

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 11 JANUARY 2022

PRESENT: Cllrs A Lambourne (Chair), P Evershed (PE), J Smith (JS), R Cross (RC), N Lyon (NL) and T Reveller (TR)
Clerk, Carole Jackman
Public: 1

Meeting commenced at 8.00pm

1 APOLOGIES

Cllr Angela Macpherson, Cllr E Taylor (ET)

2 DECLARATIONS OF INTEREST

There were no interests declared.

3 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 DECEMBER 2021

Minutes of the meeting held on 14 December 2021 were agreed by those present and signed by the Chairman.

4 MATTERS ARISING

There were no matters arising.

5 PUBLIC PARTICIPATION

Chair welcomed the member of the public.

6 GENERAL CORRESPONDENCE

All correspondence had been circulated to Councillors.

Appendix 1.

7 PLANNING

7.1 Applications/Appeal

There were no new planning applications to consider.

7.2 Buckinghamshire (AVDC Area) approved applications

There were no approved applications to note.

7.3 Buckinghamshire (AVDC Area) late applications

There were no late applications to consider.

7.4 Ewelme Sites

7.4.1 Site A

No updates were available.

7.4.2 Site B

It was noted that all the houses were now sold. It was not clear how many 'affordable' homes had been built.

7.4.3 Site C

No updates were available.

7.5 Whales Lane Hedging

No updates were available. It was agreed to remove this item from the agenda.

7.6 Goods Vehicle Operator's Licences

The following application still is awaiting a decision from the Traffic Commission:

"Philip Lynch trading as Scooby Limited of 4 York Court, London Road, Sayers Common, Hassocks, West Sussex, BN6 9GY is applying for a licence to use Old Station House, Marsh Gibbon, Bicester OX27 0AX as an operating centre for 6 goods vehicles and 6 trailers."

No updates were available.

8 CLERK'S REPORT

8.1 Finance Report

Clerk presented the Financial Report for January 2022. Payments totalling £1,332.60 were approved, as detailed in appendix 2.

8.2 2022-23 Budget/Precept

It was agreed to keep the precept at its current rate of £25,000.

Action: Clerk to inform Buckinghamshire Council

8.3 Skateboarding

A report to Heart of Bucks is due at the end of January regarding the funding,

Signature:

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- 8.4 **S106**
No updates were available.
- 9 **VALE OF AYLESBURY LOCAL PLAN (VALP)/MARSH GIBBON NEIGHBOURHOOD PLAN (NP)**
- 9.1 **Marsh Gibbon Neighbourhood Plan**
Clerk had written to Planning Aid England for advice on the way forward with the Neighbourhood Plan and was awaiting a response.
- 10 **REPORT FROM VILLAGE HALL**
- 10.1 **Report**
It was noted that:
- the village hall has a new booking secretary.
 - The next meeting of the hall committee is on Wednesday 18 January.
- 10.2 **Car Park**
No updates were available.
- 11 **PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND**
- 11.1 **Maintenance**
It was noted that:
- Cllr RC confirmed that he has the completion of the fencing around the Tennis Club perimeter in hand.
 - Clerk confirmed that Technical Services were continuing with the maintenance of the AWP and that she had declined an offer for them to sweep leaves off the surface which would have reduced the time for maintenance work.
- 11.2 **Playground Upgrade**
Cllr NL reported that the playground provider has increased the cost by £6,000 which he is trying to get reduced. It is hoped that the build will start in the spring. Council agreed to pay a 20% deposit. It was noted that if the 'Crows Nest' is built when further funds are available it may need planning permission.
Action: Clerk to enquire if planning permission is required.
- 11.3 **Recreation Ground**
No updates were available.
- 12 **BCC DEVOLUTION OF SERVICES**
- 12.1 **Devolved Services Agreement**
Chair signed the Devolved Services Agreement for 2022. It was noted that the new rate will be £1,876.54.
- 13 **ROADS AND PATHWAYS**
- 13.1 **Potholes**
No new pot holes were reported
- 13.2 **Speed watch**
It was agreed that this will start when the weather improves.
- 13.3 **Parking in Castle Street**
The new road narrowing between the new development and the school is considered to be dangerous.
Action: Clerk to contact Head of Buckinghamshire Highways to request a site meeting during the school pick up time.
It was noted that because of insurance considerations parking would not be possible at the Manor or the Plough.
- 14 **STREET LIGHTING**
- 14.1 **Maintenance**
The light outside 21 Millfield Avenue still had not been repaired.
Action: Clerk to chase E.on.
The branches covering the light in Thompkins Lane still had not been cut back.
Action: Clerk to speak to Cllr ET.
- 14.2 **Upgrade**
E.on had issued a cost schedule but no further updates were available.
- 15 **CEMETERY MATTERS**
- 15.1 **General Maintenance**
No updates were available.
- 15.2 **Burial, Interments, Advance booking requests and Memorial applications**
- 15.2.1 **Burials**
No burials had taken place.

- 15.2.2 **Advance reservation**
Chair signed the Burial Grant for the reservation of grave space D-1-12.
- 15.2.3 **Memorial application**
No memorial requests had been received.
- 15.3 **Cemetery Road**
No updates were available.
- 15.4 **Cemetery Gates**
It was agreed to contact a resident to enquire if he was interested in painting the cemetery gates.
Action: Clerk to contact resident.
- 15.5 **Policy Consultation Briefing – Environmental Permitting Regulations (DEFRA Consultation)**
Action: Clerk to add to the agenda for the February 2022 meeting.
- 16 **MARSH GIBBON CHURCH YARD**
Bucks Council have asked for any information the Council may have regarding work previously carried out by AVDC. Clerk had forwarded this request to Roy Lambourne who is checking the church archives.
- 17 **ENVIRONMENTAL MATTERS**
- 17.1 **Flooding**
No updates were available
- 17.2 **Ware Pond**
No Updates were available
- 17.3 **Townsend Pond**
Chair agreed to speak to the resident on whose land the tree is.
Actions: Chair
- 18 **STREET FURNITURE**
There were no updates from the Community Board regarding the supply of benches.
Action: Clerk to obtain costs of recycled benches
- 19 **MARSH GIBBON SILVER BAND**
No updates were available.
- 20 **EAST WEST RAIL (EWR)**
No updates were available.
- 21 **HS2**
No updates were available.
- 22 **COMMUNITY BOARD**
No updates were available.
- 24 **COMMUNITY PUB**
Cllr RC reported that:
 - following the opening of the share offer, which closes in six weeks, investment was starting to come in.
 - a leaflet drop may be carried out.
- 25 **JUBILEE PLANTATION**
Cllr RC reported that he is liaising with colleagues to get a fence erected on the boundary with the road. It was agreed to ask Ewelme if the Jubilee Plantation can be extended into the unused area as a celebration of the Queen's Platinum Jubilee. It was also noted that the school use the plantation as an extended classroom.
Action: Clerk to draft letter to Ewelme.
- 26 **FACEBOOK**
There was nothing to report. This item can be removed from the agenda.
- 27 **OXFORD TO CAMBRIDGE ARC**
No updates were available. This item can be removed from the agenda.
- 28 **ANY OTHER BUSINESS**
- 28.1 **Queen's Platinum Jubilee**
Cllr JS reported that she thought that the village hall would be organising an event.
Action: JS to liaise with the village hall committee.
- 30 **DATE OF NEXT MEETINGS**
The next Parish Council meeting will be held in the village hall at 8pm on Tuesday 8 February 2022.
The meeting closed at 9.25 pm.

Appendix 1

General Correspondence Received

Bucks Council

Date	From	Description	Actions
	TfB	Weekly Road updates	
7 Jan	CC Angela Macpherson	Parish council meetings	To Cllrs
7 Jan	CC Angela Macpherson	Haddenham and Waddesdon Community Board - Pub lunch venues required in Marsh Gibbon, Ickford, Waddesdon, Quainton and Westcott	To Cllrs
7 Jan	Community Board	Haddenham and Waddesdon Community Board - Pub lunch venues required in Marsh Gibbon, Ickford, Waddesdon, Quainton and Westcott	Noted
6 Jan	News	Buckinghamshire Council awards Household Recycling Centres contract to FCC Recycling	To Cllrs
6 Jan	News	Buckinghamshire Council announces 2022/23 budget proposals	To Cllrs
5 Jan	Planning	North Area Planning Committee - 12 January 2022 - application 21/03284/APP Red Furlong Farm	To Cllrs
4 Jan	Community Board	Haddenham and Waddesdon Community Board - free online courses including time management and bid writing with experts in these fields	To Cllrs
31 Dec	News	Buckinghamshire residents receive awards in the Queen's New Year's Honours list	To Cllrs
31 Dec	News	Call for communities to keep COVID-19 job appointments as more than 5,250 slots missed in one week	Noted
24 Dec	Planning	Householder application for proposed single storey front and side extensions to carport to provide ancillary accommodation - Orchard Cottage Whales Lane Marsh Gibbon Buckinghamshire OX27 0HB Ref. No: 21/03999/APP Status: Householder Refused	To Cllrs
22 Dec	Planning	Questionnaire Submission for APP/J0405/W/21/3283775 - 21/00097/REF - Orchard Cottage Whales Lane Marsh Gibbon	To Cllrs
22 Dec	Cllr Peter Cooper – Liberal Democrat, Opposition spokesman for communities Bucks Council, Wing Ward	20mph Speed limits	To Cllrs
21 Dec	News	Revised collection dates for 2021/22 holiday period	To Cllrs
21 Dec	Community Board	Haddenham and Waddesdon Community Board - request for funding for Grendon Underwood Combined School playing field sign	To Cllrs
21 Dec	Community Board	Haddenham and Waddesdon Community Board - financial position - Email sent on behalf of Cllr Steve Bowles - Cabinet Member for Communities	To Cllrs
21 Dec	News	Support for those financially struggling this Christmas	To Cllrs
20 Dec	News	2 year old funding information for parents	To Cllrs
20 Dec	Community Board	Haddenham and Waddesdon Community Board - Funding opportunity: Arts Council England Let's Create Jubilee Fund - opens on Tuesday 4th January 2022	To Cllrs
17 Dec	CC Angela Macpherson	EWR engagement/performance issues	To Cllrs
17 Dec	CC Angela Macpherson	Presentation slides from today: One around devolution and the other about community support, and the Council's helping Hand scheme which particularly focuses on vulnerable people and food poverty and the council's helping hand scheme	To Cllrs

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17 Dec	Local Area Technician	Elderberry Tree	Noted
17 Dec	News	People in Buckinghamshire urged to book their COVID-19 booster jab as vaccination capacity ramps up	To Cllrs
16 Dec	Community Board	Haddenham and Waddesdon Community Board - your comments are requested on a proposed funding application	To Cllrs
17 Dec	CC Angela Macpherson	Enforcement Briefing (Wednesday 15th December 2021)	To Cllrs
17 Dec	News	First visitors to the Chilterns Lifestyle Centre take the plunge	To Cllrs
16 Dec	News	Buckinghamshire Council wins national award for 'Best Promotion of Two-Year-Old Funding'	To Cllrs
15 Dec	News	70 Trees for 70 Years	To Cllrs
15 Dec	Junior Woodland Carbon Officer, Planning, Growth and Sustainability	1000 Trees	To Cllrs
14 Dec	Planning	Questionnaire Submission for APP/J0405/D/21/3284133 - The Orchard Castle Street Marsh Gibbon Buckinghamshire OX27 OHJ	To Cllrs
14 Dec	News	Will you bin it to win it? Buckinghamshire Council works with new litter app to help keep streets clean	To Cllrs

Association of Local Councils

Date	From	Description	Actions
7 Jan	BMKALC	Parish Liaison Meeting Wednesday 19 January	To Cllrs
7 Jan	BMKAL	Survey for Local Plan	To Cllrs
5 Jan	CMKALC	Invite to Parish and town council forum	To Cllrs
30 Dec	BMKALC	Various Updates from NALC	To Cllrs
29 Dec	BMKALC	Parish Liaison Meeting - Save the Date	To Cllrs
17 Dec	BMKALC	Precept Increases	To Cllrs
17 Dec	NALC	Chief executive's bulletin	To Cllrs
15 Dec	NALC	NALC NEWSLETTER	To Cllrs

Others

Date	From	Description	Actions
6 Jan	CIB	Free event for Bucks volunteer managers (paid/unpaid) on safeguarding/ DBS checks	To Cllrs
23 Dec	Brendan O'Neill Director, oneill homer	Marsh Gibbon Planning for the Future	To Cllrs
23 Dec	Resident	VALP/MGNP	To Cllrs
23 Dec	Resident	Stop the Arc Newsletter December 2021	To Cllrs
17 Dec	Resident	Elderberry Tree	Action with LAT
17 Dec	Resident	Request for notes from meeting with Ewelme	Clerk Actioned
16 Dec	PCSO	Parking in Castle Street and Station Road, Marsh Gibbon	To Cllrs
16 Dec	PCSO	Parking in Castle Street and Station Road, Marsh Gibbon	To Cllrs
16 Dec	E.on	Marsh Gibbon Parish Council, Led Lighting Upgrade	Noted: also copied to Cllr
17 Dec	Buckinghamshire Business First	Business News Matters	To Cllrs
16 Dec	Zurich	If you need to contact us over the festive period Marsh Gibbon Parish Council	Noted
16 Dec	E.on	Street Lighting, Marsh Gibbon	To Cllrs
14 Dec	MGVH	Vermin Control	To Cllrs

Signature:

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
11-Jan-22

COMMUNITY ACCOUNT		Notes
30-Nov-21		£30,933.90
Outstanding Cheques and cheques approved at meeting on 9 November 2021		-£10,783.50
Unpresented cheques at 31 Dec 21		£7,078.49
Income:		
Cemetery Reservation D-1-12		280.00
Memorial A-5-1		70.00
Balance of Community Account at 30 Dec 2021		£27,578.89

Payments to be approved at meeting 11 January 2022

Cheque No	Payee	Amount	Authority
103174	SSE Inv 11772331 0049: street lighting elec 2 Dec 21-4 Jan 22	£238.24	PCA 1957s.3,HA 1980s.301
103174	SSE Inv 591772404 0049: street lighting elec 2 Dec 21-4 Jan 22	£13.42	PCA 1957s.3,HA 1980s.301
103174	SSE Inv 861786437 0038: street lighting elec 2 Dec 21-4 Jan 22	£2.87	PCA 1957s.3,HA 1980s.301
103175	E.on Inv 0109636: Street light maintenance qtr ending Dec 2021	£250.12	PCA 1957s.3,HA 1980s.301
103176	C Cruise Christmas tree electricity supply	£9.95	LGA 1972 S.144
103177	Bucks Council Inv 556938: Waste bin emptying	£15.35	Litter Act 1983 ss 5
103178	CT Walters (Electrical) Ltd Inv OW17946: Christmas tree light test	£93.60	LGA 1972 S.144
103179	C Jackman Clerk salary Dec 21	£459.60	LGA 1972 s. 112(2)
103180	HMRC Clerk PAYE Dec 21	£47.80	LGA 1972 s. 112(2)
103181	MGVH Inv 21033: vh hire Dec 2021	£15.46	LGA 1972 s133
103182	David Rollins Inv SK8-2022-001: Skateboard sessions 3 and 9 Jan 2022	£166.66	LGA 1972 s.145
DD	Everflow Inv 1306117: Recreation Ground water	£19.53	LGA(MP) 1976 s.19

Totals yet to be deducted from balance of Community Account

Cheques for approval at meeting on the 11 January 2022	£1,332.60
Outstanding cheques at 30 Dec 2021	
103161 Swan Group	75.00
103162 Royal British Legion	50.00
103167 MGVH	92.76
103168 RB Howson	523.00
103171 FCC Environment	6337.73
	<u>£7,078.49</u>
	<u>£0.00</u>

Total £8,411.09

Anticipated balance £19,167.80

£19,167.80

EARMARKED RESERVE ACCOUNT

01-Apr-21	£26,722.72
Total In	£2.01
Total Out	£0.00

Balance of Earmarked Reserve at 30 Dec 2021 £26,724.73

Bank Reconciliation 11 January 2022

COMMUNITY ACCOUNT

CASH BOOK		Notes
Balance at 1 April 2021	£19,724.90	
Less Total Payments to 11 January 2022	-£36,231.98	
Add total receipts to 11 January 2022	£35,674.88	
Cash book balance at 11 January 2022	£19,167.80	
	£19,167.80	

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2021	£26,722.72
Less total payments to 11 January 2022	£0.00
Add Total Receipts to 11 January 2022	£2.01
Balance at 11 January 2022	£26,724.73

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement / Refurbishment of the synthetic carpet at the 5-a-side	£16,874.00
Maintenance of play equipment	£0.00
Ware Pond cleaning	£2,080.00
Repairs and New Street Lamps	£1,696.00
Election Expenses	£775.00
Fencing Repairs at 5-a-side	£0.00
Defibrillator	£50.00
Cemetery road repairs	£5,211.00
Interest	£38.73
	<u>£26,724.73</u>

TOTALS at 11 January 2022

Community Account	£19,167.80
Earmarked Reserve Account	£26,724.73
	£45,892.53

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