirs	
24 Mar	RTM	Works Programme 2022	To Cllrs	
19 Mar	Resident	Cemetery hedge in Marsh Gibbon	To Cllrs	
19 Mar	Kym Jones	landscape architect) we are doing some work around rewilding, habitat creation, and diversification (mowing avoidance	To Clirs	
17 Mar	Managing Director W.E. Black Ltd	street names for the two cul de sacs at Swan Field	To Cllrs/Agenda item	
16 Mar	Everflow	Wholesale Price Changes	To Cllrs	
16 Mar	Chair Twyford PC	Red Furlong Farm To Cllrs/Clerk responded		
8 Mar	Resident	Request info re a family members ashes to be buried at Marsh Gibbon Cemetery Agreed by Council meeting on 8 Mar		

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report 12-Apr-22

	12-7	pi-22		
	COMMUNITY ACCOUNT			Notes
	25-Feb-22 Outstanding Cheques and cheques approved at meeting on 8 N Unpresented cheques at 30 March 2022	March 2022	£21,788.63 -£1,695.44 £0.00	
	Income:			
	Memorial C-6-1		70.00	
Balance of Community Account at 30	March 2022		£20,163.19	
Payments to be approved at meeting	12 April 2022			
Cheque No	Payee Inv 211068: village hall hire 8 Feb 2022		Amount 615.46	Authority LGA 1972 s133
103198 Marsh Gibbon Village Hall	Inv 211086: village hall hire 8 March 2022		£15.46	LGA 1972 s133
103199 C Jackman 103200 Technical Surfaces	YorkUKHosting inv P24822:domain name renewal Inv 74273: AWP maintenance 29 March 2022		£118.80 £450.00	LGA 1972 s. 111 LGA (Misc provisions) 76, s19
103201 SSE	Inv 11772331 0052: Street light elec 2 Mar to 1 April		£217.48	PCA 1957s.3;HA 1980s.301
103201 SSE 103201 SSE	Inv 591772404 0052: Street light elec 2 Mar to 1 April Inv 861786437: Street light elec 2 Mar to 1 April		£12.55 £2.87	PCA 1957s.3;HA 1980s.301 PCA 1957s.3;HA 1980s.301
103202 C Jackman	Clerk Salary (March 2022) includes back pay to 1 April 2021	•	£550.99	LGA 1972 s. 112(2)
103203 HMRC 103204 Eon	PAYE March 2022 Inv 0111662: Street light maintenance		£77.00 £250.12	LGA 1972 s. 112(2) PCA 1957s.3;HA 1980s.301
Totals yet to be deducted from balance				
			£1,710.73 £0.00	
		£0.00	£0.00	
		Total	£1,710.73	
Total to be added to the Community A				
	Bucks Council Devolved Services Bucks Council 1st precept payment	1,876.54 12,500.00		
	,	Total	14,376.54	
	Anticipated	balance	£32,829.00	
			£32,829.00	
	EARMARKED RESERVE ACCOUNT			
	01-Apr-22		£26,724.40	
	Total In Total Out		£0.00 £0.00	
Balance of Earmarked Reserve at 12 A	Aprii 2022		£26,724.40	
	Bank Reconcilia	tion 12 April 2022		
		Y ACCOUNT		
	COMMON!	. Addddin		
CASH BOOK			000 400 4	Notes
Balance at 1 April 2022 Less Total Payments to 12 April 2022			£20,163.19 -£1,710.73	
Add total receipts to 12 April 2022			£14,376.54	
Cash book balance at 12 April 2022			£32,829.00	
			£32,829.00	
Polonge of Formaried Because 4/0		SERVE ACCOUNT	COC 705 40	
Balance of Earmarked Reserve A/C as	a a i April 2022		£26,725.40	
Less total payments to 12 April 2022 Add Total Receipts to 12 April 2022			£0.00 £0.00	
Balance at 12 April 2022			£26,725.40	
NB: the balance in the Earmarked Res Replacement / Refurbishment of the synt			£16,874.00	
Maintenance of play equipment	notic carpet at the 3-a-side		£0.00	
Ware Pond cleaning Repairs and New Street Lamps			£2,080.00 £1,696.00	
Election Expenses			£775.00	
Fencing Repairs at 5-a-side Defibrillator			£0.00 £50.00	
Cemetery road repairs			£5,211.00	
Interest			£39.40 £26,725.40	
TOTALS at 12 April 2022				
101 ALO at 12 April 2022	Community Account	£32,829.00		
	Earmarked Reserve Account	£26,725.40 £59,554.40		
		200,00-11-10		