

MARSH GIBBON PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON TUESDAY 9 JANUARY 2018

PRESENT: Cllrs I Metherell (Chair), R Cross (RC), P Evershed (PE), A Lambourne (AL), D Leonard (DL), and J Smith (JS)

In attendance: 4 members of the public
C Jackman (Clerk)

The meeting commenced at 8pm.

1. APOLOGIES

Apologies were received from Cllr E Taylor (ET) and accepted.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 12 DECEMBER 2017

The Minutes of the Parish Council Meeting held on 12 December 2017 were agreed by those present and signed by the Chairman.

4. MATTERS ARISING

4.1 White Gates

Transport for Bucks had confirmed that the white gates will be replaced with plastic ones.

4.2 Skate Boarding

A decision regarding the siting of the possible skate board store had not been made as the next village hall meeting is not until 17 January. Action: JS.

4.3 Millfield Close signage

The signage is complete, no further action is required.

5. PUBLIC PARTICIPATION

Members of the public present indicated that they wished to speak on agenda items 7.1 (Planning) and 11.2 (Thames Water).

6. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

	AVDC	From	Subject	Action
i.	27 Dec	Planning	Planning Appeal Ref: 17/00091/REF - May Cottage, Summerstown	Agenda item 7
ii.	20 Dec	Planning	Planning Application Consultation 17/04607/ADP	Agenda item 7
iii.	15 Dec	Grants and Voluntary Sector Support Officer	Important information regarding parish/town endorsement of New Homes Bonus micro grants	To Councillors
iv.	11 Dec	Senior Communications and Marketing Officer	Waste collections affected by bad weather...	To Councillors & bulletin
v.	18 Dec	Electoral Services	Register of Electors	Noted

BCC		From	Subject	Action
i.	28 Dec	TfB	Road works in Church Street Marsh Gibbon by Thames Water beginning on Monday 12th January 2018 for eight weeks	Agenda item 11
ii.	21 Dec	CC Angela Macpherson	Road closure Various roads Aylesbury Vale 29.01.18 - AV.2018.341	Agenda item 11
iii.	21 Dec	Area Manager, Community Engagement and Development Team, Assistant Chief Executive's Services	BMKALC Liaison Meeting, Buckinghamshire County Council will be holding our next Town and Parish Council Conference on 1 February 2018.	To Councillors
iv.	18 Dec		MyBucks - December 2017	To Councillors
v.	18 Dec		Local Newsletter: Haddenham, Waddesdon and Grendon Underwood	To Councillors
vi.	12 Dec	LAF Secretary	Minutes for Waddesdon Local Area Forum, Tuesday 28th November 2017, 7.00 pm	To Councillors

Association of Local Councils		From	Subject	Action
i.	22 Dec	B & MK ALC	Battles Over Guide for 2018	To Councillors
ii.	22 Dec	B & MK ALC	TTRO Church Street Marsh Gibbon	To Councillors
iii.	21 Dec	B & MK ALC	B&MKALC Update - Legal Briefing from NALC – Data Protection	To Councillors
iv.	21 Dec	B & MK ALC	Royal Garden Party 2018	To Councillors
v.	21 Dec	B & MK ALC	FW: Christmas drink drive campaign	To Councillors
vi.	19 Dec	B & MK ALC	Council Tax Referendum	To Councillors
vii.	18 Dec	B & MK ALC	B&MKALC Weekly Update w/c 18/12/17	To Councillors
viii.	8 Dec	B & MK ALC	B&MKALC Weekly Update w/c 11/12/17	To Councillors

Other		From	Subject	Action
i.	27 Dec	Hugh Robertson-Payne	Proposed Road Closures in Marsh Gibbon.	Agenda item 11
ii.	26 Dec	Stella Robinson	Road works in Church Street Marsh Gibbon by Thames Water beginning on Monday 12th January 2018 for eight weeks	Agenda item 11
iii.	22 Dec	Thames Valley Police	Survey on an increase in council tax to help protect operational policing is launched	To Councillors
iv.	20 Dec	National Post Office Network Change Manager	Consultation: Citizens Advice draft consumer work plan 2018/19	Agenda item 13
v.	13 Dec	EWR Alliance	Third round of consultation for East West Rail Western Section Phase 2	To Councillors
vi.	11 Dec	Chris Ayers	Street Light not working	Clerk reported to E.on
vii.	2 Jan	Anthony Bayley, Network Operations Manager, Post Office	RE: Marsh Gibbon PO Local branch	Agenda item 13
viii.	2 Jan	E.on	Quote for street light repair (Styles Close)	Agenda item 12
ix.	27 Dec	Hancocks	BURIAL ENQUIRY	Agenda item 16
x.	3 Jan	Openreach	Removal of telephone box – enquiry email deleted without being read	Agenda item 8

7. PLANNING

7.1 Applications

17/04607/ADP | Approval of Reserved Matters pursuant to outline permission 13/03375/AOP for appearance, landscaping, layout and scale of a residential development of 5 dwellings | C Parker & Sons Ltd, Whales Lane, Marsh Gibbon OX27 0HF

Council opposed this application on the following grounds:

- It supports the Heritage Specialist Officer's objections, in particular it objects to the flat-roofed dormers, which should be pitched to fit the style in the area;
- The parking provided is inadequate, not to the standards set down in the Marsh Gibbon Neighbourhood Plan and will lead to overspill parking in the surrounding narrow lanes;
- The development is too dense for the site;
- Unit 5 is too close to Grove House;
- There is no information on how the site boundary will be enclosed.

Action: Clerk to inform AVDC of council's decision

7.2 Appeal

Application Ref: 17/02144/APP Appeal Ref: 17/00091/REF

Planning Inspectorate Reference Number: APP/J0405/D/17/3186807

May Cottage Summerstown Marsh Gibbon Buckinghamshire OX27 0AW

Two storey side extension

Councillors made no objection to the original application and had nothing further to add.

7.3 AVDC Approved applications

17/04111/APP, Crenlyn, Scotts Lane

Demolition of existing structure and erection of single storey rear extension

17/03777/ATP | T1 Sycamore Fell to ground level. Replant with a silver birch 10-12cm girth and a height of 3.5m.23 Rectory Close, Marsh Gibbon

8. CLERK'S REPORT AND ADMINISTRATION MATTERS

8.1 Finance Report

Clerk presented the Financial Report. Payments totalling £2,168.23 were approved as detailed on page 1814 (Appendix 1).

Cllr PE reported that she had been unable to send the payment of £100 to Peter Rogers for 2016 Christmas Lights electrical check as he had not sent her an invoice.

8.2. Removal of telephone box

BT had confirmed that they hoped to remove the telephone box by September 2018.

8.3 Charities Report (Hine Memorial Trust)

Clerk had sent two emails requesting details of what happens to the money if applications are not made but had not received a response.

Action: Clerk to follow up

8.4 Planned Expenditure

The following expenditure was agreed:

- Cemetery tree work by James Hanford (£400)
- Cemetery hedge laying by Graham Hodges (£400).
- The 'unbudgeted' element and previously agreed over-spend - on AWP Fencing and Rectory Close seat refurb - would be met by Earmarked Reserve and the anticipated year-end surplus.

Action: Clerk to inform G Hodges to go ahead with the hedge laying and tree lopping adjacent to the allotment and to contact J Hanford to confirm his price for tree work to the trees at the front of the cemetery

9. PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

9.1 Councillor Monthly inspection reports

Cllr DL had carried out the January inspection and noted the following:

- Boot brushes need replacing
- Swing seats will soon need replacing

- Footpath gates difficult to close

**Actions: Cllr DL to measure brushes and clerk to get prices. Cllrs authorised purchase of boot brushes up to the value of £100 without reference back to Council.
Clerk to enquire cost of replacement swing seats.**

10 BCC DEVOLUTION OF SERVICES

- 10.1 Urban grass cutting: Nothing to report.
- 10.2 Hedging: Nothing to report.
- 10.3 Siding out: Nothing to report.
- 10.4 Weed killing: Nothing to report.
- 10.5 Rights of Way: Nothing to report.
- 10.6 Maintenance: Nothing to report.
- 10.7 Complaints: Nothing to report.

11. ROADS AND PATHWAYS

11.1 Pot holes

Pot holes continue to cause concern.

Action: Clerk to follow up with TfB.

Chair advised a resident present to report directly to TfB his concerns regarding blocked drains.

11.2 Thames Water

Chair had reported parishioners' concerns regarding Thames Water's proposed road closure of Church Street to TfB who had forwarded these concerns to Thames Water. Thames Water had not responded.

11.3 Lorry Movements

It had been noted that Instalcom lorries were using Marsh Gibbon as a route through to Calvert and East Claydon.

Action: Clerk to ask CC Macpherson to put pressure on Instalcom to get this stopped

It was also noted that Hill's coal lorries were now larger and had started to be a nuisance.

12. STREET LIGHTING

Clerk had reported the faulty street light in Bicester Road.

Councillors agreed to accept the quote from E.on of £1029 for the replacement of the street light in Styles Close.

Action: Clerk to inform E.on

13. POST OFFICE

Chair reported that the likely opening of the Post Office at The Plough would now be in March.

14. CHRISTMAS TREE

The Christmas tree had now been taken down and Cllr PE reported that she had thanked all those who had helped. As the electricity for the new lights was much cheaper, it was agreed to purchase four more lengths.

Action: Cllr PE to purchase the lights

15. ENVIRONMENT MATTERS

15.1 Street Furniture

Rectory Close seats: One seat is still awaiting repair.

15.2 Disposal of Dog Mess: It was agreed to try to have the Thames Valley Police Notice put into Life Together.

Action: Clerk to get permission from Thames Valley Police

16. CEMETERY MATTERS

16.1 General Maintenance

A quote had been received from Graham Hodges to lay the hedge and lop the trees adjacent to the allotment of ~£400 which Councillors accepted.

Action: Clerk to give the contractor the go-ahead

Clerk to chase the quote for the trees at the front of the cemetery

17. ANY OTHER BUSINESS

17.1 Spiers Lane Street sign

The Spiers Lane street sign at the junction of Clements Lane had been knocked over.

Action: Clerk to report to AVDC

18. DATE AND VENUE OF NEXT MEETING

The next Parish Council meeting will be held at 8pm on Tuesday 13 February 2018 in the committee room of the Village Hall.

Chair closed the meeting at 9.55pm.

SIGNED:

DATE:

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
09-Jan-18

Balance of Community Account at 30 November 2017	£17,583.94
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Payments to be approved at meeting 9 January 2018

Cheque No	Payee	Amount	Authority
102725	R B Howson: Christmas tree: Inv 0006, 2 Jan 2018	430.80	LGA 1972 S.144
102726	RTM: Side and top conifer hedge: Inv 1164	403.20	Highways Act 1980 s. 96
102726	RTM: Trim and clear roadside hedge: Inv 1165	134.40	Highways Act 1980 s. 96
102727	MGVH: Hall hire November: Inv 1711/12, 30 Nov 17	17.61	LGA 1972 s133
102728	Castle Water: Recreation Ground 1 Nov-31 Dec 2017	23.72	LGA(MP) 1976 s.19
102729	C Jackman: Clerk: stationery and SLCC membership renewal	100.62	LGA 1972 s. 112(2)
102730	C Jackman: Clerk: Dec Salary	375.73	LGA 1972 s. 112(2)
102731	HMRC: Clerk: Dec PAYE	40.40	LGA 1972 s. 112(2)
102732	E.on: Street lighting electricity: 1.10-31.12.17	629.55	PCA 1957s.3;HA 1980s.301
102733	P Evershed: Storage box for safety equipment	6.75	LGA 1972 S.144
102734	C Cruise: Christmas tree electricity	5.45	LGA 1972 S.144

Totals yet to be deducted from balance of Community Account

Cheques for approval at meeting on the 9 January 2018	£2,168.23
Unpresented cheques (see reconciliation)	£1,986.07

Cheques yet to be credited to the Community Account

Thomas Cakebread: Additional inscription C-3-5	£30.00
Hancocks: Interment Grave B-4-3	£430.00

Anticipated balance	£13,889.64
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EARMARKED RESERVE ACCOUNT

Balance at 30 September	£30,148.56
Interest transfer to community account	-£12.06

Balance of Earmarked Reserve at 30 November	£30,136.50
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Clerk reported reconciliations had been carried out on ER and CA accounts up to 30 November 2017

Bank Reconciliation - 30 December 2017**COMMUNITY ACCOUNT****CASH BOOK**

Balance at 1 April 2017	£2,414.94	Notes
Less Total Payments to 30 December 2017	-£23,103.21	
Add total receipts to 30 December 2017	£36,316.14	
Cash book balance at end December	£15,627.87	

BANK STATEMENT

CA Bank Balance end November(sheet 1)	£17,583.94
Less unpresented cheques	
102661 Senses	-£172.80
102706 I Metherell	-£18.30
102708 MGVH	-£16.62
102710 KJN	-£6.48
All cheques approved on 12 Dec	-£1,771.87
Unpresented cheques	£30.00
Effective bank balance end December	£15,627.87
Cash book balance	£15,627.87

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2017	£31,049.06
Less total payments to 30 November 2017	-£1,425.06
Add Total Receipts to 30 November 2017	£512.50
Balance at 30 November 2017	£30,136.50

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement of the synthetic carpet at the 5-a-side	£21,920.00	
Refurbishment of synthetic carpet at 5-a side	£2,007.00	
Ware Pond cleaning	£1,500.00	
New Street Lamps	£3,695.00	
Election Expenses	£775.00	
Fencing Repairs at 5-a-side	£227.00	£1413 vired for repair to the cable way
Defibrillator	£12.50	
Interest		
TOTAL	£30,136.50	