

MARSH GIBBON PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING
HELD ON TUESDAY 10 DECEMBER 2019**

PRESENT: Cllrs A Lambourne (Chair), I Metherell (IM), P Evershed (PE), D Leonard (DL),

In attendance: C Jackman (Clerk)

The meeting commenced at 7.30pm.

1. APOLOGIES

J Smith (JS) and E Taylor (ET).

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES OF THE MEETING HELD ON 12 NOVEMBER 2019

The Minutes of the Parish Council Meeting held on 12 November 2019 were agreed by those present and signed the Chairman.

4. MATTERS ARISING

4.1 Local Area Forum (LAF)

Cllr PE had attended the recent LAF and reported that:

- The meeting was the last in its present format. LAFs are to be replaced by Community Boards which will launch in May 2020;
- It wasn't clear if the BCC Freight Strategy would include HGV's through Marsh Gibbon;
- A 15-year old boy made a very good presentation on a Youth Project for Climate Change and recycling plastics;
- Microgrants are available to the end of March 2020.

5. PUBLIC PARTICIPATION

There were no members of the public present.

6. GENERAL CORRESPONDENCE

The following items had been circulated via email and dealt with where indicated:

AVDC	From	Subject	Action	
i	3 Dec	Planning	19/03522/APP Status: Pending Decision	Noted
ii	30 Nov	Planning	19/03611/ACL Status: Certificate Issued	Noted
iii	30 Nov	Planning	19/01227/APP Status: Approved	Noted
iv	29 Nov	Planning	19/03611/ACL Status: Pending Decision	Noted
v	26 Nov	Grants and Voluntary Sector Support Officer	AVDC's Our Vale pledge of £2,766 towards the project to keep kids on wheels in Marsh Gibbon	To Councillors
vi	4 Dec	Planning	19/03522/APP Status: Approved	Noted
vii	19 Nov	Planning	19/03519/APP Status: Refused	Noted
viii.	18 Nov	Parish Liaison Officer	Design Awards - People Choice awards	To Councillors
ix.	15 Nov	Parish Liaison Officer	VALP Modifications – Consultation	To Councillors
x.	14 Nov	Parish Liaison Officer	Design Awards - People Choice awards	To Councillors
xi.	14 Nov	Parish Liaison Officer	Aylesbury Garden Town - Engagement session	To Councillors
xii.	14 Nov	Grants and Voluntary Sector Support Officer	Our Vale Panel Review outcome (skateboarding)	Minute 8
xiii.	11 Nov	Spacehive	You've been verified! You can now launch your campaign	Noted

BCC		From	Subject	Action
i	3 Dec	Leader, BCC	Update on community boards for the new Buckinghamshire Council	To Councillors
ii	2 Dec	TfB	KNOW YOUR LIMITS - Don't Drink and Drive - TfB Drink Drive Campaign Week 1	To Councillors
iii	29 Nov	TfB	TTRO Bletchley Road, Newton Longville	Noted
iv	29 Nov	TfB	TTRO Muswell Hill, Brill	Noted
v	29 Nov	TfB	TTRO Little Horwood Road, Great Horwood	Noted
vi	28 Nov	Waddesdon LAF	Supplement item - Thames Valley Police update	To Councillors
vii	26 Nov	Waddesdon LAF	Supplement: Supplement item - BCC Update to the agenda for Waddesdon Local Area Forum 3rd December 2019, 7.00 pm	To Councillors
viii	26 Nov	CC Angela Macpherson	HS2 traffic guide	To Councillors
ix	25 Nov	Waddesdon LAF	agenda for Waddesdon Local Area Forum, Tuesday 3rd December 2019, 7.00 pm	To Councillors
x	25 Nov	TfB	IMPORTANT - TTRO Email Alerts	Requested alerts
xi	22 Nov		Latest news: Delivering the new Buckinghamshire Council	To Councillors
xii.	22 Nov		My Bucks	To Councillors
xiii.	14 Nov	Local Area Technician	Water Leak and Pot Hole / TREES	Noted
xiv.	12 Nov	TfB	Main Street, Poundon - East West Rail Alliance Core holes and Trial Holes works	To Councillors
xv.	11 Nov	TfB	TfB Road Safety Updates #5	To Councillors
xvi	29 Nov	Growth, Strategy & Highways	Local Council Devolution Agreement Variation	For signature
xvii.	11 Dec	TfB	TTRO - Aston Abbotts Road, Weedon	Noted
xviii.	8 Dec	Project Officer – Devolution Project	Devolution: Contact details	Noted
xix.	6 Dec		TTRO The Broadway, Grendon Underwood & Edgcott Road, Grendon Underwood	To Councillors
xx.	5 Dec	TfB	TTRO: Carol around the tree – 2019	To Rev Hiscock and Councillors
xxi.	4 Dec	CC Angela Macpherson	Parish Council Meeting apologies	Noted
ALC/NALC		From	Subject	Action
i.	3 Dec	BMKALC	BMKALC Annual Conference 2019	To Councillors
ii.	2 Dec		Planning update for town and parish councils	To Councillors
iii.	29 Nov	NALC	Chief executive's bulletin	To Councillors
iv.	25 Nov		BMKALC Subscription Rates	To Councillors
v.	4 Dec		NALC NEWSLETTER	To Councillors
vi	22 Nov	NALC	Chief executive's bulletin	To Councillors
vii	21 Nov		Consultation: Strengthening police powers to tackle unauthorised encampments	To Councillors
ix	15 Nov	NALC	Chief executive's bulletin	To Councillors
x	15 Nov		Updated LTN 22 - Disciplinary and Grievance Arrangements - FINAL -November 2019	To Councillors
xi	14 Nov		Advice Updates	To Councillors
xii	13 Nov		Parish Liaison Notes and the AGM	To Councillors
xiii	9 Dec		S137 Funding Limit for 2020-2021	To Councillors
ix	9 Dec		Repairs to property relating to affairs of the church	To Councillors
x	6 Dec	NALC	Chief executive's bulletin	To Councillors
Other		From	Subject	Action
i	3 Dec	Treasurer, Buckinghamshire, Milton Keynes and West Middlesex Area, Ramblers Association	Receipt and Thanks for donation	Noted
ii	3 Dec	Laura Summers	Dog Poo	CC IM responded
	29 Nov	Chair No Expressway Group	Urgent letter from No Expressway Group	To Councillors
iv	29 Nov	John Thornton	Millfield Close Street Light fault	Reported to E.on
v	26 Nov	Robin Leggett	Scotts Lane Street Light fault	Reported to E.on
vi	25 Nov	Diana Proctor	Rectory Close Pot Holes	Reported to TfB
vii	21 Nov	Zurich Insurance	Zurich Insurance - Long Term Agreement [Quote Ref: 308689256] – to add skateboarding	Clerk responded
viii	15 Nov	Thames Valley Police	Police & Crime Bulletin November 2019	To Councillors

ix	11 Nov	Melissa Wright	No Expressway Action	To Councillors
x	5 Dec	T Healey	Dog poo outside the school	To Councillors
xi	4 Dec	Zurich insurance	Zurich Insurance - Long Term Agreement [Quote Ref: 308689256] – Skateboarding added	Agenda item
xii	11 Dec	C Anstey, Hine Memorial Trust	Confirmation of £250 donation towards skateboarding	Agenda item

6.1 Dog Poo

Complaints had been received regarding dog poo outside the school.

Action: Clerk / Chair to get notices erected, including details of how dangerous this can be for children, on the path outside the school at the Swan Lane end and by the bus shelter.

7 PLANNING

7.1 Applications

There were no new planning applications to consider but 17/03317/AOP: Proposed Rural Affordable Housing Scheme, Edgcott Road, Grendon Underwood, was noted.

7.2 AVDC Approved applications

19/03611/ACL : Application for a certificate of lawfulness for existing use of land used as garden amenity area for a period of more than 10 years. |cr| - 49 Little Marsh Road Marsh Gibbon OX27 0AF.

19/01227/APP: Removal of swimming pool and garden building, construction of carport and garden store. - Lanes End Barn Townsend Lane Marsh Gibbon OX27 0AE.

19/03522/APP: Subdivision of the existing farmhouse to create three dwellings, the erection of a detached garage and the creation of a new access off Station Road to serve the proposed dwellings - Charndon Grounds Twyford To Marsh Gibbon Road Marsh Gibbon OX27 0AU.

7.3 AVDC Refused Application

19/03519/APP: Part single storey front extension. Erection of an oak 3-bay garage with a log store. Hipped porch roof alteration. - Stableyard Cottage Blackthorn Road Marsh Gibbon OX27 0AG.

7.4 Ewelme Sites (Sites A and C)

No updates were available.

8 CLERK'S REPORT AND ADMINISTRATION MATTERS

8.1 Finance Report

Clerk presented the Financial Report for December 2019. Payments totalling £3,568.78 were approved as detailed on page 1947.

8.2 2020-2021 Draft Budget

The Budget, as recommended by the Finance Committee was approved.

8.3 2020-2021 Precept

A precept of £25,000 (1.9% increase), as recommended by the Finance Committee was approved.

Action: Clerk to inform AVDC

8.4 Skateboarding

8.4.1 Funding

Pledges have been made to the Aylesbury Vale District Council crowdfunding platform "Our Vale". The Hine Memorial Trust had agreed to make a grant of £250. It was requested that this should be pledged to the crowdfunding platform.

Action: Chair to speak to C Anstey

The Parish Council agreed to pledge £1,500.

It was thought that charging the children a weekly fee would be difficult to implement.

8.4.2 Insurance

The skateboarding was now covered by the Parish Council's insurance.

Action: Clerk to check with the Skateboard organiser whether he can cancel his insurance cover.

8.5 Old Folks Fund

It was noted that this year's Christmas Lunch had been held but a request for a contribution to next year's had not been received by the Parish Council. It was noted that donations from the Old Folks Fund to eligible parishioners had been made. It was also noted that there had been a suggestion that

any unwanted donations should go to the Church Roof Fund. Councillors disagreed with this suggestion.

Action: Cllr IM to speak to Peter Storey

9 PLAY EQUIPMENT, TEENAGE RECREATION AREA AND RECREATION GROUND

9.1 Maintenance

Cllr DL had carried out an inspection and reported that nothing, in addition to that already reported, needed repair.

10 BCC DEVOLUTION OF SERVICES

10.1 Devolved Services

10.1.1 Urban grass cutting: Nothing to report.

10.1.2 Hedging: It was noted that the contractor had made a good job of the Acland Terrace hedge.

10.1.3 Siding out: Nothing to report.

10.1.4 Rights of Way: Nothing to report.

10.1.5 Weed Killing: Nothing to report.

10.1.6 Maintenance: Nothing to report.

11 ROADS AND PATHWAYS

11.1 Pot holes

Pot holes on Clements Lane and Summertown were reported.

Action: Clerk to report to Transport for Bucks

11.2 HGV weight limit

Following the meeting with David Cairney (DC), TfB Project Engineer, Chair and Cllr IM were still waiting for a response.

If the countywide Freight Strategy covered Marsh Gibbon the only likely cost would be £400 for the 'tubes' in Church Street. It was hoped that DC's response would resolve this.

11.3 Speed watch including funding for reduction of Blackthorn Road speed limit to 50mph

There were no updates on the speed watch or reduction of the Blackthorn Road speed limit.

It was agreed that speedwatch should be removed from the agenda but the Blackthorn Road speed limit should remain as a separate item.

11.4 Road Signs

Cllr IM reported that he had removed the Bicester Road sign as the letters were peeling off. It was noted that this had been reported to TfB on numerous occasions.

12 STREET LIGHTING

Clerk had reported faults in Millfield Close and Scotts Lane.

13 ENVIRONMENTAL MATTERS

13.1 Street Furniture

Chair had spoken to A Miller regarding the repair of the notice board at Mud Pond.

Action: Chair to follow up

13.2 Removal of dead trees

No updates were available.

13 OXFORD TO CAMBRIDGE EXPRESSWAY

The Parish Council hoped that this will be cancelled.

14 REPORT FROM VILLAGE HALL REPRESENTATIVE

Chair had been unable to attend the Village Hall meeting, but it was noted that the Tennis Club lease had been signed.

15 CHRISTMAS TREE

It was noted that the Christmas tree looks fantastic!
The tree had been erected in record time and Cllr PE had delivered thank yous to the volunteers.
Clerk reported that she had sent a letter of thanks to the electrician.
The lights will be switched off on the 12th Night and the tree taken down on Saturday 11 January 2020.

16 CEMETERY MATTERS

16.1 Burials, interments and Advance bookings

A burial had taken place on 6 December.
Interment of ashes will take place on 21 December 2019 and 3 January 2020. As the vicar will not be present, Chair had agreed to attend both interments.

16.2 Memorial / Additional inscription Applications

The removal and cleaning of the memorial on plot A-1-4 had agreed by email and the stone mason informed of the forthcoming road improvement work.

16.3 General Maintenance

No updates were available.

16.4 New Homes Bonus (Cemetery paths/roads improvement)

Council will wish to discuss a matter of a confidential nature and will exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960.

Chair had spoken to Barry Leonard who had confirmed that he would clean out the ditch on his return from Australia.

17 ANY OTHER BUSINESS

17.1 There was no other business

18 DATE AND VENUE OF NEXT MEETING

The next Parish Council meeting will be held at 7.30pm on Tuesday 14th January 2020 in the committee room of the village hall.

Chair closed the meeting at 9.22pm.

SIGNED:

DATE:

MARSH GIBBON PARISH COUNCIL

Clerk's Financial Report
10-Dec-19

COMMUNITY ACCOUNT

			Notes
30-Oct-19		£25,944.81	
Outstanding Cheques and cheques approved at meeting on 12 November 2019		-£4,384.12	
Unpresented cheques at 30 November 2019		£770.48	
Income:			
D L Hancock: Interments C-5-9/D-1-9		735.00	
HMRC: VAT refund		2,530.38	
Transfer from Earmarked Reserve Account		1,434.78	

Balance of Community Account at 30 November 2019 £27,031.33

Cheque No	Payee	Amount	Authority
Payments to be approved at meeting 10 December 2019 2019			
102947	RTM: Inv: 2088: Trimming hedge - Acland Terrace	204.00	Highways Act 1980 s. 96
102947	RTM: Inv: 2069: Hedge cutting Cemetery	806.40	Highways Act 1980 s. 96
102939	SSE: Inv: 11772331 0024: Street lighting	221.52	PCA 1957s.3;HA 1980s.301
102939	SSE: Inv: 591772404: Street lighting	12.73	PCA 1957s.3;HA 1980s.301
102939	SSE: Inv: 861786437 0013: Street Lighting	2.86	PCA 1957s.3;HA 1980s.301
102940	KJN: Inv: Christmas tree cable ties	8.47	LGA 1972 S.144
102941	Cllr Evershed: Christmas Tree volunteer gifts	37.50	LGA 1972 S.144
102942	BSA Chesters Ltd: Cemetery road work	960.00	Town & Country Planning Act 19
102943	AVDC: Inv: 445558: Dog waste service April 2019 - March 2020	654.34	Litter Act 1983 ss 5
102944	HMRC: C Jackman: Clerk Salary: November 2019	334.50	LGA 1972 s. 112(2)
102945	Clerk PAYE November 2019	159.80	LGA 1972 s. 112(2)
102946	Dave Rollins: Inv SK8-2019-008: skateboarding 34 of 36 sessions	166.66	LGA 1972 s.145
Totals yet to be deducted from balance of Community Account			
Cheques for approval at meeting on the 10 December 2019		£3,568.78	
Unpresented cheques at 30 November 2019		£770.48	
Totals yet to be credited			
DL Hancock: D-6-16		-£520.00	
AVDC: New Homes Bonus (Cemetery Roads)		-£2,500.00	
Total		£1,319.26	
Anticipated balance		£25,712.07	
		£25,712.07	

EARMARKED RESERVE ACCOUNT

30-Oct-19		£29,189.78
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Balance of Earmarked Reserve at 30 November 2019 £29,189.78

Bank Reconciliation - 30 November 2019

COMMUNITY ACCOUNT

CASH BOOK		Notes
Balance at 1 April 2019		£15,072.00
Less Total Payments to 30 November 2019		-£28,049.12
Add total receipts to 30 November 2019		£39,237.97
Cash book balance at end November 2019		£26,260.85
		£26,260.85

EARMARKED RESERVE ACCOUNT

Balance of Earmarked Reserve A/C as at 1 April 2019		£30,175.49
Less total payments to 30 November 2019		-£2,450.32
Add Total Receipts to 30 November 2019		£29.83
Balance at 30 November 2019		£27,755.00

NB: the balance in the Earmarked Reserve Account is made up of:

Replacement of the synthetic carpet at the 5-a-side		£21,920.00
Refurbishment of synthetic carpet at 5-a side		£2,007.00
Ware Pond cleaning		£2,080.00
New Street Lamps		£1,696.00
Election Expenses		£775.00
Fencing Repairs at 5-a-side		-£773.00
Defibrillator		£50.00
Interest		
TOTAL		£27,755.00