

## MARSH GIBBON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 11 FEBRUARY 2020

**PRESENT:** Cllr I Metherell (Chair) P Evershed (PE), D Leonard (DL), R Cross (RC) and J Smith (JS)

**In attendance:** 1 member of the public and C Jackman (Clerk)

The meeting commenced at 7.45pm.

#### 1. APOLOGIES

Cllr A Lambourne (AM) and Cllr E Taylor (ET).

#### 2. DECLARATIONS OF INTEREST

There were no declarations of interest.

#### 3. MINUTES OF THE MEETING HELD ON 14 JANUARY 2020

Following one amendment, the Minutes of the Parish Council Meeting held on 14 January 2020 were agreed by those present and signed by the Chairman.

#### 4. MATTERS ARISING

##### 4.1 Local Pubs

Cllr AL had spoken to Andrew Robson of Sidleys regarding the local pubs and had been informed that "...he is aware of the situation and his only suggestion is that we speak to the pubs ourselves. There is nothing he can do but the landlord of the Greyhound is actively seeking a buyer for his lease."

**Action: Clerk to add to the agenda for the March meeting.**

##### 4.2 Christmas Tree Lights

Cllr PE had been informed that the Christmas tree lights would not be available until August. It was agreed that Cllr PE should reserve the lights for delivery in August.

**Action: Cllr PE to follow up.**

#### 5. PUBLIC PARTICIPATION

Chair welcomed the member of the public.

The member of the public thought that Ewelme had a commitment to the village to ensure that the local pubs were welcoming and agreed to write to the Ewelme Trustees.

**Action: Cllr DL to pass contact details to the member of the public.**

#### 6. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

AVDC	From	Subject	Action	
i	7 Feb	Planning	Planning Appeal Ref: 20/00003/FTHA - Stableyard Cottage	To Councillors
ii	7 Feb	Spacehive	Keep our kids on wheels in Marsh Gibbon! reached its target!	Noted
iii	31 Jan	Planning	Planning Application Consultation 20/00346/ALB	Minute 7
iv	31 Jan	Planning	Planning Application Consultation 20/00345/APP	Minute 7
	30 Jan	Planning	Planning Application Consultation 20/00260/ALB	Minute 7
	30 Jan	Planning	Planning Application Consultation 20/00311/APP	Minute 7
	21 Jan	Grants and Voluntary Sector Support Officer	Funding available for VE Day celebrations and village halls	To Councillors
	21 Jan	Planning	19/00091/REF - Barnwell Farm (appeal)	To Councillors
	21 Jan	Parish Liaison Officer	AVDC and BCC respond to Milton Keynes Council's 'Milton Keynes Strategy for 2050'	To Councillors
	17 Jan	Planning	19/03906/APP   Status: Approved   Case Type: Planning Application (Church Roof)	To Councillors
	10 Feb	Planning	Planning Application Consultation 20/00451/APP	To Councillors

BCC		From	Subject	Action
i	1 Feb	IEng FIHE   Network Improvement Team   Tfb	Marsh Gibbon HGV weight limit	Cllr IM actioning
ii	27 Jan		Latest news for the Local Area Forums	To Councillors
iii	27 Jan		Latest news: Delivering the new Buckinghamshire Council	To Councillors
iv	27 Jan		Evicting unauthorised encampments	To Councillors
v	17&23 Jan	Engineer – IEng FIHE   Network Improvement Team   Tfb	Marsh Gibbon HGV weight limit	Minute 11
vi	23 Jan		BMERC seminar 2020 - Programme and booking forms	To Councillors
vii	17 Jan		MyBucks January 2020	To Councillors
viii	16 Jan	Local Area Technician	Marsh Gibbon Flooding	To Councillors
ix	16 Jan		Draft budget for Buckinghamshire Council	To Councillors
x	24 Jan		Church Street, Marsh Gibbon – road closure	To Councillors
xi	10 Feb	Tfb	TTRO Main Street, Grendon Underwood	To Councillors
ALC/NALC		From	Subject	Action
i.	6 Feb	NALC	SPRING CONFERENCE 2020	To Councillors
ii.	6 Feb		NALC legal update - February 2020	To Councillors
iii.	5 Feb		Elections briefing note	To Councillors
iv.	2 Feb	NALC	NALC launches three new study tours	To Councillors
v.	7 Feb	NALC	Chief executive's bulletin	To Councillors
vi	29 Jan		Elections	To Councillors
vii	29 Jan		Latest BMKALC Training Schedule	To Councillors
ix	29 Jan		NALC NEWSLETTER	To Councillors
x	27 Jan		Funding for T & P councils for VE day	To Councillors
xi	27 Jan	NALC	NALC launches three new study tours	To Councillors
O c	23 Jan		NALC SPRING CONFERENCE 2020	To Councillors
xiii	23 Jan		Draft MK Strategy for 2050 – consultation	To Councillors
ix	17 Jan	NALC	Chief executive's bulletin	To Councillors
x	16 Jan		BMKALC TRAINING SCHEDULE	To Councillors
	24 Jan		JPAG Practitioners Guide survey	To Councillors
	15 Jan		Agenda proposed for the Parish Liaison meeting on 29 Jan 2020	To Councillors
	15 Jan	CC Angela Macpherson	Marsh Gibbon HGV weight limit	Minute 11
	11 Feb	Tfb	TTRO - Church Street, Marsh Gibbon	To Councillors
Other		From	Subject	Action
i	4 Feb	EWR Alliance	Major Milestone achieve for East West Rail Phase 2	To Councillors
ii	29 Jan	BSA Chesters Ltd	Marsh Gibbon Cemetery - Works to Paths/Roads – Minutes	To Councillors
	26 Jan	Suzette	Footpath damaged by Hunt	Repair in hand
iv	25 Jan	Book Sec MGVH	2020 Bookings and Website	Noted
v	22 Jan	Oxfordshire CC	Oxfordshire County Council Mineral and Waste Site Drafts Plan Consultation	To Councillors
vi	20 Jan	Suzette	Dog bin / street light / No Expressway sign	All dealt with
vii	17 Jan	Rev David Hiscock	Carols by the Tree in 2020 - Friday 18 <sup>th</sup> December at 6.00pm	To Councillors
viii.	16 Jan	James Taylor, managing Director, Edgar Taylor (Buckingham) Ltd	Ewelme Site C - Marsh Gibbon – carry out hedge work	To Councillors
ix	20 Jan	Wendy Wakling	Street light failure outside the Croft	reported to E.on
x	14 Jan	E.on	Street Light: Marsh Gibbon OX27 0EZ	Clerk followed up
xi	10 Feb	Gillian Beckley	Property owned by Marsh Gibbon Parish Council	To Councillors

### 6.1 TTRO - Church Street, Marsh Gibbon

It was noted that Church Street will be closed until 6 March.

### 6.2 Property owned by Marsh Gibbon Parish Council

A resident had enquired what land does the Parish Council own. It was noted that there are areas of 'common land' and various pockets of land in the village where the ownership it is not clear.

**Action: Clerk to inform the resident accordingly and investigate further. Clerk also to check the start date of the Recreation Ground Charity.**

## 7 PLANNING

### 7.1 Planning Applications

**20/00311/APP** | Proposed single storey side extension and garden wall | 1 Ware Leys Close Marsh Gibbon Buckinghamshire OX27 0EN. Deadline for comment 27 February 2020

**Decision: No objection**

**Action: Clerk to inform AVDC.**

**20/00260/ALB** | A schedule of repair works to include: Scaffolding out of all elevations of the building. Removal of concrete paths and slabs surrounding the building. Removal of modern low stone wall return from rear elevation. Removal of cement-based ribbon pointing from all exterior elevations of the building and re-pointing in lime. Repair of exterior window frames, lintels and front elevation door. Removal of rear elevation concrete and cement tile window sills and replacement in red clay tile. Replacement of ridge on thatched roof. Fitting of dummy rafters and barge boards to east facing gable end. Repair and re-pointing of chimney stacks (no. 3). Removal of internal first floor stud partition walls, hardboard doors, pipe boxing and skirting. Construction of new soundproofed stud partition walls. Repairs to lath and plaster walls and ceilings of first floor bedrooms. Opening up of master bedroom fireplace. Cleaning, preparation and oiling of exposed timbers of first floor. Cleaning, fine sanding and finishing of first floor elm floorboards. Reinstatement of blocked in stairwell window. Insertion of loft hatches (no. 2). Removal of cement-based plasters, plasterboard and match boarding from walls and ceiling of kitchen. Removal of concrete floor from kitchen. Repair and re-roofing of stone outhouse. Removal of concrete block walls, lean-to and barns attached to brick workshop building. Repair of brick workshop roof, west facing gable end. | Cromwell House Church Street Marsh Gibbon Buckinghamshire OX27 0ET.

**Decision: No Objection.**

**Action: Clerk to inform AVDC.**

**20/00345/APP and 20/00346/ALB** | Works of demolition, rear extension, internal and external alteration and conversion and alteration of outbuildings to form ancillary accommodation and garaging | Cromwell House Church Street Marsh Gibbon Buckinghamshire OX27 0ET.

**Decision: No objection.**

**Action: Clerk to inform AVDC.**

**20/00451/APP:** SITE C Land South Of Castle Street And West Of Leopold Farm Castle Street Marsh Gibbon Buckinghamshire.

Variation of Condition 12 (No other part of the development shall commence until the off-site highway works to widen the existing footway along the site frontage to a width of 2.0m have been laid out and constructed in accordance with details to be first approved in writing by the Local Planning Authority in consultation with the Highway Authority) on application 16/03380/AOP relating to allow for a footway width of 1.2m along the site frontage.

**Decision: No objection.**

**Action: Clerk to inform AVDC**

### 7.2 AVDC Approved application

**19/03906/APP:** Replacement of the stolen lead from the nave and north transept roofs with terne coat stainless steel roof covering | St Marys Church Station Road Marsh Gibbon Buckinghamshire.

### 7.3 Planning Appeals

**The following planning appeals were noted**

**Site Address:** Barnwell Farm Station Road Marsh Gibbon Buckinghamshire OX27 0HN

Proposal: Application to discharge clause 1, schedule 8 of the section 106 planning obligation agreement on application 94/0266AOP - Erection of agricultural workers bungalow

Our Ref: Appeal: 19/00091/REF Case:

PI. Ref: APP/J0405/Q/19/3243058

**Site Address:** Stableyard Cottage Blackthorn Road Marsh Gibbon Buckinghamshire OC27 0AG

Proposal: Part single storey front extension. Erection of an oak 3-bay garage with a log store. Hipped porch roof alteration.

Application Ref: 19/03519/APP

#### 7.4 Ewelme Sites

It was noted that work appears to be taking place on Sites B and C.

**Action: Clerk to enquire with AVDC whether the S106 payments have been triggered. If so, when does Marsh Gibbon Parish Council need to agree with AVDC which of our submitted 'wish list' of projects should be initiated and on what timescale? If not yet triggered, when will they be?**

### 8 CLERK'S REPORT AND ADMINISTRATION MATTERS

#### 8.1 Finance Report

Clerk presented the Financial Report for February 2020. Payments totalling £4,244.81 were approved as detailed on page 1960. Clerk reported that she had organised the internal audit to be held on 13 May 2020.

#### 8.2 Skateboard Funding

##### 8.2.1 Aylesbury Vale: Spacehive project "Keep our kids on wheels in Marsh Gibbon"

It was noted that the Spacehive project had met its target and that the funds would be transferred from the Spacehive account to the Parish Council account .

It had been agreed, via email, to fund the skateboarding to the end of the financial year.

**Action: Chair to put a general thank you on his next bulletin to thank those who had contributed to the Spacehive project.**

##### 8.2.2 Way Forward

It was suggested that Cllr AL and Madeleine Orlando meet to discuss the way forward for skateboarding. It was agreed that a skate park may be too ambitious. Cllr JS reported that if there was too much wear and tear on the village hall car park skateboarding would have to stop.

### 9 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

#### 9.1 Maintenance

##### 9.1.1 All Weather Pitch

It was noted that the All Weather Pitch (AWP) had been laid in 1997.

**Action: Clerk to get an independent company to inspect the AWP to establish what maintenance is required.**

##### 9.1.2 Cable way

Cllr AL had the replacement cableway seat and had it in hand to fit it.

### 10 BCC DEVOLUTION OF SERVICES

#### 10.1 Devolved Services

10.1.1 Urban grass cutting: Nothing to report.

10.1.2 Hedging: Nothing to report.

10.1.3 Siding out: Nothing to report.

10.1.4 Rights of Way: Nothing to report.

10.1.5 Weed Killing: Nothing to report.

10.1.6 Maintenance: Nothing to report.

### 11 ROADS AND PATHWAYS

#### 11.1 Pot holes

It was noted that various pot holes had been marked for repair.

#### 11.2 HGV weight limit

It was noted that the 'tubes' had been fitted and we await the analysis from Transport for Bucks (Tfb).

#### 11.3 Blackthorn Road speed limit to 50mph

There were no updates on the Blackthorn Road speed limit.

It was noted that the speed watch team should start up again.

**12 STREET LIGHTING**

Clerk had been chasing E.on to get the street light in Scotts Lane repaired which was originally reported in November 2019.

**13 ENRONMENTAL MATTERS**

**13.1 Street Furniture**

**13.1.1 Mud Pond Notice Board**

There were no updates regarding the repair of the notice board at Mud Pond.

**13.1.2 Play area seats**

Chair reported that the seat in the play area needed repair.

**Action: Chair to check which seat needed repair.**

**13.2 Removal of dead trees**

Cllr RC reported that he is still looking for someone to remove the trees, but it was noted that the area is too wet to do so now.

**14 OXFORD TO CAMBRIDGE EXPRESSWAY**

No updates were available.

**15 REPORT FROM VILLAGE HALL REPRESENTATIVE**

Cllr JS reported that the village hall Annual General Meeting will be held on 2 June 2020. She also reported that there had been some interest in the Chair and Secretary posts which were advertised following the resignation of the current incumbents. No one had shown any positive interest in the Treasurer's post. It was noted that the hall would close on 2 June 2020 if these posts were not filled.

**Action: Cllr JS to let Chair have details to put into his next bulletin.**

It was noted that the Tennis Club is having some re-surfacing work done and that permission had been given for plant/machinery to be parked on a cordoned off area of the car park. The Parish Council had no objection to an area leading to the tennis court being fenced off for health and safety reasons.

**16 CEMETERY MATTERS**

**16.1 Burials, interments and Advance bookings**

It was agreed that we could start taking advance bookings for Row 2 in Section D.

**16.2 Memorial / Additional inscription Applications**

Nothing to report

**16.3 General Maintenance**

It was noted that the 'green bin' had a broken lid.

**Action: Cllr RC to supply a replacement green bin.**

**16.4 New Homes Bonus (Cemetery paths/roads improvement)**

The work on the cemetery road started on 20 January 2020. Cllr PE continues to liaise with the contractors and is having regular site meetings. It was noted that the work to the cemetery entrance will be completed at the end of the project. It was also noted that, so far, the weather had not delayed the work.

**17 ANY OTHER BUSINESS**

**17.1 Village Pump**

Councillors had no objection to Andy Miller's request to restore the village pump at The Forge. Councillors agreed also to cover costs.

**17.2 Parish Council Elections**

It was noted that the Parish Council Elections will be held on 7 May 2020.

**Action: Clerk to put a note into Life Together,**

**18 DATE AND VENUE OF NEXT MEETING**

The next Parish Council meeting will be held at 7.30pm on Tuesday 10<sup>th</sup> March 2020 in the committee room of the village hall.

Chair closed the meeting at 9.25pm.

**SIGNED:**

**DATE:**

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report  
11-Feb-20

COMMUNITY ACCOUNT

			Notes
30-Dec-19		£26,099.86	
Outstanding Cheques and cheques approved at meeting on 14 January 2020		-£1,621.47	
Unpresented cheques at 30 January 2020		£242.38	
Less Everflow Water		£15.53	Account in credit
<b>Income:</b>			
VAHT (3rd skateboard payment)		500.00	
D L Hancock: Interment B-6-17		640.00	
Banbury Memorials: Additional inscription C-2-8		30.00	

**Balance of Community Account at 30 January 2020** **£25,906.30**

Cheque No	Payee	Amount	Authority
<b>Payments to be approved at meeting 11 February 2020</b>			
102957	G Hodges: Grave digging January and removal of spoil (21 Dec 3 & 17 Jan)	480.00	LGA 1972 s.214
102958	Clerk: Cemetery Compliance Course	113.78	LGA 1972 s. 115
102959	BSA Chesters: Inv 009198: Cemetery Works to Paths/Roads (site meeting/inspections)	1,800.00	LGA 1972 s.214
102960	MGVH:Inv 1912/11: VH hire December 2019	18.74	LGA 1972 s133
102962	Playground Facilities Ltd: Inv 1325: Cableway seat	147.00	LG (MP) A 1976 s 19
102963	SSE: Inv: 11772331 0026: Street lighting 3 Jan - 3 Feb 2020	228.39	Parish Councils Act 1957 s. 3; Highways Act 1980 s.30
102963	SSE: Inv 591772404 0026: Street lighting 3 Jan - 3 Feb 2020	13.08	Parish Councils Act 1957 s. 3; Highways Act 1980 s.30
102963	SSE: Inv 861786437 0015: Street lighting 3 Jan - 3 Feb 2020	2.86	Parish Councils Act 1957 s. 3; Highways Act 1980 s.30
102964	C Jackman: Clerk Salary Jan 2020	334.50	LGA 1972 s. 112(2)
102965	HMRC: Clerk PAYE Jan 2020	159.80	LGA 1972 s. 112(2)
102966	B & L Leonard: Inv 897: install footpath gate in Station Road	240.00	LGA 1972 s.214
102966	B & L Leonard: Inv 898: Work on road frontage of Cemetery / hedge / remove all waste	540.00	LGA 1972 s.214
102967	David Rollins: SK8-2019-009: skateboard sessions 35-36 of 36	166.66	LGA 1972 s.145
<b>Totals yet to be deducted from balance of Community Account</b>			
	Cheques for approval at meeting on the 11 February 2020	<b>£4,244.81</b>	
	Unpresented cheques at 30 January 2020	<b>£242.38</b>	
<b>Totals yet to be credited</b>			
	<b>Total</b>	<b>£4,487.19</b>	
	<b>Anticipated balance</b>	<b>£21,419.11</b>	
		£21,419.11	

EARMARKED RESERVE ACCOUNT

30-Dec-19		£27,769.51	
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**Balance of Earmarked Reserve at 30 December 2019** **£27,769.51** No movements during January 2020

Bank Reconciliation - 30 January 2020

COMMUNITY ACCOUNT

CASH BOOK

		Notes
<b>Balance at 1 April 2019</b>	<b>£15,072.00</b>	
Less Total Payments to 30 January 2020	-£33,051.05	
Add total receipts to 30 January 2020	£43,642.97	
<b>Cash book balance at end January 2020</b>	<b>£25,663.92</b>	
	£25,663.92	

EARMARKED RESERVE ACCOUNT

<b>Balance of Earmarked Reserve A/C as at 1 April 2019</b>	<b>£30,175.49</b>	
Less total payments to 30 December 2019	-£2,450.32	
Add Total Receipts to 30 December 2019	£44.34	
<b>Balance at 30 December 2019</b>	<b>£27,769.51</b>	No movements on account during January

**NB: the balance in the Earmarked Reserve Account is made up of:**

Replacement of the synthetic carpet at the 5-a-side	£21,147.00	£773 wired to cover overspend on AWP Fencing repairs
Refurbishment of synthetic carpet at 5-a side	£2,007.00	
Ware Pond cleaning	£2,080.00	
New Street Lamps	£1,696.00	
Election Expenses	£775.00	
Fencing Repairs at 5-a-side	£0.00	
Defibrillator	£50.00	
Interest	£14.51	
<b>TOTAL</b>	<b>£27,769.51</b>	