

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 9 NOVEMBER 2021

PRESENT: Cllrs A Lambourne (Chair), P Evershed (PE) E Taylor (ET), R Cross (RC) and Lyon (NL)
Clerk Carole Jackman
Public: 4

Meeting commenced at 8.03pm

1 APOLOGIES

Cllrs J Smith (JS) and T Reveller (TR).

2 DECLARATIONS OF INTEREST

Cllr ET declared an interest in item 7 (Site C).

3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 OCTOBER 2021

Following the correction that some of the new properties on Site C (minute 7.4.3) were not occupied, the minutes of the meeting held on 12 October 2021 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

4.1 Bus Shelter

Following agreement by email, Clerk had asked Adept Scaffolding to repair the roof of the bus shelter near the school.

5 PUBLIC PARTICIPATION

Chair welcomed those present.

6 GENERAL CORRESPONDENCE

All correspondence had been circulated to Councillors.

Appendix 1.

- 6.1 It was agreed to respond to Cllr Peter Cooper – Liberal Democrat, Opposition spokesman for communities Buckinghamshire Council, Wing Ward in support of his efforts to get Buckinghamshire Council to agree to allowing Councils to pursue a 20mph speed limit.

Action: Clerk to respond to Cllr Cooper.

- 6.2 Councillors agreed to review the document from BMKALC

“Policy Consultation Briefing - Environmental Permitting Regulations. (DEFRA Consultation)”
to see what impact, if any, it will have on Marsh Gibbon Parish Council.

Action: Clerk to add to the agenda for the next Parish Council meeting.

7 PLANNING

7.1 Application

21/03999/APP | Householder application for proposed single storey front and side extensions to carport to provide ancillary accommodation | Orchard Cottage Whales Lane Marsh Gibbon Buckinghamshire OX27 0HB.

It was agreed to wait until the Heritage Officer’s report is uploaded to the Planning Portal.

Action: Clerk to add to the agenda for the Finance meeting to discuss.

7.2 Buckinghamshire (AVDC Area) approved applications

There were no approved applications to note.

7.3 Buckinghamshire (AVDC Area) late applications

There were no late applications to review.

7.4 Ewelme Sites

7.4.1 Site A

No updates were available.

7.4.2 Site B

The new traffic calming outside the school is causing a real problem during the school drop off and pick up times and the way parents are parking is considered to be dangerous. It was noted also that the yellow lines have faded and need to be replaced.

Action: Clerk to write to Transport for Bucks to ask for better signage and to request that the PCSO visits the area to encourage parents to park in a more safe and considerate manner.

- 7.4.3 **Site C**
No updates were available.
- 7.5 **Whales Lane Hedging**
It was noted that the hedge still was intact and work on the site continues.
- 7.6 **Goods Vehicle Operator's Licences**
The following application still is awaiting a decision from the Traffic Commission:
"Philip Lynch trading as Scooby Limited of 4 York Court, London Road, Sayers Common, Hassocks, West Sussex, BN6 9GY is applying for a licence to use Old Station House, Marsh Gibbon, Bicester OX27 0AX as an operating centre for 6 goods vehicles and 6 trailers."
No updates were available.
- 8 CLERK'S REPORT**
- 8.1 **Finance Report**
Clerk presented the Financial Report for November 2021. Payments totalling £3041.02 were approved, as detailed in appendix 2. It was agreed that as the invoice for skateboarding arrived after the accounts had been issued, it would have to be approved at the next meeting.
- 8.2 **Skateboarding**
There were no updates.
- 8.3 **S106**
Planning Application 07/01493/APP (Land Adjacent to Manor Farm Main Street, Poundon)
Cllr NL reported that we should know at the end of the month if the S106 money from the above planning application had been 'signed off' by Bucks Council.
- 9 VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)**
- 9.1 **Marsh Gibbon Neighbourhood Plan**
Council had received the following advice from Bucks Council to the following questions:
Q1: Does the plan need to be reviewed in the light of the issue of the VALP;
If there is a conflict between a policy in the NDP and a policy in the VALP then the newer policy will take precedent in decision making – the new policy in this case is the policy in the VALP.
It sounds like Ian Metherell has looked for any such conflicts between the NDP and VALP and found there to not be any – therefore concluding that a review is not necessary.
However, if you want to add a local green space designation to the plan, that would require a review. David Waker outlined the types of review that can be made and what they involve in his email in this email trail so I refer you to that - the addition to the plan of a new Local Green Space would be a material modification in my view.
Q2: What does the Parish Council need to do to make changes to its NP.
Material modifications which do change the nature of the plan or order would require examination and a referendum. This might, for example, involve allocating significant new sites for development.'
Cllr PE noted that the Plan had not been altered between sending a copy to Aylesbury Vale District Council in June 2014 and the Referendum Version put to the village in October 2014.
It was noted that a new plan would be time consuming and expensive but it was agreed to keep this on the agenda and under review.
- 9.2 **Ewelme Proposals for Growth in Marsh Gibbon**
It was agreed to invite Jonathan Harbottle (JH) from Land & Partners (who prepared the outline planning for the current Ewlme sites) to the next Parish Council meeting so that he can update the village on the Ewlme proposals for future growth in Marsh Gibbon.
Action: Clerk to invite JH to the December Parish Council meeting [Clerk's note: JH has accepted the invitation].
- 10 REPORT FROM VILLAGE HALL**
- 10.1 **Report**
No updates were available.
- 10.2 **Car Park**
No updates were available.
- 11 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 11.1 **Maintenance**
Technical Surfaces continue with the maintenance of the All Weather Pitch.
- 11.2 **Playground Upgrade**
The playground sub-group continues to work towards getting the funding for the playground upgrade and the following were noted:

- The National Lottery Community Fund has awarded the Parish Council £6338.00.
 - A decision from WREN is expected on 6 December 2021.
- 11.3 **Recreation Ground**
 - 11.3.1 No updates on the use of the Recreation Ground for croquet were available.
 - 11.3.2 Cllr RC reported that he is still liaising with the Sports and Social Club regarding the proposal for others to use the recreation ground.
- 12 **BCC DEVOLUTION OF SERVICES**

There were no updates to report.
- 13 **ROADS AND PATHWAYS**
 - 13.1 **Potholes**

A pot hole was reported in West Edge.

Action: Clerk to report to TfB.
 - 13.2 **HGV Weight Limit**

The “Unsuitable for HGV” signage still had not been installed.
 - 13.3 **Speed watch**

Clerk had attended a presentation by the new Thames Valley Speedwatch Coordinator who reported that a new system would be going live on 17 November. Clerk had agreed to ‘sign up’ to it.
 - 13.4 **Scotts Lane**

Following unsuccessful requests by Thames Water and the Parish Council, Bucks Council had now written to the owners of the hedge/vegetation which is encroaching onto Scotts Lane to ask them to cut it back.
 - 13.5 **Moat Lane/Village Hall Footpath**

It was noted that a resident had fallen on the footpath between Moat Lane and the Village Hall. It also was noted that the path had been tarmacked by the URC some years ago and was now in need of some repairs.

Action: Cllr RW would speak to Mr R Cross Sr to get advice on the way forward to make the path safe.
 - 13.6 **Elderberry Tree, Whales Lane**

A resident had reported that the Elderberry Tree outside their property in Whales Lane needed cutting back.

Action: Cllr RC to inspect the tree to decide how to deal with it.
- 14 **STREET LIGHTING**

It was noted that:

 - the lights in Millfield Avenue still had not been repaired.
 - The light at the Junction of Millfield Avenue and Station Road was not working.
 - The light outside 4 Swan Lane was not working.

Action: Clerk to report to E.on.

Branches around the light in Tompkins Lane needed cutting back.

Action: Cllr ET to speak to the owner of the property to ask them to get branches of the tree cut back.
- 15 **CEMETERY MATTERS**
 - 15.1 **General Maintenance**

No updates were available.
 - 15.2 **Burial, Interments, Advance booking requests and Memorial applications**
 - 15.2.1 **Burials**

There were no burials to report.
 - 15.2.2 **Advance reservation / Memorial requests**

Cllr PE reported that she is liaising with a resident regarding the interment of ashes and a new memorial on grave space A-5-1.
 - 15.3 **Cemetery Road**

No updates were available.
 - 15.4 **Cemetery Gates**

No updates were available
- 16 **ENVIRONMENTAL MATTERS**
 - 16.1 **Flooding**

Cllr ET had reported the recent flooding to Thames Water.

Action: Cllr ET to forward the flooding details to Maisie Banks, Customer Liaison, Thames Water.
 - 16.2 **Ware Pond**

It was agreed that any work on Ware Pond will have to wait until after Christmas.
 - 16.3 **Townsend Pond**

A Land Registry check had identified that Townsend Pond is not registered.

**Actions: Clerk to report that a tree is about to fall into the Pond on Fix My Street.
Chair to inform Peter Ferens of the Council's decision.**

17 STREET FURNITURE

Cllr ET reported that P Taylor had inspected the **notice board near Forge Close** and concluded that it was not worth repairing.

Action: Clerk to add to the agenda for the Finance Meeting.

18 MARSH GIBBON SILVER BAND

No updates were available.

19 EAST WEST RAIL (EWR)

Mr Paul Hill, of W.G Hill & Son and a resident present, expressed their concern that the legally enforceable height restriction at the new EWR bridge on Station Road prevents W.G.Hill lorries using it, meaning that they have to travel through Marsh Gibbon.

Mr Hill explained that before the work on the bridge started, he could get his lorries under the bridge and the height limit was 'advisory'. Now that the bridge work has finished, the bridge is higher but the limit is now lower and legally enforceable. Mr Hill also explained that the measurements were carried out by EWR and he requested that it be re-measured by the Bucks Council's Highways Department and the height restriction be changed if possible, or reverted to "advisory".

Action: Clerk to write to Buckinghamshire Highways to ask for the bridge to be remeasured.

20 HS2

No updates were available.

21 COMMUNITY BOARD

Following receipt of an email from the Community Board regarding the purchase of benches, indicating that:

- Benches would be provided at either no cost to you or for a nominal contribution.
- Are supplied with tamper proof fixings, but would be down to you to install – there may be some CB contribution towards this cost.
- Will be delivered to your parish free of charge.

the Parish Council agreed that it would ask for three benches to be located at:

- Suffolk Court
- All Weather Pitch
- Jubilee Plantation

Action: Clerk to respond to the Community Board.

22 COMMUNITY PUB

No updates were available.

23 JUBILEE PLANTATION

Cllr RC reported that the headmistress is keen to use the Jubilee Plantation and had appointed a teacher to use it as an outdoor classroom. Before the school start using the plantation, it has requested that the Parish Council clear it out.

Action: Cllrs RC and NL to:

- **assess what work needs to be done;**
- **put a note on Facebook asking for volunteers to help with the work, which it is hoped would be completed before Christmas;**
- **investigate possible funding.**

24 FACEBOOK

There was nothing to report.

25 OXFORD TO CAMBRIDGE ARC

No updates were available

26 CHRISTMAS TREE

The Christmas Tree will be delivered on 3 December and be erected on 4 December.

Cllr PE reported that she has organised an electrical check for the lights and that most of the volunteers are in place.

27 ANY OTHER BUSINESS

27.1 The Plough

Following a request to Ewelme regarding the future of the Plough, the Parish Council received the following response on 19 October:

Thank you for your email enquiring about the security of the Plough. I can confirm that all the windows have now been secured and that on Friday afternoon the tenant gave an immediate undertaking to change the lock on one of the external doors. I hope that this will have been done by now and thus the building is secure. Rumours abound as to the fate of the pub. The fact is the charity granted the former tenants a licence to assign their lease to the new tenant. Works have been temporarily suspended pending a review of refurbishment plan. I am assured that the tenant is fully committed to opening as soon as the review and subsequently decided upon refurbishment works are complete.

27.2 Play Around the Parishes

It was agreed that the Parish Council would not book Play Around the Parishes in 2022.

28 DATE OF NEXT MEETINGS

The next Parish Council meeting will be held in the village hall at 8pm on Tuesday 14 December 2021.

The meeting closed at 10.10 pm.

Appendix 1

General Correspondence Received Buckinghamshire Council

Date	From	Description	Actions
	TfB	Weekly Road updates	
8 Nov	Community Board	Haddenham and Waddesdon Community Board - meeting slides of 4th November	To Cllrs
8 Nov	News	Your views sought on proposed changes to specialist teaching	To Cllrs
5 Nov	News	Walk in booster opportunities at mass vaccination sites across Bucks, Oxfordshire and Berks	To Cllrs
4 Nov	News	Time is running out to have your say on budget priorities	To Cllrs
4 Nov	News	Buckinghamshire Council successfully prosecutes housing fraud case	To Cllrs
4 Nov	Community Board	Haddenham and Waddesdon Community Board meeting of Thursday 4th November 2021 at 6.30 pm	To Cllrs
3 Nov	Local Area Technician	Scotts lane Marsh Gibbon	Agenda item
3 Nov	News	Stories of happiness at the heart of Bucks	To Cllrs
3 Nov	News	In Buckinghamshire, self-isolating does not mean you are alone	To Cllrs
2 Nov	Neighbourhood Planning Coordinator Planning Growth and Sustainability	Marsh Gibbon Neighbourhood plan update	Agenda item
2 Nov	Principal Licensing Officer Communities Directorate	Gambling Act Policy Consultation	To Cllrs
1 Nov	Community Board	Haddenham and Waddesdon Community Board - Funding request for Berryfields MUGA	To Cllrs
1 Nov	Communities Officer	2022 Play Around the Parishes Bookings Now Open	To Cllrs
1 Nov	<i>Support Officer Highways and Technical Services Communities</i>	Devolution Uplift 22/23	To Cllrs
1 Nov	Communities Officer	2022 Play Around the Parishes Bookings Now Open	To Cllrs
28 Oct	News	Trial traffic enforcement cameras to be piloted in Buckinghamshire	To Cllrs
28 Oct	CC Michael Rand	Gully Cleaning program / Scotts Lane Hedges	Agenda item
28 Oct	Paul Hill	EWR Contractors	To Cllrs
28 Oct	News	Having fun but staying safe this Halloween	To Cllrs
28 Oct	News	Sowing the seeds for a healthier community	To Cllrs
26 Oct	News	Buckinghamshire community welcomes its first Afghan family	To Cllrs
26 Oct	Community Board	Haddenham and Waddesdon Community Board meeting of Thursday 4th November 2021 at 6.30 pm	To Cllrs
26 Oct	Community Board	Allotment	To Cllrs
25 Oct	Community Board	Haddenham and Waddesdon Community Board - funding update	To Cllrs
25 Oct	Lead Enforcement Officer Strategic Waste Management and Enforcement	Fly Tipping notices	To Cllrs
22 Oct	News	Online COVID-19 vaccination bookings now available for 12-15 year-olds in Buckinghamshire	To Cllrs
22 Oct	News	Rye Boathouse Café is officially open	To Cllrs
22 Oct	News	Vegan Market comes to Aylesbury this Sunday	To Cllrs
20 Oct	News	Lights, Camera, Action! Buckinghamshire's new Film Office takes centre stage	To Cllrs
20 Oct	News	Supporting those in need this half term and beyond	To Cllrs

20 Oct	News	Eligible residents urged to take up the offer of a COVID-19 booster vaccine	To Cllrs
19 Oct	News	Patients invited to drop-in sessions to share their views on the future of healthcare in Buckingham	To Cllrs
19 Oct	News	Buckinghamshire celebrates retaining six Green Flag Awards for parks	To Cllrs
19 Oct	News	Together for Buckinghamshire, together for our planet	To Cllrs
18 Oct	News	The Grit Parade - Buckinghamshire's gritters take to the streets in preparation for winter	To Cllrs
18 Oct	HS2 & EWR Marshall Strategic Transport & Infrastructure	Ack to complaint re HGV's using Marsh Gibbon	To Cllrs
18 Oct	News	Residents give the thumbs up to household recycling centres	To Cllrs
18 Oct	News	Hear from those at the heart of adoption in Bucks this National Adoption Week	To Cllrs
15 Oct	Permit Officer	Event - Marsh Gibbon's Carols Around The Tree	To Cllrs/Rev Hiscock
15 Oct	News	Raising awareness of the signs of modern slavery this Anti-Slavery Day	To Cllrs
14 Oct	News	SHOUT OUT FOR SEND CONFERENCE IS A SUCCESS	To Cllrs
14 Oct	News	Walk-in COVID booster vaccinations available at Stoke Mandeville this Friday & Saturday	To Cllrs
14 Oct	News	Transformation completed at The Buckingham School	To Cllrs
13 Oct	News	Why not make the school run a school walk this month?	To Cllrs
12 Oct	News	New updates on Flytipping report 40175829: Heet Road - of the A41	To Cllrs
12 Oct		Marsh Gibbon Neighbourhood plan update	

Association of Local Councils

Date	From	Description	Actions
8 Nov	BMKALC	Last remaining places - Neighbourhood Planning with Neil Homer November 15th In-person	To Cllrs
5 Nov	NALC	Chief executive's bulletin	To Cllrs
4 Nov	BMKALC	Haddenham and Waddesdon Community Board - provision of Community outdoor rest benches - would you be interested?	To Cllrs/Agenda item
3 Nov	BMKALC	Slides from Planning and Enforcement Meeting	To Cllrs
2 Nov	BMKALC	Policy Consultation Briefing - Environmental Permitting Regulations. (DEFRA Consultation)	To Cllrs
2 Nov	NALC	NALC EVENTS	To Cllrs
2 Nov	BMKALC	Slides from Planning and Enforcement Meeting	To Cllrs
28 Nov	NALC	NALC publishes new report on climate change	To Cllrs
28 Nov	BMKALC	Planning Enforcement have now updated the planning website to continue our 'bringing together' of the legacy enforcement teams	To Cllrs
27 Oct	BMKALC	Costs of Elections to Local councils	To Cllrs
26 Oct	NALC	NALC EVENTS	To Cllrs
26 Oct	BMKALC	Newly added training courses for November now open for booking!	To Cllrs
25 Oct	BMKALC	Creating a social media strategy for your council (New)	To Cllrs
22 Oct	NALC	Chief executive's bulletin	To Cllrs
20 Oct	NALC	NALC NEWSLETTER	To Cllrs
19 Oct	BMKALC	Pay Award	To Cllrs
19 Oct	NALC	NALC publishes new guide on website accessibility	To Cllrs
15 Oct	NALC	Chief executive's bulletin	To Cllrs

Others

Date	From	Description	Actions
5 Nov	Peter Ferens	Mark Blake quote for tree felling at Townsend Pond	Agenda item
3 Nov	CIB	Call for Bucks residents to volunteer on charity boards/	To Cllrs
29 Oct	EWB Alliance	EWB2 Project Newsletter – Autumn 2021	To Cllrs
26 Oct	EWB Alliance	EWB Station Road Marsh Gibbon Works	To Cllrs
26 Oct	Thames Water	Enquiry 40174001 - Scotts lane Marsh Gibbon	Agenda item
23 Oct	RTM	RTM Landscapes Grounds Maintenance Report	To Cllrs
23 Oct	Resident x 2	Request to be added to Bulletin distribution	To Cllr NL
22 Oct	Cllr Peter Cooper – Liberal Democrat Opposition spokesman for communities Buckinghamshire Council Wing Ward	Update on Buckinghamshire Parish Council's 20mph zone consultation	To Cllrs
22 Oct	Land Registry	Townsend Pond search	To Cllrs
19 Oct	Lottery	Good news - you got the funding	Agenda item
19 Oct	Andrew Robson	The Plough, Marsh Gibbon	Agenda item
18 Oct	RTM	RTM Landscapes Grounds Maintenance Report	To Cllrs
18 Oct			
16 Oct	Chair Twyford PC	HGV'S OLD STATION HOUSE, MARSH GIBBON	Agenda item
15 Oct	David Hiscock / Tim Freeman	Event - Marsh Gibbon's Carols Around The Tree	Noted
15 Oct	Resident	The results are in! More than 9 out of 10 people reject the Ox-Cam Arc	Noted
15 Oct	Adept Scaffolding	Quotation: Bucks shelter outside Marsh Gibbon School	To Cllrs
14 Oct	Deanfield Homes	Street lighting at Castle Street Marsh Gibbon	Noted
14 Oct	Clerk, Waddesdon PC	Speed watch	To Cllrs

Appendix 2

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report 09-Nov-21

COMMUNITY ACCOUNT				Notes
29-Sep-21			£31,005.59	
Outstanding Cheques and cheques approved at meeting on 12 October 2021			-£3,871.98	
Unpresented cheques at 29 October 2021			£465.46	
Income:				
National Lottery Community Fund			6,338.00	
Balance of Community Account at 29 Oct 2021			£33,937.07	
Payments to be approved at meeting 9 November 2021				
Cheque No	Payee	Amount	Authority	
103152	RTM Inv 3104:Grass cutting / Hedgeside	£1,529.40	Highways Act 1980 s. 96	
103153	SSE Inv 11772331 0047: Street lighting 2 Oct to 1 Nov 2021	£217.50	PCA 1957s.3;HA 1980s.301	
103153	SSE Inv 591772404 0047: Street lighting 1 Oct to 1 Nov 2021	£12.55	PCA 1957s.3;HA 1980s.301	
103153	SSE Inv 1861786437 0036: Street lighting 2 Oct to 1 Nov 2021	£2.87	PCA 1957s.3;HA 1980s.301	
103154	C Jackman Clerk : Townsend Pond Land Registry check	£35.94	Public Health Act 1936, s.260	
103155	C Jackman Clerk : Salary October 2021	£459.60	LGA 1972 s. 112(2)	
103156	HMRC Clerk: PAYE October 2021	£47.80	LGA 1972 s. 112(2)	
103157	Technical Surface Inv 72154: Astro Pitch Service (5 November - 2 of 6)	£450.00	LGA (Misc provisions) 76, s19	
DD	Everflow Inv 1216266: Recreation ground water: 8 Dec 21 to 7 Jan 22	£21.36	LGA(MP) 1976 s.19	
103158	Country Equestri Recreation ground hedge cutting	£264.00	LGA (Misc provisions) 76, s19	
Totals yet to be deducted from balance of Community Account			£3,041.02	
	Cheques for approval at meeting on the 9 November 2021			
	Outstanding cheques at 29 October 2021			
103143	Technical Surfaces	£450.00		
103143	Marsh Gibbon Village Hall	15.46		
		<u>£465.46</u>	£465.46	
Totals yet to be credited			£0.00	
		<u>£0.00</u>	£0.00	
Total			£3,506.48	
Anticipated balance			£30,430.59	
			<u>£30,430.59</u>	
EARMARKED RESERVE ACCOUNT				
01-Apr-21		£26,722.72		
Total In		£1.34		
Total Out		£0.00		
Balance of Earmarked Reserve at 29 Oct 2021			£26,724.06	
Bank Reconciliation 9 November 2021				
COMMUNITY ACCOUNT				Notes
CASH BOOK				
Balance at 1 April 2021		£19,724.90		
Less Total Payments to 9 November 2021		-£24,114.19		
Add total receipts to 9 November 2021		£34,819.88		
Cash book balance at 9 November 2021		£30,430.59		
		<u>£30,430.59</u>		
EARMARKED RESERVE ACCOUNT				
Balance of Earmarked Reserve A/C as at 1 April 2021		£26,722.72		
Less total payments to 9 November 2021		£0.00		
Add Total Receipts to 9 November 2021		£1.34		
Balance at 9 November 2021		£26,724.06		
NB: the balance in the Earmarked Reserve Account is made up of:				
Replacement / Refurbishment of the synthetic carpet at the 5-a-side		£16,874.00		
Maintenance of play equipment		£0.00		
Ware Pond cleaning		£2,080.00		
Repairs and New Street Lamps		£1,696.00		
Election Expenses		£775.00		
Fencing Repairs at 5-a-side		£0.00		
Defibrillator		£50.00		
Cemetery road repairs		£5,211.00		
Interest		£38.06		
		<u>£26,724.06</u>		
TOTALS at 9 November 2021				
Community Account		£30,430.59		
Earmarked Reserve Account		£26,724.06		
		£57,154.65		